

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
EXECUTIVE COMMITTEE
MINUTES OF MEETING

September 5, 2023

APPROVED

Committee Members Present: Jane Smith, Marilyn Stromborg, Meghan Cook

Committee Members Not Present:

Staff Present: Deanna Cada, Heaven Allen

Other Persons Present: Perry Maier

1. Call to Order

Ms. Smith called the meeting to order at 6:02 p.m.

2. Agenda

Dr. Stromborg moved to approve the agenda, seconded by Ms. Smith. The motion passed unanimously.

3. Approval of Minutes

Dr. Stromborg moved to approve the minutes of the 08/08/23 meeting, seconded by Ms. Smith. The motion passed unanimously.

4. Office Report

Ms. Cada shared that she received an invitation from Littlejohn Elementary to have a table at their back-to-school night. Ms. Cada is hopeful to have the town hall details for the CEBiB Committee by then.

Ms. Cada shared that she received a thank you and an update from Amy from Brightpoint.

Ms. Cada shared that the Guardianship committee hosted its guardianship workshop, which went well.

Ms. Cada discussed that she spoke with Brenda Huber, who consults with schools. Ms. Cada discussed the young child consultant RFP with her. Ms. Huber stated that the high bid is not unrealistic for the scope of work.

Ms. Cada shared a reminder for non-profit day on September 27th at Faranda's

Ms. Cada shared that she and Ms. Allen will attend the DCEDC Annual Dinner on September 28th.

5. Public Comment

There was no public comment.

6. Old Business

- A. DCCMHB Office Staff Succession Plan Development – Ms. Cada discussed the need for succession planning within the office. Ms. Cada asked the Executive Committee to help clean up the Executive Director position description

7. New Business

- A. DCCMHB By-Laws Review – Mr. Maier discussed the Bylaws currently in place. Ms. Cada asked the committee to review the bylaws for the next meeting

- B. Creation Young Child Behavioral Healthcare Ad Hoc Committee – Ms. Cada discussed the RFP for the Young Child Behavioral Consultant was a failed search. Ms. Cada discussed an Ad Hoc Committee instead, led by board member Sue Plote

8. One-Year/Three-Year Plan update

A. Prior Plan Status & 2023-2024 Annual Plan– Ms. Cada shared she hopes to have a 3-year plan completed by November

9. Date of Next Executive Committee Meeting: 10/03/2023 at 6:00 pm

10. Adjournment

The meeting was adjourned at 6:45 p.m.

Dr. Stromborg moved for adjournment, seconded by Ms. Smith. The motion passed unanimously.

Respectfully submitted,

Jane Smith, Board President

Heaven Allen, Recording Secretary