

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
EXECUTIVE COMMITTEE
MINUTES OF MEETING

April 4, 2023

APPROVED

Committee Members Present: Jane Smith, Meghan Cook, Perry Maier

Committee Members Not Present: Marilyn Stromborg

Staff Present: Deanna Cada, Heaven Allen

Other Persons Present:

1. Call to Order

Ms. Smith called the meeting to order at 6:01 p.m.

2. Agenda

Ms. Cook moved to approve the agenda, seconded by Mr. Maier. The motion passed unanimously.

3. Approval of Minutes

Mr. Maier moved to approve the minutes of the 03/07/22 meeting, seconded by Ms. Cook. The motion passed unanimously.

4. Office Report

Ms. Cada announced that she has been doing presenting to many groups throughout the county. Ms. Cada discussed that she recently presented at the Sycamore Middle School and they may be interested in a more formal presentation in the future.

Ms. Cada shared that she is stepping away from ACMHAI, Ms. Allen will be attending the Membership Meeting. Ms. Cada will attend Youth Outlook's Conference; as they are at the same time.

Ms. Cada discussed legislation

Ms. Cada communicated with the committee about a potential intern for the mental health board office

5. Public Comment

There was no public comment.

6. Old Business

A. Conflict of Interest Forms- For Review – Ms. Cada reported that all conflict-of-interest forms have been received. The executive committee reviewed the conflict-of-interest forms.

B. Grant Year 2024 Updates – Ms. Cada discussed with the board about application submissions. Ms. Cada reminded the committee about the grant hearing on April 11th

C. Strategic Planning -Priority Setting and Implementation – Ms. Cada reviewed the prioritized strategic goals with the committee. Ms. Cada announced that herself and Ms. Allen will be meeting NIU on April 18th.

7. New Business

- A. Slate of Officer 2023-2024 – Ms. Cada reminded the committee about the upcoming slate of officers.
- B. Review Closed Session Minutes – none
- C. Annual Plan Development, 1-Year and 3-Year – Ms. Cada discussed that it will be lead by the strategic plan and the results should be by June.

8. One-Year/Three-Year Plan update – No Updates

9. Date of Next Executive Committee Meeting: Request a change to 5/9/2023 from 5/2/2023 at 6:00pm

Ms. Cook approved the request to change the date of the next executive committee meeting to 5/9/2023 from 5/2/2023, seconded by Mr. Maier. The motion passed unanimously.

10. Adjournment

The meeting was adjourned at 6:21 p.m.

Ms. Cook moved for adjournment, seconded by Mr. Smith. The motion passed unanimously.

Respectfully submitted,

Jane Smith, Board President

Heaven Allen, Recording Secretary