



DeKalb County Forest Preserve District

May 17, 2023
7:00PM

Immediately following County Board Meeting

Legislative Center's Gathertorium
200 N. Main Street
Sycamore, Illinois 60178

1. Roll Call

2. Approval of Agenda

3. Approval of Minutes


- a. Minutes from April 19, 2023

4. Communications & Proclamations

5. Public Comments

Any member of the public may address the Forest Preserve District Board for up to 3 minutes on any topic of their choosing. There will be no yielding of time to other members of the public and agenda time for public comments is limited to 30 minutes in total.

6. Resolutions

- a. **Resolution FP-R2023-004—Award Resolution for the 2023 Afton Maintenance and Natural Resource Management Building Project to Zenz Buildings, Inc of DeKalb, Illinois, in an amount not to exceed \$128,800.** 

Resolution FP-R2023-004 awards the project for construction of a 30' x 40' x 10' Steel Commercial Building at the Afton Forest Preserve. The building is to be used for additional office space, storage, and indoor bathrooms. Once the project has been awarded, the project is expected to be completed by the end of FY2023. Bids will be opened by the Forest Preserve District on Thursday April 27th, at 10:00am in the Legislative Center's Freedom Room. The lowest bid meeting specifications will be forwarded to the Committee for preliminary approval.

Committee Action: The Forest Preserve Operations Committee considered Resolution FP-R2023-004 on April 27th and forwarded the Resolution to the Forest Preserve District Board with a favorable recommendation by a vote of seven in favor and none opposed.

b. Resolution FP-R2023-005—A Resolution Approving Year-End Amendments to the FY2022 Budget. [PDF](#)

The DeKalb County Forest Preserve Superintendent and the County Comptroller have reviewed the 2022 Fiscal year Budget and identified appropriations, transfers and amendments to balance the FY2021 Budget. It was determined that these appropriations, transfers and amendments are necessary for the fiscal management and operation of the Forest Preserve District.

Committee Action: The Forest Preserve Operations Committee considered Resolution FP-R2023-005 on April 27th and forwarded the Resolution to the Forest Preserve District Board with a favorable recommendation by a vote of seven in favor and none opposed.

c. Resolution FP-R2023-006—A Resolution Approving the Payment of Forest Preserve Claims for May 2023, and Off-Cycle Claims Paid During the Previous Month, Including All Claims for Travel, Meals, and Lodging, in the amount of \$129,164.90. [PDF](#)

7. Reports of Forest Preserve Officials: Move to accept and place on file the following Reports of Forest Preserve Officials. [PDF](#)

Quarterly Natural Resource Management Report – First Quarter 2023
Cash & Investments in Forest Preserve Bank Accounts – April 2023

8. Old Business

9. New Business

10. Adjournment

*DeKalb County Forest Preserve District
Sycamore, Illinois*



**DEKALB COUNTY FOREST PRESERVE
DISTRICT PROCEEDINGS
April 19, 2023**

The DeKalb County Forest Preserve District Commissioners met in regular session at the Legislative Center's Gathertorium on Wednesday, April 19, 2023 at 7:50 p.m. President Willis called the meeting to order, and the Secretary called the roll. Those present were District Commissioners Meryl Domina, Laurie Emmer, Vice-President John Frieders, Ben Haier, Rhonda Henke, Savannah Ilenikhena, Kathy Lampkins, Maureen Little, Jim Luebke, Joe Marcinkowski, Stewart Ogilvie, Jerry Osland, Roy Plote, Amber Quitno, Ellingsworth Webb, Tim Bagby, Scott Campbell, Mary Cozad, Rukisha Crawford, Patrick Deutsch, and President Suzanne Willis. Those absent were Terri Mann-Lamb, Michelle Pickett, and Chris Porterfield. There was a quorum established with twenty-one Commissioners present and three absent.

APPROVAL OF AGENDA

Motion

Deutsch moved to approve the agenda as presented and Ilenikhena seconded the motion.

Voice Vote

President Willis called for a voice vote to approve the agenda as presented. The motion carried unanimously.

APPROVAL OF MINUTES

Motion

Lampkins moved to approve the minutes of the March 15, 2023 meeting. Crawford seconded the motion.

Voice Vote

President Willis asked for a voice vote on the approval of minutes. All Commissioners present voted aye. Motion carried unanimously.

PUBLIC COMMENTS

There were no public comments.

COMMUNICATIONS & PROCLAMATIONS

None.

STANDING COMMITTEE REPORTS

Resolution FP-R2023-002: A Resolution for the 2023 Great Western Trail Resurfacing Project in the amount of \$106,120.00 to Schroeder Asphalt Services, Inc. of Marengo, Illinois

Motion

Plote moved that the DeKalb County Forest Preserve District Commissioners do hereby award Schroeder Asphalt Service Inc. of Marengo, Illinois the 2023 Great West Trail Resurfacing Project in the amount of \$106,120.00. Ogilvie seconded the motion.

Roll Call Vote

The President called for a roll call vote on the motion as presented. Those Commissioners voting aye were Domina, Emmer, Frieders, Haier, Henke, Ilenikhena, Lampkins, Little, Luebke, Marcinkowski, Ogilvie, Osland, Plote, Quitno, Webb, Bagby, Campbell, Cozad, Crawford, Deutsch, and President Willis. The motion carried unanimously.

Resolution FP-R2023-003— A Resolution Approving the Payment of Forest Preserve Claims for April 2023, and Off-Cycle Claims Paid During the Previous Month, Including All Claims for Travel, Meals, and Lodging, in the amount of \$ 162,440.97

Motion

Plote moved to approve the payment of claims for this month, and the off-cycle claims paid during the previous month, including all claims for travel, meals, and lodging, in the amount of \$162,440.97. Deutsch seconded the motion.

Roll Call Vote

President Willis asked for a roll call vote on the motion to approve and payment of the District's April 2023 Claims. Those Commissioners voting aye were Domina, Emmer, Frieders, Haier, Henke, Ilenikhena, Lampkins, Little, Luebke, Marcinkowski, Ogilvie, Osland, Plote, Quitno, Webb, Bagby, Campbell, Cozad, Crawford, Deutsch, and President Willis. The motion carried unanimously.

Reports of District Officials

Motion

Plote moved to accept and place on file the following Reports of District Officials:

1. Monthly Reports – December 22 & January/February/March 2023
2. Cash & Investments in County Banks – March 2023

Marcinkowski seconded the motion.

Voice Vote

The President requested a voice vote to accept the Reports of District Officials as presented. All Commissioners present voted aye. The motion carried unanimously.

OLD BUSINESS / NEW BUSINESS

Forest Preserve District Superintendent Terry Hannan encouraged Commissioners to look on the County's website to view many of the upcoming volunteer opportunities and events the Forest Preserve District will be hosting for the public in the coming months.

There were no other items of Old Business or New Business.

ADJOURNMENT

Motion

Bagby moved to adjourn the meeting at 7:56 p.m. and Emmer seconded the motion.

Voice Vote

President Willis called for a voice vote on the adjournment. Motion carried unanimously.

Tasha Sims, Secretary
DeKalb County Forest Preserve
District Commissioners

Suzanne Willis, President,
DeKalb County Forest Preserve
District Commissioners