

DeKalb County Government
Sycamore, Illinois

**Facilities & Technology Committee Minutes
June 6, 2023**

The Facilities & Technology Committee of the DeKalb County Board met on Tuesday, June 6, 2023, in the Legislative Center's Gathertorium in Sycamore, Illinois. Chair Ellingsworth Webb called the meeting to order at 6:30 p.m. Those members present were Scott Campbell, Laurie Emmer, Rhonda Henke, Kathy Lampkins, Stewart Ogilvie, and Chair Ellingsworth Webb. All members were present. Others present included County Administrator Brian Gregory and Administrative Analyst Liam Sullivan.

APPROVAL OF THE AGENDA

Laurie Emmer moved to approve the agenda as presented. Scott Campbell seconded the motion, and the motion was approved.

APPROVAL OF THE MINUTES

Scott Campbell moved to amend and approve the May 2, 2023 minutes to reflect approvals without the term "unanimous", if approval was the result of a voice vote and not a roll call. Kathy Lampkins seconded the motion, and the motion was approved.

PUBLIC COMMENTS

There were no public comments.

RESOLUTIONS

Resolution R2023-070 – A Resolution Authorizing Job Reclassification for a Certain AFSCME Position in the Facilities Management Office – Brian Gregory reviewed that the Job Audit Committee established per the AFSCME Collective Bargaining Agreement has reviewed the Secretary B position as part of a series of job audits that have been completed by the committee. Brian Gregory explained that the current Secretary B position in the Facilities Management office performs many different functions, including making determinations relative to work orders and coordinating office activity. He stated that the Job Audit Committee wholeheartedly recommends the reclassification of this position to the Office Coordinator role. Scott Campbell inquired about the funding of this new role and Brian Gregory responded that he expects the additional expense can be absorbed within the current Facilities Management budget and that there is a non-departmental salary contingency funding option available, if necessary.

Kathy Lampkins motioned to forward Resolution R2023-070 to the full County Board and to recommend its approval. Laurie Emmer seconded the motion. The motion was approved.

CONSIDERATIONS

Review of Ongoing County Maintenance Projects

Courthouse Railing Project Completion – Brian Gregory reviewed that the repair of the courthouse railings has been completed and that the railings have been reinstalled. He outlined that the need for repair stems from the daily disinfecting done during the COVID-19 pandemic that stripped the railing of its finish. Brian Gregory added that some portions of the railings were also in need of replacement. He mentioned that the courthouse staff seem happy with the results and are pleased with the railing's appearance.

Jail Recirculation Pumps – Brian Gregory reviewed that the water temperature issue with the shower system in the jail is within the Public Building Commission (PBC) purview. He stated that the PBC has obtained bids for the repair and that they've decided to move forward by installing new check valves first to see if that solves the problem before continuing with the more extensive repairs. Brian Gregory added that he hopes to cover the cost of the repair with funds allocated in the budget for Sycamore Campus Renewal and Replacement projects.

OLD BUSINESS – There were no Old Business items.

NEW BUSINESS - There were no New Business items.

ADJOURNMENT

It was moved by Kathy Lampkins and seconded by Laurie Emmer to adjourn the meeting. The motion was carried, and the meeting adjourned at 6:43 p.m.

Respectfully Submitted by Chris Klein, Recording Secretary