



Executive Committee

May 10, 2023
7:00PM

Immediately following the Committee of the Whole

Legislative Center's Gathertorium
200 N. Main Street
Sycamore, Illinois 60178

1. Roll Call

2. Approval of Agenda

3. Approval of Minutes

- a. Minutes from April 12, 2023

4. Public Comments

Any member of the public may address the Committee for up to 3 minutes on any topic of their choosing. There will be no yielding of time to other members of the public and agenda time for public comments is limited to 30 minutes in total.

5. Resolutions

- a. **Resolution R2023-064—A Resolution Authorizing the Allocation of Funds the County Received from the American Rescue Plan Act (ARPA) to Senior Service Programs in the Amount of \$50,550.00.**

As part of the Senior Tax Levy process, the Human & Health Services Committee is responsible for recommending the amount of funding that is to be made available for purchasing services for seniors. In addition to the recurring funding that is made available, the Committee has recommended that the County Board approve a one-time allocation of additional funds to these organizations. The total additional allocation recommended is \$50,550.00 or approximately one quarter of the Senior Services Budget Fund Balance.

In recognition of the impact that the COVID-19 Pandemic has had on the delivery of senior services, as well as the rising cost of food, Staff recommended that the Committee request that the additional, one-time funds be made available from the funds that the County has received from the American Rescue Plan Act. The Health & Human Services Committee has forwarded the request to the Executive Committee for action at the May 10th meeting.

6. Approval of Appointments

- a. Stormwater Management Committee
 - Mark Bushnell reappointed for a two-year term beginning July 1, 2023 and expiring June 30, 2025.
 - Zachary Gill reappointed for a two-year term beginning July 1, 2023 and expiring June 30, 2025.

- Courtney Gallaher appointed for a two-year term beginning July 1, 2023 and expiring June 30, 2025.
- b. First Alternate Hearing Officer: Riley Oncken appointed for an indefinite term beginning July 1, 2023.

7. Approval County Board Meeting Agenda

8. Adjournment

DeKalb County Government
Sycamore, Illinois

**Executive Committee Minutes
April 12, 2023**

The Executive Committee of the DeKalb County Board met in Sycamore, Illinois on Wednesday, April 12, 2023. Chair Willis called the meeting to order at 7:56PM. Those Members present were Scott Campbell, Rukisha Crawford, Patrick Deutsch, John Frieders, Kathy Lampkins, Terri Mann-Lamb, Roy Plote, and Ellingsworth Webb. A quorum was established with all nine Members present.

APPROVAL OF THE AGENDA

Crawford moved to approve the agenda as presented. Deutsch seconded the motion and it was carried unanimously.

APPROVAL OF THE MINUTES

It was moved by Webb, seconded by Deutsch and it was carried unanimously to approve the minutes of the March 8, 2023 Executive Committee Meeting.

PUBLIC COMMENTS

There were no public comments.

EXECUTIVE SESSION

Mann-Lamb Moved to enter Executive Session for the Purposes of discussing Collective Bargaining provided for by 5ILCS 120/2(c)(2) & Probable or Imminent Litigation provided for by 5ILCS 120/2(c)(11) at 7:58PM. Those voting yea were Campbell, Crawford, Deutsch, Frieders, Lampkins, Mann-Lamb, Plote, Webb, and Chair Willis. None were Opposed. Motion carried unanimously.

The Committee entered back into their Open Meeting at 8:51 PM.

Resolution R2023-055: A Resolution Authorizing an Open Purchasing Order for FY2023 Health Department Related Advertising and Marketing with SHAW Media of Crystal Lake, Illinois, in the Amount Not to Exceed \$200,000.

This Resolution authorizes an open purchase order for advertising and marketing expenses for the Health Department's media campaigns primarily related to grant requirement. The DeKalb County Health Department does a large amount of marketing of their various health programs on SHAW Media's platforms. These advertisements are critical for spreading awareness about public health programs such as tobacco cessation, Covid-19, vaccinations, and marketplace insurance coverage.

SHAW Media is a sole source provider so it was not possible to get bids for this service. The Health Department spends between \$175,000 and \$200,000 annually on advertising/marketing with SHAW Media. The average monthly invoice is under \$30,000; however, the Health Department conducts regional marketing to expand the target region to surrounding counties on a bi-annual basis. These regional marketing campaigns cost between \$35,000 and \$50,000, which rises to the level of requiring County Board approval. All expenses incurred by the Health Department for advertising/marketing are covered entirely by grant funds. The DeKalb County Board of Health has reviewed this request and has forwarded it to the County Board with a favorable recommendation.

It was moved by Frieders, seconded by Plote and was approved unanimously to forward Resolution R2023-055 to the full County Board recommending their approval.

Resolution R2023-056: A Resolution Authorizing the County Administrator to Execute the Certificate of Need for Submission to Illinois Health Facilities and Services Review Board and any Ancillary Documents to Secure a Date Certain Transactional Closing.

In July 2022, the County Board voted to sell the DeKalb Rehab and Nursing Center (DCRNC) to Illuminate HC. An Asset Purchase Agreement and Operational Transfer Agreement were prepared and approved by the County Board in October 2022. The property was to be owned and operated under an Illinois Limited Liability Company called DeKalb Healthcare Holdings, LLC. It was understood that the LLC would include the principal of Illuminate HC, Avi Zuckerman along with other principals.

Typically, the make-up of the limited liability company would not factor into the sale of the property, however in this case, the County recently learned Mr. Zuckerman intends to bring Moshe Blonder and Aharon Singer into the company as owner-operators. Mr. Blonder and Mr. Singer are principals of Saba HC, the other company that made an offer to purchase the DCRNC, meaning that the principals of Illuminate and Saba have joined forces to acquire and operate the facility.

County staff and legal counsel had conversations with the buyers to re-affirm that representations made to the County Board during the sale process would still hold true and received verbal commitment to the most significant issues discussed during the sale, including DeKalb Healthcare Holdings committing to its promise to “welcome the union (AFSCME) with open arms”.

The final significant step toward finalizing the sale is the State of Illinois Health Facilities and Services Review Board (IHFSRB) Certificate of Need (CON) Process. This includes addressing an outstanding CON that the County has on the expansion and the application for the CON related to the sale of the facility. Given that the principals of the two companies that bid on the facility have joined forces and in the spirit of transparency, Resolution 2023-056 acknowledges the ownership structure and authorizes the County Administrator to execute the CON application.

The parties are confident that the CON process would be concluded at one of next two scheduled IHFSRB meetings (May 9th or June 27th). Typically, the transactional closing date would be on the first of the month due to the layers of receivables and contracts associated with a skilled nursing facility. Therefore, Resolution 2023-056 also authorizes the County Administrator to execute documents that secures a transactional closing date of on or before August 1, 2023. In the event closing occurs after August 1st, DeKalb Healthcare Holdings, LLC will cover the County’s losses up to \$200,000 per month.

It was moved by Frieders, seconded by Mann-Lamb and was approved unanimously to forward Resolution R2023-056 to the full County Board recommending their approval.

Resolution R2023-057: A Resolution Approving of Metropolitan Alliance of Police, Chapter #318 Labor Contract for the Communications, Corrections, Detectives, Patrol Divisions of the Sheriff’s Office.

The collective bargaining agreement between the County and the Metropolitan Alliance of Police Chapter #318 expired on December 31, 2022. Representatives for the County, the Sheriff’s Office and MAP have arrived at a tentative successor agreement.

The successor Collective Bargaining Agreement is for a four-year term (January 1, 2023 to December 31, 2026) and calls for across the board wage increases of 2.75% in FY23, 2.75% in FY24, 3% in FY25 and 3% in FY26. The MAP contract for the Sheriff's Office represents Communications, Corrections, Detectives, Patrol and Sergeants for each respective division. The agreement includes modifications to the step schedule and certifications in an effort to arrive at a fair contract for the men and women in the Sheriff's Office and hopefully assists with recruitment and retention efforts.

MAP Chapter #318 plans to have a ratification vote on April 17th.

It was moved by Frieders, seconded by Lampkins and was approved unanimously to forward Resolution R2023-057 to the full County Board recommending their approval.

APPROVAL OF APPOINTMENTS

Chair Willis recommended the approval of the following appointments for the April 12th Special County Board Meeting

- a. County Board Member – District 11: Joseph Marcinkowski appointed immediately to fill the unexpired term of Karen Cribben until November 30, 2024.
- b. County Board Committees: Joseph Marcinkowski appointed immediately to the County Board's Human & Health Services Committee and Highway Committee until November 30, 2024.

It was moved by Frieders, seconded by Deutsch, and was approved unanimously to forward the appointments to the full County Board recommending their approval at the April 12th Special County Board Meeting.

Chair Willis recommended the approval of the following appointments for the April 19th County Board Meeting

- a. Fire Protection Districts
 - Malta Community Fire Protection District: Steve Almburg appointed for a three-year term beginning May 1, 2023 and expiring April 30, 2026.
 - DeKalb Community Fire Protection District: Steve Bemis appointed for a three-year term beginning May 1, 2023 and expiring April 30, 2026.
- b. Emergency Telephone Systems Board (E911); Jim Winters appointed to complete a four-year term Expiring December 31, 2023.
- c. Board of Review
 - Board of Review: Dan Cribben reappointed for a two-year term beginning June 1, 2023 and expiring May 31, 2025.
 - Board of Review: John Linderoth reappointed for a two-year term beginning June 1, 2023 and expiring May 31, 2025.
 - Board of Review - Alternates: Donald Thomas reappointed for a one-year term beginning June 1, 2023 and expiring May 31, 2024.
- d. Farmland Assessment Review Board: Dave Schafer appointed for a three-year term beginning May 1, 2023 and expiring April 30, 2026.

e. Regional Plan Commission

- Kirkland: Dan Chambers appointed for a three-year term beginning April 1, 2023 and expiring March 31, 2026.
- Kingston: Frank Altmaier reappointed for a three-year term beginning April 1, 2023 and expiring March 31, 2026.
- DeKalb County: Suzanne Willis appointed for a three-year term beginning April 1, 2023 and expiring March 31, 2026.
- Somonauk: Becky Morpheu reappointed for a three-year term beginning April 1, 2023 and expiring March 31, 2026.
- Genoa: Alyssa Seguss reappointed for a three-year term beginning April 1, 2023 and expiring March 31, 2026.
- Cortland: Brandy Williams appointed for a one-year term beginning April 1, 2023 and expiring March 31, 2024

f. Regional Plan Commission Alternates

- Kirkland: Ryan Block appointed for a three-year term beginning April 1, 2023 and expiring March 31, 2026.
- Kingston: Joe Hengels appointed for a three-year term beginning April 1, 2023 and expiring March 31, 2026.
- DeKalb County: Terri Mann-Lamb reappointed for a three-year term beginning April 1, 2023 and expiring March 31, 2026.
- Genoa: Janice Melton reappointed for a three-year term beginning April 1, 2023 and expiring March 31, 2026.

It was moved by Frieders, seconded by Plote, and was approved unanimously to forward the appointments to the full County Board recommending their approval at the April 19th County Board Meeting.

APPROVAL OF THE APRIL 12TH SPECIAL COUNTY BOARD AGENDA

Lampkins moved to amend the Agenda to only include the items below:

1. Roll Call
2. Approval of the Agenda
3. Public Comments
4. Approval of Appointments
5. Adjournment

Crawford seconded the motion and the motion carried unanimously.

Lampkins moved to approve the Draft Special County Board Agenda as amended and to forward it to the full County Board. Mann-Lamb seconded the motion and the motion carried unanimously.

APPROVAL OF THE APRIL 19TH COUNTY BOARD AGENDA

Crawford moved to approve the Draft County Board Agenda as and to forward it to the full County Board. Deutsch seconded the motion and the motion carried unanimously.

Executive Committee Minutes

April 12, 2023

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ADJOURNMENT

Deutsch moved to adjourn the meeting. Lampkins seconded the motion and it was carried unanimously.

Respectfully submitted by Liam Sullivan

RESOLUTION

R2023-064

A Resolution Authorizing the Allocation of Funds the County Received from the American Rescue Plan Act (ARPA) to Senior Service Programs in the Amount of \$50,550.00.

Be it resolved by the County Board of the County of DeKalb, Illinois as follows:

WHEREAS, the Health & Human Services Committee has made their recommendation for funds to be made available to purchase services for Seniors for the period beginning July 1, 2023 and ending June 30, 2024; and

WHEREAS, the Committee recommended that additional funds be made available on a one-time basis, the total of which is equivalent to approximately a quarter of the Senior Services fund balance, to purchase services from the following agencies in the following amounts for the period beginning July 1, 2023 and ending June 30, 2024:

Barb City Manor:	\$ 11,600.00
DeKalb County Community Gardens:	\$ 5,000.00
Elder Care Services:	\$ 5,900.00
Family Service Agency:	\$ 5,000.00
Fox Valley Older Adult Services:	\$ 5,500.00
Hope Haven:	\$ 2,100.00
Kishwaukee Family YMCA:	\$ 150.00
Opportunity House:	\$ 2,500.00
Prairie State Legal Services:	\$ 300.00
Voluntary Action Center:	\$ <u>2,500.00</u>
Total Amount Allocated:	\$ 50,550.00

WHEREAS, in recognition of the impact that the COVID-19 pandemic has had on the delivery of Senior Services, the Committee has requested that the additional one-time funds be made available from the funds the County has received from the American Rescue Plan Act (ARPA); and

NOW, THEREFORE, BE IT RESOLVED the DeKalb County Board hereby authorizes the allocation of American Rescue Plan Act funds to Senior Service Programs in the amount of Fifty Thousand, Five Hundred Fifty Dollars (\$50,550).

PASSED THIS 17TH DAY OF MAY 2023 AT SYCAMORE, ILLINOIS

ATTEST:

SIGNED:

Tasha Sims
DeKalb County Clerk

Suzanne Willis, Chair
DeKalb County Board



DeKalb County Board

May 17, 2023
7:00PM

Legislative Center's Gathertorium
200 N. Main Street
Sycamore, Illinois 60178

AGENDA

1. Roll Call
2. Pledge of Allegiance to the Flag
3. Approval of Agenda
4. Approval of Minutes:
 - a. April 12, 2023—Special Meeting
 - b. April 19, 2023—Regular Meeting
5. Communications & Proclamations:
 - a. Employee Service Awards – May 2023 [PDF](#)
6. Public Comments

Any member of the public may address the County Board for up to 3 minutes on any topic of their choosing. There will be no yielding of time to other members of the public and agenda time for public comments is limited to 30 minutes in total.

7. Approval of Appointments for this Month:
 - a. Stormwater Management Committee
 - Mark Bushnell reappointed for a two-year term beginning July 1, 2023 and expiring June 30, 2025.
 - Zachary Gill reappointed for a two-year term beginning July 1, 2023 and expiring June 30, 2025.
 - Courtney Gallaher appointed for a two-year term beginning July 1, 2023 and expiring June 30, 2025.
 - b. First Alternate Hearing Officer: Riley Oncken appointed for an indefinite term beginning July 1, 2023.
8. Reports of Standing Committees with Ordinances & Resolutions

PLANNING, ZONING & DEVELOPMENT COMMITTEE

- a. **Ordinance O2023-012—An Ordinance Amending Section 53-E-12 “Sustainable Energy Systems” of the DeKalb County Code to Amend the Regulations for Sustainable Energy Systems.** [PDF](#)

On January 27, 2023, new legislation was adopted by the State of Illinois establishing statewide standards for commercial wind energy facilities and solar energy facilities on unincorporated lands within the State. Per the requirements of this new legislation, counties in the State have until May 27, 2023 to bring their existing ordinances into compliance with these new regulations. Ordinance O2023-012 was prepared by staff and submitted for consideration by the County to update its sustainable energy system regulations to bring them into compliance with the new State standards. The proposed language would replace in its entirety Subsections 53-E-12.A “Solar Energy Systems” and 53-E-12.B “Wind Energy Conversion Systems” of the County Code, and add a new Subsection 53-E-12.D.

The required public hearing for this Zoning Text Amendment was conducted by Hearing Officer Dale Clark on March 3, 2023. One item highlighted by Mr. Clark was an ambiguity in subsection 53-E-12.A.5.b.4).5, which allows a solar developer the option to maintain a strip of turfgrass along the access road to allow for the maneuvering of emergency vehicles. Staff sought the Committee’s direction on how to address this ambiguity or if it should be removed as an option. Mr. Clark recommended that the County approve the proposed and revised Ordinance, subject to any other Amendments and provisions that the County may deem appropriate provided they are consistent with the restrictions of State Statute 55 ILCS 5/5-12020.

Committee Action: The Planning, Zoning & Development Committee considered Ordinance O2023-012 on April 26th and forwarded the Ordinance to the County Board with a favorable recommendation by a vote of seven in favor and none opposed.

COUNTY HIGHWAY COMMITTEE

- a. **Resolution R2023-058—A Resolution to enter into a Joint Funding Agreement for State-Let Construction work through IDOT, Perry Road Bridge.** [PDF](#)

This Resolution is to enter into an agreement with the State of Illinois for the use of federal COVID & LBFPOFF funds for the improvements to structure #019-3043 on Perry Road (CH 7), one mile east of Somonauk Road at Branch Battle Creek, north of Hinckley, IL. Designated as Section Number 18-00050-02-BR with an estimated construction & construction engineering to cost \$860,309.59 with the local share estimated at \$141,200.00.

Committee Action: The Highway Committee considered Resolution R2023-058 on May 4th and forwarded the Resolution to the County Board with a favorable recommendation by a vote of six in favor and none opposed.

HEALTH & HUMAN SERVICES COMMITTEE

a. Resolution R2023-059—A Resolution Awarding Grant Year 2024 Senior Services Tax Levy Funding. [PDF](#)

Voters of DeKalb County approved a .025% tax levy referendum in 1997 to be dedicated for Senior Services. The funds are for the prevention of the premature institutionalization of seniors, keeping seniors out of nursing homes and hospitals which ultimately results in an aggregate cost savings for the taxpayer. Funds are used to pay for services provided by local nonprofit organizations with a portion of funds utilized by the DeKalb County Community Mental Health Board (DCCMHB) to offset administrative costs.

With the assistance of Deanna Cada, Executive Director of the DCCMHB, the Health and Human Services (HHS) Committee solicits applications by agencies that provide these services. The HHS Committee reviews the applications and interviews each agency that requests funding before making a recommendation to the County Board as to how to allocate this year's funds.

The FY23 Budget includes an allocation of \$456,409 for contributions to the agencies that provide these services. Ten agencies submitted requests and the HHS Committee conducted interviews on April 3rd and April 10th. The HHS Committee discussed the allocation and formulated a recommendation at the May 1st meeting.

Committee Action: The Health & Human Services Committee considered Resolution R2023-059 on May 1st and forwarded the Resolution to the County Board with a favorable recommendation by a vote of seven in favor and none opposed.

FACILITIES & TECHNOLOGY COMMITTEE

a. Resolution R2023-060—A Resolution Approving the Annual Renewal of CrowdStrike Antivirus Software from GovConnection, Inc. of Merrimack, New Hampshire in the Amount of \$48,476.27. [PDF](#)

CrowdStrike was initially implemented in June 2022 and is currently due for annual renewal. The software works in real-time and continuously watches for malicious threats and suspicious activity, and works to remedy any threats to the County's computer network. The County is required to utilize an antivirus software that contains Endpoint Detection Response (EDR) tools for the County Clerk per Illinois Public Act 102-0015, which pertains to requirements specific to election authorities. EDR tools offer a great benefit to the security of the network overall, not only the County Clerk. Staff identified CrowdStrike Antivirus Software as the antivirus that best suits the needs of the County, has Endpoint Detection Response tools, provides the greatest protection to the County's network, and provides the best value to the County.

Committee Action: The Facilities & Technology Committee considered Resolution R2023-060 on May 2nd and forwarded the Resolution to the County Board with a favorable recommendation by a vote of six in favor and none opposed.

- b. **Resolution R2023-061—A Resolution Authorizing the Procurement of Computer Equipment from CDW Government of Chicago, Illinois in an Amount Not to Exceed \$131,458.00 in Accordance with the County’s Computer Replacement Program.** PDF

The Information Management Office is seeking approval to purchase computer replacements on behalf of departments that participate in the Asset Replacement Fund (ARF) for FY23. departments that participate in the ARF computer program set aside money each year so the funds are available when the time comes to replace their computers. New computers are typically deployed on a 5-year cycle. Computers that are replaced get used in other areas of the County, if they are in a condition to reutilize. The ARF Budget for these Computer Replacement is \$131,458.00 in FY2023.

Committee Action: The Facilities & Technology Committee considered Resolution R2023-061 on May 2nd and forwarded the Resolution to the County Board with a favorable recommendation by a vote of six in favor and none opposed.

LAW & JUSTICE COMMITTEE

No Actionable Items

FINANCE & ADMINISTRATION COMMITTEE

- a. **Resolution R2023-062—A Resolution Approving Year-End Budget Amendments for Fiscal Year Ending December 31, 2022.** PDF

Resolution R2023-062 brings forward a number of Year-End Budget Amendments. The DeKalb County Administrator and the County Comptroller have Year-End 2022 Budget amendments. While these amendments are not a requirement, staff believes that the requested amendments help to demonstrate fiscal responsibility and transparency by aligning with the “best practices” of public finance.

Committee Action: The Finance & Administration Committee considered Resolution R2023-062 on May 3rd and forwarded the Resolution to the County Board with a favorable recommendation by a vote of seven in favor and none opposed.

- b. **Resolution R2023-063—A Resolution Approving the Payment of County Claims for May 2023, and Off-Cycle Claims Paid During the Previous Month, Including All Claims for Travel, Meals, and Lodging, in the amount of \$_____.** PDF

Committee Action: The Finance & Administration Committee considered Resolution R2023-063 on May 3rd and forwarded the Resolution to the County Board with a favorable recommendation by a vote of seven in favor and none opposed.

c. Reports of County Officials: Move to accept and place on file the following Reports of County Officials. **PDF**

- Cash & Investments in County Banks – April 2023
- Public Defender’s Report – April 2023
- Adult & Juvenile Monthly Reports – April 2023
- Pretrial Report – April 2023
- Sheriff’s Jail Report – April 2023
- Building Permits & Construction Reports – April 2023

EXECUTIVE COMMITTEE

a. Resolution R2023-064—A Resolution Authorizing the Allocation of Funds the County Received from the American Rescue Plan Act (ARPA) to Senior Service Programs in the Amount of \$50,550.00.

As part of the Senior Tax Levy process, the Human & Health Services Committee is responsible for recommending the amount of funding that is to be made available for purchasing services for seniors. In addition to the recurring funding that is made available, the Committee has recommended that the County Board approve a one-time allocation of additional funds to these organizations. The total additional allocation recommended is \$50,550.00 or approximately one quarter of the Senior Services Budget Fund Balance.

In recognition of the impact that the COVID-19 Pandemic has had on the delivery of senior services, as well as the rising cost of food, Staff recommended that the Committee request that the additional, one-time funds be made available from the funds that the County has received from the American Rescue Plan Act. The Health & Human Services Committee has forwarded the request to the Executive Committee for action at the May 10th meeting.

Committee Action: The Executive Committee will consider Resolution R2023-064 on May 10th.

- 9. Old Business
- 10. New Business & Referral of Matters to Committee
 - a. Appointments scheduled to be made in the month of June 2023
- 11. Adjournment

June County Board Cycle Tenative Meeting Schedule

Monday 5/22/2023	Tuesday 5/23/2023	Wednesday 5/24/2023	Thursday 5/25/2023
Law & Justice Committee (6:30PM)		Planning, Zoning & Development Committee (6:30PM)	Forest Preserve Operations Committee (6:30PM)
		Special Committee of the Whole	
Monday 5/29/2023	Tuesday 5/30/2023	Wednesday 5/31/2023	Thursday 6/1/2023
Memorial Day (County Offices Closed)			Highway Committee (6:30PM)
Monday 6/5/2023	Tuesday 6/6/2023	Wednesday 6/7/2023	Thursday 6/8/2023
Human & Health Services Committee (6:30PM)	Facilities & Technology Committee (6:30PM)	Finance & Administration Committee (6:30PM)	
Monday 6/12/2023	Tuesday 6/13/2023	Wednesday 6/14/2023	Thursday 6/15/2023
		Committee of the Whole (7:00PM)	
		Executive Committee	
Monday 6/19/2023	Tuesday 6/20/2023	Wednesday 6/21/2023	Thursday 6/22/2023
Juneteenth (County Offices Closed)		County Board Meeting (7:00PM)	
		Forest Preserve District Board	