

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**  
**MINUTES OF MEETING**  
**May 15, 2023**

APPROVED

**Board Members Present:** Perry Maier, Kristen Quinn, Meghan Cook, Jane Smith, Sue Plote, Laurie Emmer, Jennie Geltz, Marilyn Stromborg

**Board Members Absent:** Robert Cook

**Other Persons Present:**

**Office Staff Present:** Deanna Cada, Heaven Allen

**1. Call to Order**

Ms. Smith called the meeting to order at 6:00 pm.

*Ms. Allen took attendance. Perry Maier, Kristen Quinn, Meghan Cook, Jane Smith, Sue Plote, Laurie Emmer, Jennie Geltz, and Marilyn Stromborg- are present. There is a quorum for the meeting.*

**2. Pledge of Allegiance**

Ms. Smith led the Pledge of Allegiance.

**3. Agenda**

*Mr. Maier moved to approve the agenda seconded by Ms. Plote. The motion passed unanimously with all in favor.*

**4. Minutes**

*Dr. Stromborg moved to approve the minutes of the 04/17/2023 Board Meeting, seconded by Mr. Maier. The motion passed unanimously with all in favor.*

**5. Announcements**

No announcements

**6. Director's Report**

Ms. Cada shared that the approved Trauma Training has much interest. Ms. Cada shared that there are currently 92 attendees registered for the morning session and 50 registered for the afternoon session. There can be a total of 170 attendees per session.

Ms. Cada announced that the county would be updating its software. The new software will be implemented by the end of the year. Ms. Allen will attend the training sessions to prepare the office.

Ms. Cada shared that she will be attending the Mental Health Fair at NIU hosted by BLAC Inc. Ms. Cada shared that she will be on a panel along with staffing our booth.

Ms. Cada discussed with the recent murder of a 15-year-old student in DeKalb, Family Service Agency has deployed 14 crisis counselors to the high school.

Ms. Cada reported that Give DeKalb County has raised 1.8 million dollars so far, with totals still being calculated. Some of the agencies the board funds were on the leaderboard.

## 7. Community Input

None

## 8. Finance Reports

A. Monthly budget report: April 2023

Dr. Stromborg reviewed the monthly budget reports for May 2023.

B. Claims

May 2023 Claims were Discussed.

*Ms. Smith moved to approve the May 2023 agency claims of \$219,071.30, seconded by Ms. Cook. The motion passed unanimously on a roll call vote. Mr. Maier – Yes, Ms. Smith- Yes, Ms. Cook – Yes, Ms. Quinn -Yes, Ms. Plote-Yes, Ms. Emmer- Yes, Dr. Stromborg- Yes, Ms. Geltz- Yes*

*Ms. Smith moved to approve the May 2023 office claims for \$771.95, seconded by Ms. Plote. The motion passed unanimously on a roll call vote. Mr. Maier – Yes, Ms. Smith- Yes, Ms. Cook – Yes, Ms. Quinn -Yes, Ms. Plote-Yes, Ms. Emmer- Yes, Dr. Stromborg- Yes, Ms. Geltz- Yes*

## 9. Executive Committee

A. Legislative Updates – Ms. Cada discussed legislation HB0475 with the board.

B. Slate of Officers 7/2023-6/2024 – Ms. Cada presented the slate of officers.

a. Jane Smith, President

b. Meghan Cook, Vice President

c. Dr. Marilyn Stromborg, Secretary

*Ms. Plote moved to approve the 2023-2024 Slate of Officers, seconded by Mr. Maier. The motion passed unanimously on a voice vote.*

C. 2022 Annual Report Development- Ms. Cada shared that she and Ms. Allen are working to develop the Annual Report through Canva. The report will be ready by the June Board meeting for review.

## 10. Finance Committee

A. Fee for Service Contract Discussion– Action needed – Ms. Cada discussed moving 3 of the funded fee-for-service agencies over to a grant-based funding model for GY 2024. This will impact Family Service Agency, Children’s Home, and Aid and Adventure Works.

*Dr. Stromborg moved to approve Family Service Agency, Children’s Home and Aid, and Adventure Works to move to a grant-based funding model for Grant Year 2024, seconded by Ms. Smith. The motion passed unanimously on a voice vote.*

## 11. Impact Committee -

A. Next Meeting June 28, 2023, at 6:00 pm

## 12. CEBIB Committee

A. Survey Analysis Status – Ms. Cada shared that she received a few survey analysis results and will share them with the CEBIB committee and then the board.

B. Next Meeting 7/24/2023 in person at 6:00 pm

## 13. Old Business

A. Strategic Planning – Final Report Status – Ms. Cada discussed that NIU CGS has the changes provided by herself and Ms. Allen and should have a completed report for the Impact Committee to review. The Impact Committee will make recommendations to the board.

B. Financial Consultant 2023 Workplan Update – Ms. Cada said she has sent out a “Save the Date” to agencies to attend the workshop scheduled for July 12, 2023. Ms. Hull will train the board on how to use the NFIT tool at the Board Retreat.

C. Grant Year 2024 Process & Updates – Final Decisions- Action Needed -Ms. Cada reviewed the recommended amounts for agencies. The Board discussed.

***Ms. Cook moved to approve the Grant Year 2024 Allocation amount of \$2,898,796.00, seconded by Ms. Smith. The motion passed unanimously on a roll call vote. Mr. Maier – Yes, Ms. Smith- Yes, Ms. Cook – Yes, Ms. Quinn -Yes, Ms. Plote-Yes, Ms. Emmer- Yes, Dr. Stromborg- Yes, Ms. Geltz- Yes***

***Ms. Smith moved to approve using unallocated funds of \$344,796.00 to cover funding allocations, seconded by Ms. Plote. The motion passed unanimously on a roll call vote. Mr. Maier – Yes, Ms. Smith- Yes, Ms. Cook – Yes, Ms. Quinn -Yes, Ms. Plote-Yes, Ms. Emmer- Yes, Dr. Stromborg- Yes, Ms. Geltz- Yes***

#### **14. New Business**

A. One – Year & Three-Year Plan – Young Child Mental Health Consultant – Action Needed  
Ms. Cada asked the board to read through with suggestions for the next meeting.

***Ms. Smith moved to discuss Young Child Mental Health Consultant at June 26<sup>th</sup> Board Meeting, seconded by Dr. Stromborg. The motion passed unanimously on a voice vote.***

#### **15. Adjournment**

The meeting was adjourned at 7:42 pm.

Next Meeting – June 26, 2023, at 6:30 p.m.

***Dr. Stromborg moved to adjourn, seconded by Mr. Maier. The motion passed unanimously with all in favor.***

Respectfully submitted,

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Jane Smith, Board President

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Heaven Allen, Recording Secretary