

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**

**FINANCE COMMITTEE**

**MINUTES OF MEETING**

**July 11, 2023**

**APPROVED**

**Committee Members Present:** Jane Smith, Perry Maier, Marilyn Stromborg

**Committee Member Not Present:**

**Office staff:** Deanna Cada, Heaven Allen

**Other Persons Present:**

**1. Call to Order**

Dr. Stromborg called the meeting to order at 6:31 p.m.

**2. Approval of Agenda**

*Ms. Smith moved to approve the agenda, seconded by Mr. Maier. The motion passed unanimously.*

**3. Approval of Minutes**

*Mr. Maier moved to approve the minutes of the 6/6/2023 meeting, seconded by Ms. Smith. The motion passed unanimously.*

**4. Office Report**

- Ms. Cada announced that she met with Becky Springer, the Treasurer for Dekalb County, and discussed moving funds to a higher interest rate. Ms. Springer will determine the best accounting to maximize interest rates.
- Ms. Cada shared that when she returned from vacation, she had a meeting with Northwestern Medicine. Ms. Cada shared that Karyn Erkfritz-Gay is leaving her position in Dekalb at the end of July, and Sabrina Nicholson will become the Director.
- Ms. Cada shared an email from the Police Department thanking them and the Mental Health Board for their services.
- Ms. Cada discussed the passed legislation ACMHAI assisted in developing. These changes will go into effect in January 2024.

**5. Public Comment**

No Comment

**6. Approval of July 2023 Claims Approval**

- a. Ms. Smith moved to approve the July 2023 agency claims for \$256,376.39, seconded by Mr. Maier. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Mr. Maier- Yes, Dr. Stromborg – Yes*
- b. Ms. Smith moved to approve the July 2023 Office claims in the amount of \$19,024.95, seconded by Mr. Maier. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Mr. Maier - Yes, Dr. Stromborg – Yes*

## 7. Old Business

- A. Financial Consultant Workplan – Ms. Cada announced that on July 13, 2023, The board is hosting the financial literacy workshop. Betsy Hull will present, train and discuss finances and budgets with the funded agencies.
- B. CACDC Agency Updates- Ms. Cada discussed that the CACDC is currently working on grant fund reallocation.
- C. Community Investment Funds & Special Capital Grant Funds Update – Ms. Cada discussed the current state of funds from the Community Investment and Special Capital Grant funds.

## 8. New Business

- A. DeKalb County History Museum – Community Investment Funds Extension

***Dr. Stromborg moved to extend the DeKalb County History Museum Community Investment Fund, seconded by Mr. Maier. The motion passed unanimously on an all-in-favor vote.***

- B. Penguin Players – Contract Adjustments Discussion – Ms. Cada discussed that with NIU taking over Penguin Players, their Grant would look slightly different regarding contract language.

## 9. One-Year and Three-Year Plan Goals

- a. Ms. Cada announced that she had released the RFP for the Young Child Consultant

10. Date of next meeting: 8/8/2023 at 6:30 p.m.

11. Adjournment

***Ms. Smith moved for adjournment, seconded by Mr. Maier. The motion passed unanimously.***

Respectfully submitted,

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Dr. Marilyn Stromborg, Committee Chair

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Heaven Allen, Recording Secretary