

DeKalb County Government  
Sycamore, Illinois

**Facilities & Technology Committee Minutes  
May 2, 2023**

The Facilities & Technology Committee of the DeKalb County Board met on Tuesday, May 2, 2023, in the Legislative Center's Gathertorium in Sycamore, Illinois. Chair Ellingsworth Webb called the meeting to order at 6:30 p.m. Those members present were Scott Campbell, Laurie Emmer, Rhonda Henke, Kathy Lampkins, Stewart Ogilvie, and Ellingsworth Webb. All members were present. Others present included Community Development Director Derek Hiland, Information Management Director Sheila Santos, Facilities Management Director Jim Scheffers, and Administrative Analyst Liam Sullivan.

**APPROVAL OF THE AGENDA**

Laurie Emmer moved to approve the agenda as presented. Stewart Ogilvie seconded the motion and the motion passed.

**APPROVAL OF THE MINUTES**

Scott Campbell moved to approve the minutes of the March 7, 2023 committee meeting and Stewart Ogilvie seconded the motion and the motion was carried.

**PUBLIC COMMENTS**

There were no public comments.

**RESOLUTIONS**

**Resolution R2023-060 – A Resolution Approving the Annual Renewal of CrowdStrike Antivirus Software from GovConnection, Inc. of Merrimack, New Hampshire in the Amount of \$48,476.27** - Sheila Santos provided an overview of the annual renewal for the county's antivirus service, stating that the county has been very pleased with the software's performance. She also reviewed that this software complies with Illinois Public Act 102-0015, which requires that the software contains Endpoint Detection Response (EDR). Following questions from the committee, Sheila Santos stated that the cost of the service has gone up by approximately \$2,000 since last year and that the contract covers all offices in the county except for the nursing home.

Kathy Lampkins motioned to forward Resolution R2023-060 to the full County Board and to recommend its approval. Scott Campbell seconded the motion. The motion was approved.

**Resolution R2023-061 – A Resolution Authorizing the Procurement of Computer Equipment from CDW Government of Chicago, Illinois in an Amount Not to Exceed \$131,458.00 in Accordance with the County's Computer Replacement Program** – Sheila Santos reviewed the equipment replacement program and noted that the program assists the participating departments with budgeting and helps ensure the county is keeping up with available technology. She added that new computers are typically deployed on a five-year cycle.

Laurie Emmer motioned to forward Resolution R2023-061 to the full County Board and to recommend its approval. Rhonda Henke seconded the motion and the motion was carried.

## **CONSIDERATIONS**

### **Review of Ongoing County Maintenance Projects**

*Parking Lot Improvements at the Community Outreach Building (COB)* – Jim Scheffers outlined that prior to beginning the parking lot resurfacing project at the COB, a sink hole developed and the decision was made to hold on moving forward with the complete fix until May 2024, as this will provide an opportunity to ensure the extent of the damage is known before completing repairs and then possibly having re-work in the future. Jim Scheffers explained that in the meantime, damaged areas of the parking lot will be patched. He stated that the contractor has promised to complete the repair in 2024 at the current quoted amount.

*Jail Recirculation Pumps* – Jim Scheffers reviewed that only one company submitted a bid on this project. He explained that he would like to hold on the project, as he feels that perhaps installing new check valves will resolve the water temperature issue and he plans on testing this theory in one section of the jail. Jim Scheffers outlined that the check valves need to be installed regardless, so waiting until they are installed and testing before proceeding with the bigger repair seems like a reasonable plan.

## **OLD BUSINESS**

*Courthouse Railings* - Jim Scheffers outlined that the courthouse railings will likely be reinstalled in two weeks, as the railings are now being stained and coated.

*Projects Related to Sale of the DeKalb County Rehab & Nursing Center (DCRNC)* – Jim Scheffers stated that all projects related to the sale of the DCRNC have been completed.

*Administration Building Employee Entrance/Restrooms* – Liam Sullivan reviewed that plans for the Administration Building restroom improvements are being finalized and that this project will likely start during the summer. He mentioned that he and Brian Gregory are planning to handle the work for the employee entrance improvement project and that this project will begin in the coming months.

*Legislative Center Wall Removal* – Liam Sullivan mentioned that this project is planned for later in the year.

**NEW BUSINESS** - There were no New Business items.

## **ADJOURNMENT**

It was moved by Kathy Lampkins and seconded by Stewart Ogilvie to adjourn the meeting. The motion was carried and the meeting adjourned at 6:56 p.m.

Respectfully Submitted by Chris Klein, Recording Secretary