

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**  
**EXECUTIVE COMMITTEE**  
**MINUTES OF MEETING**

**June 6, 2023**

APPROVED

**Committee Members Present:** Jane Smith, Meghan Cook, Marilyn Stromborg

**Committee Members Not Present:**

**Staff Present:** Deanna Cada, Heaven Allen

Other Persons Present:

**1. Call to Order**

Ms. Smith called the meeting to order at 6:00 p.m.

**2. Agenda**

*Dr. Stromborg moved to approve the agenda, seconded by Ms. Cook. The motion passed unanimously.*

**3. Approval of Minutes**

*Dr. Stromborg moved to approve the minutes of the 05/09/23 meeting, seconded by Ms. Cook. The motion passed unanimously.*

**4. Office Report**

Ms. Cada shared that the Mental Health Board accepted a new Intern through NIU's Public Health Program, Angela Mayor, who is working on CEBiB strategies and research. Angela works remotely, but Ms. Cada hopes to have her join the Board Retreat.

Ms. Cada discussed that Hope Haven had experienced issues with their status and the concerns from this discussion.

Ms. Cada announced that the Trauma Training is this Friday, June 9<sup>th</sup>. Ms. Cada shared that there are two sessions currently. There are 120 attendees for the morning session and 75 scheduled for the afternoon session.

Ms. Cada said she would be on vacation from June 19 until the 23<sup>rd</sup>. Ms. Cada stated she would be in the office on Monday to assist with CIT Training.

**5. Public Comment**

There was no public comment.

**6. Old Business**

A. Strategic Planning -Final Report – Ms. Cada discussed that the strategic plan is finalized and ready to be distributed. The impact committee will meet to look over it and recommend implementation.

B. FY2022 Annual Report – Ms. Cada distributed the finalized annual report.

**7. New Business**

A. OMA Best Practice – Ms. Cada discussed attending a webinar for Open Meetings Act. Ms. Cada reviewed the webinar material with the Executive Committee.

**8. One-Year/Three-Year Plan update**

A. Prior Plan Status & 2023-2024 Annual Plan– Ms. Cada discussed that with the strategic plan, the board could begin to work on this.

**9. Date of Next Executive Committee Meeting:** 7/11/2023 at 6:00 pm

**10. Adjournment**

The meeting was adjourned at 6:27 p.m.

*Dr. Stromborg moved for adjournment, seconded by Ms. Cook. The motion passed unanimously.*

Respectfully submitted,

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Jane Smith, Board President

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Heaven Allen, Recording Secretary