

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

FINANCE COMMITTEE

MINUTES OF MEETING

September 5, 2023

APPROVED

Committee Members Present: Jane Smith, Perry Maier, Marilyn Stromborg, Meghan Cook

Committee Member Not Present:

Office staff: Deanna Cada, Heaven Allen

Other Persons Present:

1. Call to Order

Dr. Stromborg called the meeting to order at 6:46 p.m.

2. Approval of Agenda

Mr. Maier moved to approve the agenda, seconded by Ms. Smith. The motion passed unanimously.

3. Approval of Minutes

Mr. Maier moved to approve the minutes of the 8/08/2023 meeting, seconded by Ms. Smith. The motion passed unanimously.

4. Office Report

- Ms. Cada shared a list of programs for Art in Action
- Ms. Cada shared she participated in the DCNP Financial Literacy Workshop
- Ms. Cada shared she had a conversation with Dan Templin regarding Foundant, and he is interested in a possible partnership.
- Ms. Cada discussed Greater Family Health updates.

5. Public Comment

No Comment

6. Approval of September 2023 Claims Approval – Tabled to Full Board

7. Old Business

- A. Financial Consultant Activities Update
- a. DCCG Proposal – Action Needed

Ms. Cook moved forward approval of 20 hrs. and up to \$1000 for technical assistance to DCCG with Betsy Hull to the full board, seconded by Ms. Smith. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Mr. Maier - Yes, Dr. Stromborg – Yes

- b. Barb Food Mart Proposal – Action Needed

Mr. Maier moved forward approval up to 2 hours and \$200 for technical assistance to Barb Food Mart with Betsy Hull to the full board, seconded by Ms. Cook. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Mr. Maier - Yes, Dr. Stromborg – Yes

8. New Business

- a. DeKalb County Treatment Court – For Information Purposes – Ms. Cada informed the finance committee that the position we fund would be restructured, so they will no longer request funds from the board.
- b. Sauk Valley Voices of Recovery Recovery-Con Request – Action Needed

Dr. Stromborg moved to forward approval of \$7500 support for SVVR Recovery- Con to the full board, seconded by Ms. Cook. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Mr. Maier - Yes, Dr. Stromborg – Yes

- c. Still, We Rise Scholarship Request – Possible Action Needed

Dr. Stromborg moved to forward approval for a partnership with AHEC Scholarship for up to \$5000, delegating the details and moving it to the full board, seconded by Ms. Cook. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Mr. Maier - Yes, Dr. Stromborg – Yes

- d. National Federation of Families 34th Annual Conference, Chicago, IL – Possible Action Needed – Ms. Cada discussed attending a conference with the finance committee or delegating a young child ad hoc participant to attend the meeting.

Ms. Cook moved to approve up to 2 participants (1 committee member and the Executive Director) to attend the conference for up to \$2,800, seconded by Ms. Smith. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Mr. Maier - Yes, Dr. Stromborg – Yes

- e. GY2023 Grant Reconciliation Reports – Ms. Cada announced that almost all the agencies have returned their reconciliations.
- f. GY2025 Grant Application & Process – Audit discussion, Funding Guidelines, NFIT addition, grant application changes – questions branching for budget – Ms. Cada discussed the updates to the GY2025 Process, informing the finance committee there will be a budget template included.

9. One-Year and Three-Year Plan Goals

- a. None

10. Date of next meeting: 10/3/2023 at 6:30 p.m.

11. Adjournment

Ms. Cook moved for adjournment, seconded by Ms. Smith. The motion passed unanimously.

Respectfully submitted,

Dr. Marilyn Stromborg, Committee Chair

Heaven Allen, Recording Secretary