



DEKALB COUNTY PUBLIC BUILDING COMMISSION

A MUNICIPAL CORPORATION AND BODY POLITIC ORGANIZED PURSUANT TO THE "PUBLIC BUILDING COMMISSION ACT." ILLINOIS REVISED STATUTES 1977 CHAPTER 85, SECTION 1031 THROUGH SECTION 1054 AND CURRENTLY UNDER ILLINOIS COMPILED STATUTES 50 ILCS 20/1 et seq.

MEETING OF TUESDAY, MARCH 7, 2023

A regular meeting of the Board of Commissioners of the DeKalb County Public Building Commission (hereinafter "Commission") was held Tuesday, March 7, 2023, at 8:30 a.m. in the Administration Building's Conference Room East in Sycamore, Illinois pursuant to written notice to each Commissioner as required by the By-Laws.

ROLL CALL

Vice Chair Shepard called the meeting to order at 8:35 a.m. and requested the Secretary to call the roll. Those Commissioners present were Mr. Kevin Bunge, Ms. Cheryl Nicholson, Mr. Ellingsworth Webb and Vice Chair Mr. Chuck Shepard. Chairman Matt Swanson was absent. A quorum was established with four Commissioners present, and one absent.

Others that were present included: County Administrator Brian Gregory, County Facilities Management Director Jim Scheffers, County Executive Assistant Lisa Reser and Commission Secretary Liam Sullivan.

APPROVAL OF AGENDA

It was moved by Ms. Nicolson, seconded by Mr. Bunge, and approved unanimously by voice vote to approve the agenda as presented.

APPROVAL OF MINUTES

Mr. Bunge moved to approve the minutes for the Tuesday, February 7, 2023 meeting with minor corrections. Ms. Nicholson seconded the motion, and it was carried unanimously.

PUBLIC COMMENTS

There were no comments from the public.

APPROVAL OF CLAIMS

Mr. Gregory explained that the majority of the claims provided to the Commission were related to updates to the Administration Building. Ms. Nicholson questioned why there were identical claims made to Wagner Aggregate, INC. and Wagner Excavating LLC. Staff made note to determine if there was an error made when inputting the claims into the database.

It was moved by Ms. Nicholson, seconded by Mr. Webb, and approved unanimously to approve and authorize payment of claims from February 15, 2023 through March 15, 2023, excluding the \$1,500 claim to be paid to Wagner Aggregate, INC.

CONSIDERATIONS

Review of Ongoing County Maintenance Projects

Mr. Scheffers explained that the Jail has been experiencing issues with maintaining the state required water temperature in the showers. He explained this is caused by a lack of recirculating pumps on the cold water lines. When the water system was installed, there were recirculating pumps installed for the hot water lines but not the cold water line. Facilities Maintenance staff has been making short term repairs, which requires approximately \$700 a month in parts. Mr. Scheffers anticipates the cost for installation to be significant because of the location of the water lines and the secure nature of the walls within the jail. The project is expected to go out for bid in late April.

Mr. Gregory presented a before and after photos of the recent updates to the Administration Building's Lobby. He explained that new carpet was installed in the basement level and the lobby. Additionally, Mr. Gregory mentioned that he himself, along with Liam Sullivan, and Sean Ballard from the Facilities Management Office spent time on weekends painting and installing a decorative wall around the television in order to be fiscally responsible by saving on labor costs. Mr. Gregory mentioned that the next step is to upgrade the bathrooms so that they are accessible and to do some minor updates to the employee entrance.

Mr. Gregory led the Commission on a tour of the updated areas of the Administration Building, as well as the areas proposed as the next steps.

OLD BUSINESS

Mr. Shepard inquired into the status of the sale of the DeKalb County Rehab & Nursing Center. Mr. Gregory explained that the parties are past the due diligence process and are currently working through the State's Certificate of Need application process.

NEW BUSINESS

There was no new business

NEXT MEETING DATE

The Commission Members requested that the next meeting coincide with the bid opening for the Jail Recirculating Pump Project, which will occur on April 25th, 2023 in the Legislative Center's Gathertorium.

ADJOURNMENT

A motion to adjourn was made by Mr. Bunge, seconded by Ms. Nicholson, and was approved unanimously.

Respectfully submitted by Liam Sullivan