

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

FINANCE COMMITTEE

MINUTES OF MEETING

October 3, 2023

APPROVED

Committee Members Present: Jane Smith, Perry Maier, Marilyn Stromborg

Committee Member Not Present: Meghan Cook

Office staff: Deanna Cada, Heaven Allen

Other Persons Present:

1. Call to Order

Dr. Stromborg called the meeting to order at 6:30 p.m.

2. Approval of Agenda

Ms. Smith moved to approve the agenda, seconded by Mr. Maier. The motion passed unanimously.

3. Approval of Minutes

Ms. Smith moved to approve the minutes of the 9/05/2023 meeting, seconded by Mr. Maier. The motion passed unanimously.

4. Office Report

- Ms. Cada shared she met with Dan Templin and Foundant to discuss having DCCF take over Foundant operations. Foundant is in favor of this transition, and the office will create a proposal on how to move over operations to DCCF, possibly
- Ms. Cada shared that the History Museum had funds left over from a capital grant and will be carrying over funding to February 2024 for Black History Month activities.

5. Public Comment

No Comment

6. Approval of October 2023 Claims Approval – Tabled to 10/16/23 Board Meeting

7. Old Business

- a. Financial Consultant Activities Update
 - i. NFIT Technical Assistance – Ms. Cada discussed that Betsy Hull is working with Hope Haven, Barb Food Mart, and the Community Gardens to assist them and reported that Hope Haven has been able to train an admin staff.
 - ii. GY2025 Budget Templates- Ms. Cada discussed that Betsy Hull is working on the Budget templates for the GY2025 Grant Application. Ms. Cada hopes to present budget templates at the Grant Makers Workshop in November

8. New Business

- a. Breathing & Blinking Workshop – CEU purchase – Action Needed

Mr. Maier moved to forward for approval of the purchase of CEUs for the Breathing and Blinking Workshop for \$550 to the full board, seconded by Ms. Smith. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Mr. Maier - Yes, Dr. Stromborg – Yes

- b. CEBiB Survey Town Hall Budget- Action Needed

Ms. Smith moved forward for approval of the CEBiB Survey Town Hall Budget of up to \$5,000 to the full board, seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Mr. Maier - Yes, Dr. Stromborg – Yes

- c. DeKalb County Treatment Court Reallocation Request – Action Needed

Ms. Smith moved to approve the reallocation request of the DeKalb County Treatment Court, seconded by Mr. Maier. The motion passed unanimously on an “All in favor” vote.

- d. CACDC Updates – Possible action needed – Ms. Cada shared an update from the CACDC that they will be merging with the Family Service Agency. The members of the CACDC Board will convene an advisory committee that will listen to the request

- e. Sycamore Police Department – CIT Funds – Allocation Request

Ms. Smith moved to approve the reallocation request for CIT Funds for the Sycamore Police Department, seconded by Mr. Maier. The motion passed unanimously on an “All in favor” vote.

9. One-Year and Three-Year Plan Goals

- a. None

10. Date of next meeting: November 7, 2023, at 6:30 p.m.

11. Adjournment

Ms. Smith moved for adjournment, seconded by Mr. Maier. The motion passed unanimously.

Respectfully submitted,

Dr. Marilyn Stromborg, Committee Chair

Heaven Allen, Recording Secretary