



# DeKalb County Forest Preserve District

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September 20, 2023

7:00PM

*Immediately following County Board Meeting*

Legislative Center's Gathertorium  
200 N. Main Street  
Sycamore, Illinois 60178

1. **Roll Call**
2. **Approval of Agenda**
3. **Approval of Minutes**

a. Minutes from August 16, 2023

4. **Communications & Proclamations**
5. **Public Comments**

Any member of the public may address the Forest Preserve District Board for up to 3 minutes on any topic of their choosing. There will be no yielding of time to other members of the public and agenda time for public comments is limited to 30 minutes in total.

6. **Resolutions**

- a. **Resolution FP-R2023-011—A Resolution Placing the FY2024 Budget on File for Public Inspection.** [PDF](#)

The Forest Preserve Superintendent, County Comptroller and County Administrator have assembled the FY2024 budget and levy information which the Forest Preserve Committee will be using to review budget requests of the Forest Preserve District. As part of the budget process, the Forest Preserve Budget must be on file for public inspection before it may be adopted by the Forest Preserve Commissioners on November 15, 2023. Resolution FP-R2023-011 places the FY2024 Budget, as well as information utilized by the Committees in preparation of the 2024 Fiscal Year Budget, on file in the DeKalb County Clerk's Office, on the County's Internet site, and at two other geographically diverse public offices (the Sandwich City Hall and the office of the Genoa City Clerk), for public inspection.

Committee Action: The Forest Preserve Operations Committee considered Resolution FP-R2023-011 on August 24, 2023 and forwarded the Resolution to the Forest Preserve District Board with a favorable recommendation by voice vote, with all votes cast in the affirmative.

- b. **Resolution FP-R2023-012—A Resolution Approving the Payment of Forest Preserve Claims for September 2023, and Off-Cycle Claims Paid During the Previous Month, Including All Claims for Travel, Meals, and Lodging, in the amount of \$130,936.32.** [PDF](#)

- 7. Reports of Forest Preserve Officials:** Move to accept and place on file the following Reports of Forest Preserve Officials. [PDF](#)

Monthly Reports – April/May & July/August 2023

Natural Resource Management Report – 2<sup>nd</sup> Quarter 2023

Wildlife Highlight Reports - 2023

Cash & Investments in Forest Preserve Bank Accounts – August 2023

**8. Old Business**

**9. New Business**

**10. Adjournment**

*DeKalb County Forest Preserve District  
Sycamore, Illinois*



**DEKALB COUNTY FOREST PRESERVE  
DISTRICT PROCEEDINGS  
August 16, 2023**

The DeKalb County Forest Preserve District Commissioners met in regular session at the Legislative Center's Gathertorium on Wednesday, August 16, 2023 at 10:07 p.m. President Willis called the meeting to order, and the Secretary called the roll. Those present were District Commissioners Ben Haier, Rhonda Henke, Savannah Ilenikhen, Kathy Lampkins, Maureen Little, Jim Luebke, Terri Mann-Lamb, Joe Marcinkowski, Stewart Ogilvie, Jerry Osland, Michelle Pickett, Roy Plote, Chris Porterfield, Ellingsworth Webb, Tim Bagby, Scott Campbell, Mary Cozad, Rukisha Crawford, Patrick Deutsch, Meryl Domina, Laurie Emmer, Vice-President John Frieders, and President Suzanne Willis. Amber Quitno was absent. There was a quorum established with twenty-three Commissioners present and one absent.

**APPROVAL OF AGENDA**

Motion

Mann-Lamb moved to approve the agenda as presented and Porterfield seconded the motion.

Motion to Amend

Plote moved to remove from the agenda Resolution FP-R2023-009: A Resolution Approving the Acquisition of Property in Kingston Township for the Genoa to Kingston (G2K) Trail. He noted that not all of the documents for the acquisition have not been received so the district does not want to move forward with the item at this time. Luebke seconded the motion.

Voice Vote on Amendment

President Willis called for a voice vote on the amendment to the agenda. All Commissioners present voted aye. The motion carried.

Voice Vote

President Willis called for a voice vote to approve the agenda as amended. The motion carried.

**APPROVAL OF MINUTES**

Motion

Marcinkowski moved to approve the minutes of the June 21, 2023 meeting. Little seconded the motion.

Voice Vote

President Willis asked for a voice vote on the approval of minutes. The motion carried.

**PUBLIC COMMENTS**

There were no public comments.

**COMMUNICATIONS & PROCLAMATIONS**

None.

**STANDING COMMITTEE REPORTS**

**Resolution FP-R2023-008: A Resolution Approving the Payment of Forest Preserve Claims for July 2023, and Off-Cycle Claims Paid During the Previous Month, Including All Claims for Travel, Meals, and Lodging, in the amount of \$246,783.63**

Motion

Plote moved to approve the payment of claims for last month, and the off-cycle claims paid during the previous month, including all claims for travel, meals, and lodging, in the amount of \$246,783.63. Ilenikhena seconded the motion.

Roll Call Vote

President Willis asked for a roll call vote on the motion to approve and payment of the District's July 2023 Claims. Those Commissioners voting aye were Haier, Henke, Ilenikhena, Lampkins, Little, Luebke, Mann-Lamb, Marcinkowski, Ogilvie, Osland, Pickett, Plote, Porterfield, Webb, Bagby, Campbell, Cozad, Crawford, Deutsch, Domina, Emmer, Frieders, and President Willis. All Commissioners present voted aye. The motion carried.

**Resolution FP-R2023-010: A Resolution Approving the Payment of Forest Preserve Claims for August 2023, and Off-Cycle Claims Paid During the Previous Month, Including All Claims for Travel, Meals, and Lodging, in the amount of \$265,125.52**

Motion

Plote moved to approve the payment of claims for this month, and the off-cycle claims paid during the previous month, including all claims for travel, meals, and lodging, in the amount of \$265,125.52. Bagby seconded the motion.

Roll Call Vote

President Willis asked for a roll call vote on the motion to approve and payment of the District's August 2023 Claims. Those Commissioners voting aye were Haier, Henke, Ilenikhena, Lampkins, Little, Luebke, Mann-Lamb, Marcinkowski, Ogilvie, Osland, Pickett, Plote, Porterfield, Webb, Bagby, Campbell, Cozad, Crawford, Deutsch, Domina, Emmer, Frieders, and President Willis. All Commissioners present voted aye. The motion carried.

**Reports of District Officials**

Motion

Plote moved to accept and place on file the following Reports of District Officials:

1. Cash & Investments in Forest Preserve District Banks – June & July 2023

Porterfield seconded the motion.

Voice Vote

The President requested a voice vote to accept the Reports of District Officials as presented. The motion carried.

**OLD BUSINESS / NEW BUSINESS**

None.

**ADJOURNMENT**

Motion

Mann-Lamb moved to adjourn the meeting at 10:12 p.m. and Ilenikhena seconded the motion.

Voice Vote

President Willis called for a voice vote on the adjournment. Motion carried.

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Tasha Sims, Secretary  
DeKalb County Forest Preserve  
District Commissioners

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Suzanne Willis, President,  
DeKalb County Forest Preserve  
District Commissioners