

DeKalb County Government
Sycamore, Illinois

**Facilities & Technology Committee Minutes
September 5, 2023**

The Facilities & Technology Committee of the DeKalb County Board met on Tuesday, September 5, 2023, in the Legislative Center's Gathertorium in Sycamore, Illinois. Chair Ellingsworth Webb called the meeting to order at 6:30 p.m. Those members present were Laurie Emmer, Rhonda Henke, Kathy Lampkins, Stewart Ogilvie, and Chair Ellingsworth Webb. Scott Campbell was absent. A quorum was established with five members present and one absent. Others present included County Administrator Brian Gregory, Deputy County Administrator/Community Development Director Derek Hiland, Facilities Management Director Jim Scheffers, and Administrative Analyst Liam Sullivan.

APPROVAL OF THE AGENDA

Laurie Emmer moved to approve the agenda as presented. Rhonda Henke seconded the motion, and the motion was approved.

APPROVAL OF THE MINUTES

Laurie Emmer moved to approve the June 6, 2023 minutes. Stewart Ogilvie seconded the motion and the motion was approved.

PUBLIC COMMENTS

There were no public comments.

RESOLUTIONS

Resolution R2023-084 – A Resolution Approving a Ground Lease Agreement with USCOC of Central Illinois LLC of Chicago, Illinois for a Telecommunications Tower on 2,500 Square Feet on the DeKalb County Highway Department Campus, DeKalb, Illinois

Chair Webb asked Brian Gregory to provide an overview of Resolution R2023-084. Brian Gregory outlined that following the County Board's approval of the letter of intent to enter into a land lease with U.S. Cellular, and following committee review of the location and placement of the proposed tower, Derek Hiland negotiated terms of a Ground Lease Agreement with USCOC of Central Illinois LLC of Chicago, Illinois, which is a subsidiary of U.S. Cellular. Brian Gregory then reviewed the terms of the agreement, as outlined in the Resolution.

Kathy Lampkins moved that the committee advance Resolution R2023-084 to the full County Board for approval. Stewart Ogilvie seconded the motion and the motion passed.

CONSIDERATIONS

Review of Ongoing County Maintenance Projects

Jail Recirculation Pumps – Jim Scheffers reviewed that most of the check valves have been installed. He added that an issue was discovered with some of the utility sinks on the second floor that was affecting the water temperature. Jim Scheffers stated that additional check valves will be installed in the utility sinks and that it's possible the installation will result in a complete solution to the water temperature issue and that no further work will need to be completed.

Administration Building Updates – Brian Gregory stated that the main restroom in the Administration Building needs to be renovated and that an architecture bid was recently submitted for approval to the Public Building Commission. He added that to ensure the restrooms are compliant with the Americans with Disabilities Act, the room that was once the breakroom may need to be utilized to expand the current restroom size. Brian Gregory referenced the other restrooms in the building that will be available during construction. He also mentioned that the tile in the Administration Building entranceway has been replaced and that some adjustments are needed on the doors as a result of the flooring modification.

OLD BUSINESS – There were no Old Business items.

NEW BUSINESS - There were no New Business items.

ADJOURNMENT

It was moved by Kathy Lampkins and seconded by Rhonda Henke to adjourn the meeting. The motion was carried, and the meeting adjourned at 6:51 p.m.

Respectfully Submitted by Chris Klein, Recording Secretary