

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

FINANCE COMMITTEE

MINUTES OF MEETING

June 6, 2023

APPROVED

Committee Members Present: Jane Smith, Meghan Cook, Perry Maier, Marilyn Stromborg

Committee Member Not Present:

Office staff: Deanna Cada, Heaven Allen

Other Persons Present:

1. Call to Order

Dr. Stromborg called the meeting to order at 6:30 p.m.

2. Approval of Agenda

Ms. Smith moved to approve the agenda, seconded by Ms. Cook. The motion passed unanimously.

3. Approval of Minutes

Ms. Smith moved to approve the minutes of the 5/9/2023 meeting, seconded by Ms. Cook. The motion passed unanimously.

4. Office Report

- Ms. Cada shared that the board has received the first tax distribution of \$288,834.57
- Ms. Cada shared that she went to the fire department last Friday to meet with Melissa Joseph, who was giving a presentation. Ms. Cada discussed that the fire department has been inspired by the program we provide and hopes to spread the word to other departments.

5. Public Comment

No Comment

6. Approval of May 2023 Claims Approval

- a. Ms. Smith moved to approve the June 2023 agency claims for \$249,778.43, seconded by Mr. Maier. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Ms. Cook- Yes, Mr. Maier- Yes, Dr. Stromborg – Yes*
- b. Ms. Cook moved to approve the June 2023 Office claims in the amount of \$8,990.47, seconded by Ms. Smith. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Ms. Cook- Yes, Mr. Maier - Yes, Dr. Stromborg – Yes*

7. Old Business

- A. Grant Year 2024 Process & Updates - Ms. Cada announced that she will send out contracts on June 7, 2023.

- B. Financial Consultant Workplan – NFIT Status Update – Ms. Cada said she met with Betsy Hull and will host the financial literacy workshop on July 12th. Ms. Hull will also be present at the retreat. Ms. Cada discussed that Ms. Hull will begin to work on the board budget.
- C. CACDC Agency Updates- Ms. Cada discussed the current standing of the CACDC. Ms. Cada shared that Ms. Hull also met with the CACDC Board and Sharon individual to develop a resolution plan. The Finance Committee discussed their options moving forward.

8. New Business

- A. Barb Food Mart – Ms. Cada discussed that The Board discussed special funding for the summer internship program of 4,668

Dr. Stromborg moved to recommend full board approval for the Barb Food Mart Summer Service-Learning Intern Program for \$4,668.00 from Special Funding seconded by Mr. Maier. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Ms. Cook- Yes, Mr. Maier - Yes, Dr. Stromborg – Yes

- B. Penguin Players Grant Request – Ms. Cada discussed that Penguin Players is moving to the NIU office of Special Projects. They have submitted a grant to be reviewed for funding.

Ms. Smith moved to recommend full board approval for Penguin Players through NIU for \$12,000, seconded by Mr. Maier. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Ms. Cook-Yes, Mr. Maier - Yes, Dr. Stromborg – Yes

- C. Trauma Training – CEUs – Ms. Cada discussed that for the Trauma Training on Friday, offering CEUs is an excellent opportunity for attendees. Ms. Cada shared that 3 CEUs would be available. It is roughly \$18/ person.

Ms. Cook moved to approve up to \$3,500 for CEUs for Trauma Training, seconded by Ms. Smith. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Ms. Cook- Yes, Mr. Maier - Yes, Dr. Stromborg – Yes

- D. Care Solace Discussion – Ms. Cada discussed with the Finance Committee whether or not to move forward with Care Solace. The committee decided it is best to share information with other entities but not pursue it further now.

9. One-Year and Three-Year Plan Goals

- a. Ms. Cada tabled discussion

10. Date of next meeting: 7/11/2023 at 6:30 p.m.

11. Adjournment

Ms. Cook moved for adjournment, seconded by Ms. Smith. The motion passed unanimously.

Respectfully submitted,

Dr. Marilyn Stromborg, Committee Chair

Heaven Allen, Recording Secretary