

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD  
MINUTES OF MEETING**

**June 26, 2023**

APPROVED

**Board Members Present:** Perry Maier, Meghan Cook, Jane Smith, Sue Plote, Laurie Emmer, Jennie Geltz, Marilyn Stromborg, Robert Cook

**Board Members Absent:** Kristen Quinn

**Other Persons Present:**

**Office Staff Present:** Deanna Cada, Heaven Allen

**1. Call to Order**

Ms. Smith called the meeting to order at 6:00 pm.

*Ms. Allen took attendance. Perry Maier, Robert Cook, Meghan Cook, Jane Smith, Sue Plote, Laurie Emmer, Jennie Geltz, and Marilyn Stromborg- are present. There is a quorum for the meeting.*

**2. Pledge of Allegiance**

Ms. Emmer led the Pledge of Allegiance.

**3. Agenda**

*Dr. Stromborg moved to approve the agenda seconded by Ms. Plote. The motion passed unanimously with all in favor.*

**4. Minutes**

*Ms. Cook moved to approve the minutes of the 05/15/2023 Board Meeting, seconded by Ms. Plote. The motion passed unanimously with all in favor.*

**5. Announcements**

No announcements

**6. Director's Report**

Ms. Cada announced that the Mental Health Board has a new intern Angela Mayer, a Public Health Major. Ms. Mayer has been working on CEBiB research and will present her findings at the next CEBiB Meeting.

Ms. Cada shared that she met with Family Service Agency and DeKalb School District Representatives and discussed being more proactive during the school year.

Ms. Cada shared that Northwestern held a CIT training in the building last week, and 12 law enforcement officers were in attendance. The officers stated that they find the teaching meaningful.

Ms. Cada announced that we have received two tax distributions; \$288,834.57 and \$1,324,805.92. Ms. Cada discussed that the board had received half of our intended amount.

**7. Community Input**

Sharon Grant and Kathy Ball spoke on CACDC

## **8. Finance Reports**

A. Monthly budget report: May 2023

Dr. Stromborg reviewed the monthly budget reports for June 2023.

B. Claims

June 2023 Claims were Discussed.

*Ms. Smith moved to approve the June 2023 agency claims of \$249,778.43, seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote. Mr. Maier – Yes, Ms. Smith- Yes, Ms. Cook – Yes, M. Cook -Yes, Ms. Plote-Yes, Ms. Emmer- Yes, Dr. Stromborg- Yes, Ms. Geltz- Yes*

*Ms. Smith moved to approve the June 2023 office claims for \$8,990.47, seconded by Ms. Plote. The motion passed unanimously on a roll call vote. Mr. Maier – Yes, Ms. Smith- Yes, Ms. Cook – Yes, Mr. Cook -Yes, Ms. Plote-Yes, Ms. Emmer- Yes, Dr. Stromborg- Yes, Ms. Geltz- Yes*

## **9. Executive Committee**

A. 2022 Annual Report – Ms. Cada shared that the annual report is completed and printed, so it will be ready to be presented.

B. OMA Best Practices – Ms. Cada discussed the OMA Webinar she attended.

## **10. Finance Committee**

A. CACDC Agency Update – Financial Consultant Recommendation – Ms. Cada discussed that Ms. Hull met with the CACDC and developed a list of recommendations for the agency. The board discussed the future of funding for CACDC.

B. Barb Food Mart – Special Project Funding Request –

*Ms. Smith moved to approve Special Project Funding for \$4,668.00, seconded by Ms. Cook. The motion passed unanimously on a roll call vote. Mr. Maier – Yes, Ms. Smith- Yes, Ms. Cook – Yes, Mr. Cook -Yes, Ms. Plote-Yes, Ms. Emmer- Yes, Dr. Stromborg- Yes, Ms. Geltz- Yes*

C. Penguin Players Grant Request – Special Project Funding

*Ms. Cook moved to approve Special Project Funding for \$12,000, seconded by Mr. Cook. The motion passed unanimously on a roll call vote. Mr. Maier – Yes, Ms. Smith- Yes, Ms. Cook – Yes, Mr. Cook -Yes, Ms. Plote-Yes, Ms. Emmer- Yes, Dr. Stromborg- Yes, Ms. Geltz- Yes*

## **11. Impact Committee -**

A. Next Meeting June 28, 2023, at 6:00 pm

## **12. CEBIB Committee**

A. Next Meeting July 24, 2023, at 6:00 pm

## **13. Old Business**

A. Strategic Planning – Final Report Status – Ms. Cada discussed that NIU CGS has the changes provided by herself and Ms. Allen and should have a completed report for the Impact Committee to review. The Impact Committee will make recommendations to the board.

B. Financial Consultant 2023 Workplan Update – Ms. Cada said she has sent out a “Save the Date” to agencies to attend the workshop scheduled for July 12, 2023. Ms. Hull will train the board on how to use the NFIT tool at the Board Retreat.

C. Grant Year 2024 Process & Updates – Contract Status- All contacts have been returned and are ready for signature.

- D. Trauma Training Recap – Approximately 162 individuals attended the trauma training. The feedback was overwhelmingly positive.
- E. One-Year & Three-Year Plan – Young Child Mental Health Consultant – Action Needed
  - a. Ms. Cada asked the board to read through with suggestions for the next meeting.

**14. New Business**

- A. Community Outreach Coordinator Resignation – Ms. Cada shared the resignation of the Community Outreach Coordinator with the Board

**15. Adjournment**

The meeting was adjourned at 7:42 pm.

Next Meeting – July 28, 2023, at 8:30 a.m. – Board Retreat – Community Outreach Building, Blank Slate Room.

*Dr. Stromborg moved to adjourn, seconded by Mr. Maier. The motion passed unanimously with all in favor.*

Respectfully submitted,

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Jane Smith, Board President

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Heaven Allen, Recording Secretary