

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**

**FINANCE COMMITTEE**

**MINUTES OF MEETING**

**May 9, 2023**

**APPROVED**

**Committee Members Present:** Jane Smith, Meghan Cook, Perry Maier, Marilyn Stromborg

**Committee Member Not Present:**

**Office staff:** Deanna Cada, Heaven Allen

**Other Persons Present:**

**1. Call to Order**

Dr. Stromborg called the meeting to order at 6:30 p.m.

**2. Approval of Agenda**

*Ms. Smith moved to approve the agenda, seconded by Ms. Cook. The motion passed unanimously.*

**3. Approval of Minutes**

*Ms. Cook moved to approve the minutes of the 4/4/2023 meeting, seconded by Ms. Smith. The motion passed unanimously.*

**4. Office Report**

- Ms. Cada shared that she was approached by two funded agencies interested in getting a consultation. The committee discussed this option.
- Ms. Cada discussed that she met with county administrator Brian Gregory and is working on forecasting what the Mental Health Board expects in the next ten years.

**5. Public Comment**

No Comment

**6. Approval of May 2023 Claims Approval**

- a. Ms. Smith moved to approve the May 2023 agency claims for \$219,071.30, seconded by Mr. Maier. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Ms. Cook- Yes, Mr. Maier- Yes, Dr. Stromborg – Yes*
- b. Ms. Smith moved to approve the May 2023 Office claims in the amount of \$771.95, seconded by Mr. Maier. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Ms. Cook- Yes, Mr. Maier - Yes, Dr. Stromborg – Yes*

**7. Old Business**

- A. Grant Year 2024 Process & Updates - Ms. Cada shared that she has met with agencies for follow-up questions about their applications. Ms. Cada discussed that she asked each agency for a cost-effective budget to illustrate what the Mental Health Board dollars are used for.*

- B. Financial Consultant Workplan – NFIT Status Update – Ms. Cada shared that she met with Betsy Hull and worked on finalizing the NFIT workshop date, which will be hosted on July 12<sup>th</sup>. Ms. Hull will come to the board retreat to present how the board will use the NFIT tool.
- C. Fee For Service Contract Discussion – Action needed

***Ms. Cook moved to approve the Fee for Service Contract Discussion to the entire board, seconded by Ms. Smith. The motion passed unanimously on a voice vote.***

- D. CACDC Agency Updates – Ms. Cada shared that she has met with Sharon and discussed that they are still looking for an accountant and have not been successful. Ms. Cada shared that Betsy Hull is also willing to speak to the CACDC about moving forward and working within a partner agency.

## **8. New Business**

A. First Responder Wellness Program Discussion – Possible Action – Ms. Cada discussed that there had been further interest in the wellness program, which would simplify the grant to pool the program altogether. There is interest from the sheriff's office. Ms. Cada will extend an invitation to the Dekalb Police Department after recent events.

***Dr. Stromborg moved to approve combining all the First Responder Family Wellness Program Grants into one grant, seconded by Ms. Smith. The motion passed unanimously on a voice vote.***

## **8. One-Year and Three-Year Plan Goals**

- a. Ms. Cada discussed the Young Child Mental Health Consultant to be moved to the full board for discussion.

***Mr. Maier moved to approve to move the Young Child Mental Health Consultant Job Description with changes to the full board, seconded by Ms. Smith. The motion passed unanimously on a voice vote.***

10. Date of next meeting: 6/6/2023 at 6:30 p.m.

11. Adjournment

***Ms. Smith moved for adjournment, seconded by Ms. Cook. The motion passed unanimously.***

Respectfully submitted,

---

Dr. Marilyn Stromborg, Committee Chair

---

Heaven Allen, Recording Secretary