



# Health & Human Services Committee

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May 1, 2023  
6:30PM

Legislative Center's Gathertorium  
200 N. Main Street  
Sycamore, Illinois 60178

**1. Roll Call**

**2. Approval of Agenda**

**3. Approval of Minutes**

a. Minutes from April 10, 2023

**4. Public Comments**

Any member of the public may address the Committee for up to 3 minutes on any topic of their choosing. There will be no yielding of time to other members of the public and agenda time for public comments is limited to 30 minutes in total.

**5. Resolutions**

**a. Resolution R2023-059—A Resolution Awarding Grant Year 2024 Senior Services Tax Levy Funding.**

Voters of DeKalb County approved a .025% tax levy referendum in 1997 to be dedicated for Senior Services. The funds are for the prevention of the premature institutionalization of seniors, keeping seniors out of nursing homes and hospitals which ultimately results in an aggregate cost savings for the taxpayer. Funds are used to pay for services provided by local nonprofit organizations with a portion of funds utilized by the DeKalb County Community Mental Health Board (DCCMHB) to offset administrative costs.

With the assistance of Deanna Cada, Executive Director of the DCCMHB, the Health and Human Services (HHS) Committee solicits applications by agencies that provide these services. The HHS Committee reviews the applications and interviews each agency that requests funding before making a recommendation to the County Board as to how to allocate this year's funds.

The FY23 Budget includes an allocation of \$456,409 for contributions to the agencies that provide these services. Ten agencies submitted requests and the HHS Committee has conducted interviews on April 3<sup>rd</sup> and April 10<sup>th</sup>. The HHS Committee will discuss the allocation and take action on a recommendation to the County Board.

**6. Old Business**

**7. New Business**

**8. Adjournment**

DeKalb County Government  
Sycamore, Illinois

**Health & Human Services Committee Minutes  
April 10, 2023**

The Health & Human Services Committee of the DeKalb County Board met on Monday, April 10, 2023, in the Legislative Center's Gathertorium in Sycamore, Illinois. Vice Chair Savannah Ilenikhena called the meeting to order at 6:08 p.m. Those members present were Meryl Domina, Savannah Ilenikhena, Michelle Pickett, and Chris Porterfield. Chair Rukisha Crawford and Amber Quitno were absent. A quorum was established with four members present and two absent. Rukisha Crawford joined the meeting at 6:18 p.m. Deanna Cada, Executive Director of the DeKalb Mental Health Board, and one member of the general public were also present.

**APPROVAL OF THE AGENDA**

Chris Porterfield moved to approve the agenda as presented. Meryl Domina seconded the motion and the motion was approved unanimously.

**APPROVAL OF THE MINUTES**

Chris Porterfield moved to approve the minutes of the April 3, 2023 committee meeting and Meryl Domina seconded the motion with the motion passing unanimously.

**PUBLIC COMMENTS**

There were no public comments.

**SENIOR TAX LEVY PROCESS**

Deanna Cada, Executive Director of the DeKalb Mental Health Board provided a summary of the grant application review process and stated that this is the second and final committee meeting designated for applicant presentations.

**SENIOR TAX LEVY HEARINGS**

Vice Chair Savannah Ilenikhena opened the Senior Tax Levy Hearings at 6:10 p.m.

**Elder Care Services** – Deanna Cada introduced Tara Russo, Executive Director of Elder Care Services of DeKalb County. Tara Russo presented the agency's Senior Tax Levy proposal that includes a funding request for \$70,000. She reviewed that the grant funds would support direct service hours spent with clients to provide comprehensive services to keep clients safe, secure, and supported in the community.

**Opportunity House** – Deanna Cada introduced Thomas Matya, Executive Director of Opportunity House. Thomas Matya acknowledged co-presenters, Program Director Carol Parsons, and Human Resources Director Colleen Hussey-Anthony. Thomas Matya presented the organization's Senior Tax Levy proposal that includes a funding request for \$32,278. He

reviewed that the funds would be used to provide habilitation services to clients with intellectual disabilities. Thomas Matya added that the services focus on assisting clients in acquiring, enhancing, and maintaining personal, social, educational, and vocational skills.

**Hope Haven** – Deanna Cada introduced Michael Whitehead, Dresser Court Project Coordinator. Michael Whitehead explained that Dresser Court provides permanent housing and on-site services for people with disabilities and for those with a history of chronic homelessness. He presented the agency’s Senior Tax Levy proposal that includes a funding request for \$26,624. He outlined that the funds would support case management to seniors living at Dresser Court.

**Voluntary Action Center** – Deanna Cada introduced Nate Kloster, Executive Director of the Voluntary Action Center. Nate Kloster acknowledged co-presenters, Ellen Rogers, Chief Development Officer and Leah Jordal, Grant Services Manager. Nate Kloster presented the center’s Senior Tax Levy proposal that includes a funding request for \$227,000. He reviewed that the funds would provide nutrition and transportation services to older adults in DeKalb County.

Chair Rukisha Crawford closed the Senior Tax Levy Hearings at 7:10 p.m.

Committee members discussed the potential of utilizing fund balance dollars to increase the total grant award amount. The group agreed to prepare individual recommendations for the next committee meeting in May.

**OLD BUSINESS** – There were no Old Business items.

**NEW BUSINESS** - There were no New Business items.

**ADJOURNEMENT**

It was moved by Savannah Ilenikhena and seconded by Michelle Pickett to adjourn the meeting. The motion was carried unanimously and the meeting adjourned at 7:27 p.m.

Respectfully Submitted by Chris Klein, Recording Secretary

**RESOLUTION**

**R2023-059**

**A Resolution Awarding Grant Year 2024 Senior Service Tax Levy Funding.**

Be it resolved by the County Board of the County of DeKalb, Illinois as follows:

WHEREAS, the State of Illinois has provided, at ILCS 5/5-1034, that County Board may, pursuant to referendum, impose a tax not to exceed .025% of the value, as equalized or assessed by the Department of Revenue, of all the taxable property in the county for the purpose of providing social services for senior citizens; and

WHEREAS, after considerable study, the DeKalb County Board did place such a proposition before the voters of DeKalb County in April of 1997; and

WHEREAS, a majority of those voter did approve the tax in that election; and

WHEREAS, the DeKalb County Board, did, in October of 1996, provide that its public policy objective would be to appropriate funds to prevent the premature and/or unnecessary institutionalization of elderly residents; and

WHEREAS, oversight responsibility for soliciting, evaluation, and making recommendations on such bids was transferred to the Health and Human Services Committee with staff support supplied by the Community Mental Health Department; and

WHEREAS, the Committee and staff did solicit said applications, did receive, review and evaluate said applications, and that having done so, the Health and Human Services Committee did then recommend that funds be made available to purchase services from the following agencies in the following amounts for the period beginning July 1, 2023 and ending June 30, 2024:

Fox Valley Older Adult Services:	\$
Prairie State Legal Services:	\$
Family Service Agency:	\$
Kishwaukee Family YMCA:	\$
Barb City Manor:	\$
DeKalb County Community Gardens:	\$
Elder Care Services:	\$
Opportunity House:	\$
Hope Haven:	\$
Voluntary Action Center:	\$
Total Amount Allocated:	\$ _____

NOW, THEREFORE, BE IT RESOLVED that the DeKalb County Board does approve the recommendation of the Health and Human Services Committee and agrees to purchase services from these agencies in amounts not exceeding those listed above.

BE IT FUTHER RESOLVED that the DeKalb County Board does direct the Community Mental Health Department to create written agreements with those agencies specifying the services to be purchased and unit amounts to be paid, and authorizes the Chairman of the Board to execute those agreements.

PASSED THIS 17TH DAY OF MAY 2023 AT SYCAMORE, ILLINOIS

ATTEST:

SIGNED:

\_\_\_\_\_  
Tasha Sims  
DeKalb County Clerk

\_\_\_\_\_  
Suzanne Willis, Chair  
DeKalb County Board

DEKALB COUNTY ILLINOIS  
SENIOR TAX LEVY  
SERVICE AGREEMENT

Between  
The DeKalb County Board  
And

[REDACTED]

[REDACTED] agrees to provide approximately **12** months of **affordable housing** for elderly residents from July 1, 2023, through June 30, 2024, using **\$10,000** of DeKalb County Senior Tax Levy Funds.

[REDACTED] agrees to all General Terms and Conditions in the Senior Tax Levy Request for Bids.

In exchange, the DeKalb County Board agrees to provide [REDACTED] with a maximum of **\$10,000** of Senior Tax Levy Funds following all General Terms and Conditions in the Senior Tax Levy Request for Bids. **Any increase over FY 2023 Senior Tax Levy funds is a result of one-time, non-renewable funding and may not be available after FY 2024.**

[REDACTED] agrees to provide DeKalb County Community Mental Health Board with detailed documentation verifying services billed each month. Please see the accompanying letter for billing due dates.

[REDACTED] also agrees to provide the County Board with the required outcome information on or before August 1, 2024.

DeKalb County Board

[REDACTED]

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
County Board Chairperson

Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

May 18, 2023



Dear Maureen,

Enclosed is the Service Agreement between your agency and DeKalb County for the use of FY 2024 Senior Tax Levy funds. After you have reviewed the agreement, please print, sign, and return it to this office via e-mail ([dcada@dekalbcounty.org](mailto:dcada@dekalbcounty.org)) or regular mail by June 9, 2023. Be sure to make a copy for your records. We will send you a copy of the agreement once the County Board Chair signs it.

Please note that any increase to funding over the FY2023 amount is a one-year-only increase allowed for by a non-renewable funding source. This increase may not be available in future fiscal years and is not meant to be long-term.

*Also, your billing is due the first Wednesday of each month if it is to be paid that same month. Billings can be mailed, faxed to 815-899-6708, or e-mailed to [dcada@dekalbcounty.org](mailto:dcada@dekalbcounty.org).*

Please contact me if you have questions. Thank you for your service to the seniors of DeKalb County.

Sincerely,

A handwritten signature in black ink, appearing to read "Deanna".

Deanna L. Cada  
Executive Director