

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

FINANCE COMMITTEE

MINUTES OF MEETING

April 4, 2023

APPROVED

Committee Members Present: Jane Smith, Meghan Cook, Perry Maier

Committee Member Not Present: Marilyn Stromborg

Office staff: Deanna Cada, Heaven Allen

Other Persons Present:

1. Call to Order

Ms. Cook called the meeting to order at 6:30 p.m.

2. Approval of Agenda

Mr. Maier moved to approve the agenda, seconded by Ms. Smith. The motion passed unanimously.

3. Approval of Minutes

Ms. Smith moved to approve the minutes of the 3/7/2023 meeting, seconded by Mr. Maier. The motion passed unanimously.

4. Office Report

- Ms. Cada shared that the Mayor of Dekalb is looking to hold the tax levy rate. Ms. Cada has discussed how the county is handling it.

5. Public Comment

No Comment

6. Approval of March 2023 Claims Approval

- a. *Tabled until April Full Board Meeting*

7. Old Business

A. Grant Year 2024 Process & Updates

- a. Agency Presentation Schedule – April 11, 2023, 6:00pm

- B. Financial Consultant Workplan – NFIT Status Update – Ms. Cada discussed that due to conflicts the time of the NFIT workshop for the agencies will be rescheduled. Ms. Cada shared that the board will also have a workshop to learn about how to utilize the tool

8. New Business

- A. Trauma Training Series Allocation – Action Needed

Mr. Maier moved to approve the Trauma Training Series Allocation up to \$4,000, seconded by Ms. Smith. The motion passed unanimously on a roll call vote. Ms. Smith- Yes, Mr. Maier- Yes, Ms. Cook- Yes

B. Fee for Service Contract Discussion – Possible Action – Ms. Cada shared that she is starting the discussion with the agencies that are currently utilizing Fee for Service

- C. CACDC Agency Updates – Ms. Cada discussed that another agency was not willing to take on the CACDC as a program. Ms. Cada discussed that it would be important for the CACDC to invite an accountant to their board.

D. Family Service Agency Advanced Strangulation Prevention Training Request- Action Need

Mr. Maier moves to grant Family Service Agency up to \$10,000 investment to the Advanced Strangulation Prevention Training Request, Seconded by Ms. Smith. The motion passed unanimously on a roll call vote. Ms. Smith- Yes, Mr. Maier- Yes, Ms. Cook- Yes

E. Closed Meeting Minutes Review

Ms. Cook moved to close finance committee closed session minutes from 12/06/22, to be approved, released for posting and the tape will be destroyed at the appropriate time frame, seconded by Mr. Maier. The motion passed unanimously on a voice vote.

8. One-Year and Three-Year Plan Goals

- a. Young Child Mental Health Consultant – Action Needed – The committee discussed the description.

Mr. Maier moved to approve to move the Young Child Mental Health Consultant Job Description with changes to the full board, seconded by Ms. Smith. The motion passed unanimously on a voice vote.

10. Date of next meeting: 05/02/23 to 5/9/2023 at 6:30 p.m.

11. Adjournment

Ms. Smith moved for adjournment, seconded by Mr. Maier. The motion passed unanimously.

Respectfully submitted,

Meghan Cook, Committee Chair

Heaven Allen, Recording Secretary