

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**  
**MINUTES OF MEETING**  
**August 21, 2023**

APPROVED

Board Members Present: Jane Smith, Perry Maier, Kristen Quinn, Meghan Cook, Robert Cook, Sue Plote, Marilyn Stromborg

Board Members - Absent: Jennie Geltz, Laurie Emmer

Other Persons Present:

Office Staff Present: Deanna Cada, Heaven Allen

**1. Call to Order**

The meeting was called to order by the President, Jane Smith, at 6:03pm.

**2. Pledge of Allegiance**

**3. Agenda**

*Mr. Maier moved to approve the agenda; seconded by Ms. Plote. The motion passed unanimously on a voice vote.*

**Agency Presentation – Children’s Home + Aid, Now Brightpoint – Amy Girardot**

**4. Minutes**

*Dr. Stromborg moved to approve the minutes of the 04/11/2023, 06/26/2023, 07/28/2023 Board meeting; seconded by Ms. Cook. The motion passed unanimously on a voice vote.*

**5. Announcements**

None

**6. Director’s Report**

- Ms. Cada announced that the board has received their 4<sup>th</sup> distribution
- Ms. Cada shared that on Thursday August 24<sup>th</sup>, the Guardianship committee will be hosting their workshop
- Ms. Cada discussed the future of the Trauma Series and options available
- Ms. Cada shared the Ms. Allen is working on revamping the Medication Program
- Ms. Cada shared the status of Youth Mental Health First Aid with Northwestern and Northern Illinois University
- Ms. Cada discussed a possible partnership with DCNP and Besty Hull

**7. Community Input**

**8. Finance Reports**

A. Monthly budget report: June & July 2023

B. Claims

August 2023 Claims were discussed.

***Ms. Plote moved to approve the August 2023 Agency claims in the amount of \$244,163.50; seconded by Ms. Smith. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Dr. Stromborg – Yes, Ms. Cook- Yes, Mr. Cook - Yes, Mr. Maier-Yes, Ms. Quinn- Yes, Ms. Plote- Yes***

***Mr. Maier moved to approve the August 2023 Office claims in the amount of \$2,926.74; seconded by Ms. Cook. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Dr. Stromborg – Yes, Ms. Cook- Yes, Mr. Cook - Yes, Mr. Maier-Yes, Ms. Quinn- Yes, Ms. Plote- Yes***

## **9. Executive Committee**

- a. Executive Director – Conflict of Interest – Ms. Cada discussed her conflict of interest with Youth Outlook and Family Service Agency
- b. Board Retreat Feedback – Ms. Cada discussed the Board Retreat Feedback that she received; the Board discussed additional comments

## **10. Finance Committee**

- c. FY2024 DCCMHB Budget – Action Needed – Ms. Cada discussed the FY2024 Budget

***Dr. Stromborg moved to approve the FY2024 DCCMHB Budget; seconded by Mr. Maier. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Dr. Stromborg – Yes, Ms. Cook- Yes, Mr. Cook - Yes, Mr. Maier-Yes, Ms. Quinn- Yes, Ms. Plote- Yes***

- d. Impact Committee: Next Meeting is August 23, 2023, at 6:00 p.m.
- e. CEBIB Committee: Next Meeting August 28, 2023, at 6:00 p.m.

## **11. Old Business**

- f. Financial Consultant 2023 Workplan Update – Ms. Cada discussed that Ms. Hull will work with a couple of agencies who requested additional assistance from the workshop, she will come up with a plan to assist them both. Ms. Cada discussed possibly collaborating with DCNP to assist with the financial help of these agencies.
- g. One-Year & Three-Year Plan Update – Young Child Behavioral Healthcare Consultant – Action Needed - Ms. Cada discussed the Executive Committee recommended a Consultant from the RFP.

***Ms. Cook moved to approve the recommendation of Dahlia for the Young Child Behavioral Healthcare Consultant pending salary amount; seconded by Ms. Smith. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Dr. Stromborg – Yes, Ms. Cook- Yes, Mr. Cook - Yes, Mr. Maier-Yes, Ms. Quinn- Yes, Ms. Plote- Yes***

## **12. New Business - None**

## **13. Adjournment**

The meeting was adjourned at 7:26 pm.

- a. Next Meeting- September 18, 2023, 6:30 p.m.

Respectfully submitted,

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Jane Smith, Board President

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Heaven Allen, Recording Secretary