



Executive Committee

November 8, 2023

7:00PM

Immediately following the Committee of the Whole

Legislative Center's Gathertorium
200 N. Main Street
Sycamore, Illinois 60178

1. Roll Call

2. Approval of Agenda

3. Approval of Minutes

- a. Minutes from October 11, 2023

4. Public Comments

Any member of the public may address the Committee for up to 3 minutes on any topic of their choosing. There will be no yielding of time to other members of the public and agenda time for public comments is limited to 30 minutes in total.

5. Ordinances

- a. **Ordinance O2023-26—An Ordinance Establishing an Oversight Committee for the DeKalb County Rehab & Nursing Center.**

The DeKalb County Board previously established the Operating Board of Directors, who were tasked with carrying out the County Board's responsibility for oversight and operation of the DeKalb County Rehab & Nursing Center. The Operating Board was established so that the operations of the facility could be overseen by individuals with expertise in the field. On December 31, 2021, the DeKalb County Board dissolved the Operating Board of Directors due to circumstances which necessitated the direct oversight of the facility by the County Board.

After the termination of the sale of the DCRNC, the need for oversight of the day-to-day operations of the DCRNC by individuals with certain interest and expertise in the field still exists. As a means to meet that need, Ordinance O2023-26 establishes an Oversight Committee for the DCRNC and its Bylaws with a limited scope of authority and a greater emphasis on the Operating Board's reporting responsibility to the County Board. The make-up of the Oversight Committee will be determined by the County Board, with some combination of members including the County Board Chair and/or Vice Chair, and representatives from the County's Finance and Health and Human Services Committees, a DCRNC resident, DCRNC staff, and members of the public with applicable skills in skilled nursing, public health or public finance, or with general interest in the DCRNC.

The by-laws from the previous Operating Board are included with the back-up material to give the County Board a starting point in establishing the authority of the Oversight Committee. Sections of the by-laws may be pertinent, while others will need to be deleted and new language added.

6. Executive Session

- a. Minutes per 5 ILCS 120/2(c)(21)

7. Resolutions

- a. **Resolution R2023-115—A Resolution Authorizing the Approval and Release of Certain Executive Session Meeting Minutes, and the Destruction of Certain Verbatim Recordings.**

The Illinois Open Meetings Act, 5 ILCS 120/1, et seq. (the "OMA") requires all public bodies to periodically meet to review minutes of all closed meetings, make a determination as to whether said minutes still require confidential treatment, and report said determination in an open session. After reviewing the minutes of their closed meetings, the Executive Committee must make a determination as to need for confidentiality of said minutes, and report said determination pursuant to the provisions of this Resolution.

- b. **Resolution R2023-116—A Resolution Authorizing the Adoption and Implementation of Jordan Healthcare Group’s Business Plan for the DeKalb County Rehab & Nursing Center.**

The DeKalb County Rehab & Nursing Center (DCRNC) has been facing financial challenges for the last several years. The facility has operated at a budgetary deficit since 2019. Jordan Healthcare Group (JHG), a consultant for the DCRNC, has created a business plan that would help return the facility to self-sustainability. JHG’s Business Plan was presented at the Special Committee of the Whole Meeting on November 1st. The proposed Business Plan has been considered and forwarded to the Executive Committee by the Finance & Administration and Health & Human Services Committees.

- c. **Resolution R2023-117—A Resolution Approving a Letter of Support for the Harkness Property Tax Increment Redevelopment Project Area Termination Date Extension Request.**

On January 23, 2002 the Village of Malta, Illinois adopted the necessary ordinances to establish the Harkness Property Tax Increment Redevelopment Project pursuant to the Illinois Tax Increment Allocation Redevelopment Act (the “TIF Act”), 65 ILCS 5/11-74.4-1, et seq. In accordance with the TIF Act, the Harkness Property TIF is set to expire on December 31, 2025. Although the TIF has already facilitated the completion of numerous public and private redevelopment projects, an extension of its termination date would allow for the completion of critically important projects and foster the continued success and implementation of the original goals and objectives of the redevelopment plan. The Village of Malta has asked the DeKalb County Government to provide a letter of support for the extension of the termination date.

8. Approval of Appointments

Community Mental Health Board 708

- Kristen Quinn re-appointed for a four-year term beginning January 1, 2024 and expiring December 31, 2027.

Emergency Telephone Systems Board (E911)

- Mike Thomas reappointed for a four-year term beginning January 1, 2024 and expiring December 31, 2027.
- David Byrd reappointed for a four-year term beginning January 1, 2024 and expiring December 31, 2027.
- Jim Winters reappointed for a four-year term beginning January 1, 2024 and expiring December 31, 2027.
- Kevin Senne appointed for a four-year term beginning January 1, 2024 and expiring December 31, 2027.

9. Approval County Board Meeting Agenda

10. Adjournment

DeKalb County Government
Sycamore, Illinois

**Executive Committee Minutes
October 11, 2023**

The Executive Committee of the DeKalb County Board met in Sycamore, Illinois on Wednesday, October 11, 2023. Chair Willis called the meeting to order at 9:20PM. Those Members present were Scott Campbell, Rukisha Crawford, Patrick Deutsch, John Frieders, Kathy Lampkins, Terri Mann-Lamb, Roy Plote, and Ellingsworth Webb. A quorum was established with nine Members present.

APPROVAL OF THE AGENDA

Plote moved to approve the agenda as presented. Deutsch seconded the motion and it was carried by voice vote, with all votes cast in the affirmative.

APPROVAL OF THE MINUTES

It was moved by Webb, seconded by Plote and it was carried by voice vote, with all votes cast in the affirmative to approve the minutes of the September 13, 2023 Executive Committee Meeting.

PUBLIC COMMENTS

Richard Rice spoke in favor of the proposed franchise agreement with Comcast.

ORDINANCES

Ordinance O2023-25—An Ordinance Granting a Cable Television Franchise to Comcast of California/Colorado/Illinois/Indiana/Michigan, LLC.

In December of 2005, the DeKalb County Board granted a Cable Television Franchise to Comcast for a 15-year term. The Cable Franchise Agreement between DeKalb County and Comcast expired in December of 2020. Representatives of Comcast and County Staff have finalized negotiations for a renewed Cable Television Franchise Agreement. The required public hearing was held during the Committee of the Whole Meeting on October 11th.

It was moved by Vice-Chair Frieders to forward Ordinance O2023-25 to the full County Board recommending their approval. The motion was seconded by Webb. The motion carried by voice vote with all votes cast in the affirmative.

RESOLUTIONS

Resolution R2023-102—A Resolution Authorizing the Procurement of Three Para-Transit Vehicles from Central States Bus Sales, LLC of Oswego, Illinois, in the Amount of \$344,250.

DeKalb County Government has a partnership with Voluntary Action Center (VAC) of Northern Illinois to provide rural transit service within DeKalb County. As the transit operator for DeKalb County Government, VAC Center operates a fleet of County-Owned Vehicles. VAC has requested that the County procure additional Para-Transit Vehicles as part of the replacement cycle of fleet vehicles.

Bids were solicited for the procurement of new vehicles for paratransit services for DeKalb County's public transportation fleet and one bid was received from Central State Bus Sales, Inc of Oswego, Illinois in the

amount of \$114,750 per vehicle. The Voluntary Action Center is requesting that three vehicles be purchased in the amount of \$344,250. If approved, the vehicles will be purchased using available grant funding.

It was moved by Vice-Chair Frieders to forward Resolution R2023-102 to the full County Board recommending their approval. The motion was seconded by Plote. The motion carried by voice vote with all votes cast in the affirmative.

Resolution R2023-103—A Resolution Approving Amendments to the FY2024 Preliminary Budget.

On September 20th, the County Board approved a Resolution placing the FY2024 Preliminary Budget on file for public inspection. The Preliminary Budget assumed that the sale of the DeKalb County Rehab & Nursing Center (DCRNC) would be finalized in the fourth quarter of FY2023. The sale of the facility is subject to approval of a Certificate of Need (CoN) by the Illinois Health Facilities and Services Review Board (IHFSRB). At their October 3rd meeting, the IHFSRB deferred a decision on granting the CoN for a second time. The DCRNC has operated at budgetary deficit for several years and is currently losing approximately \$200,000 per month. This has which has historically been covered through internal borrowing of funds from the County's Asset Replacement, Opportunity, and Special Projects Funds.

The Finance & Administration Committee has requested that a Resolution amending the FY2024 Preliminary Budget be brought to the Executive Committee for consideration. The Finance & Administration Committee recommended that the budget be amended to reflect the sale of the DCRNC not occurring in FY2023 and to create a twelve-month budget for the DCRNC for FY2024 that does not rely on internal borrowing to cover the anticipated budgetary deficit.

Staff is requesting that the Executive Committee make a recommendation for amendments to the FY2024 Budget that would provide sufficient funds to cover the financial losses that the DCRNC is anticipated to incur in FY2024.

It was moved by Vice-Chair Frieders to forward Resolution R2023-103 to the full County Board for further consideration and directed Staff to provide an outline of all of the Budget Amendment Options. The motion was seconded by Plote. The motion carried by voice vote with all votes cast in the affirmative.

Resolution R2023-104—A Resolution Authorizing the Disbursement of Retention Bonus Program Funds to the Employees of the DeKalb County Rehab & Nursing Center.

In recognition of the importance of continuity of staff for residents of the nursing home during the sale process, the County Board approved Resolution R2022-192 in August of 2022. This Resolution authorized a retention bonus program for employees during the sale process of the DCRNC. This retention program would pay every DCRNC employee that maintains employment with the County to the date of sale Two Dollars (\$2.00) per hour worked from the effective date of the Resolution through the date of the sale. The bonus accrues during the transitional period and is payable in a lump sum on the payroll covering the date of sale, or December 31, 2022, whichever came first. Due to delays in the sale process, the County Board approved an extension of the retention bonus program in January of 2023.

In good faith, Staff is recommending that the retention bonus program funds to be disbursed at the end of the sale process - whether or not the sale is consummated - to every DCRNC employee that maintained employment with the County between the effective date of Resolution R2022-192 through the final day of the sale process.

It was moved by Vice-Chair Frieders to forward Resolution R2023-104 to the full County Board recommending their approval. The motion was seconded by Plote. The motion carried by voice vote with all votes cast in the affirmative.

APPROVAL OF APPOINTMENTS

DeKalb County Nursing Home Foundation Board:

- Carol Sherman reappointed for a three-year term beginning December 1, 2023 and expiring November 30, 2026.
- Toni Krull reappointed for a three-year term beginning December 1, 2023 and expiring November 30, 2026.
- Steve Lux reappointed for a three-year term beginning December 1, 2023 and expiring November 30, 2026.

Housing Authority of DeKalb County: Michelle Bringas appointed for a five-year term beginning November 1, 2023 and expiring October 31, 2028.

Shabbona Community Fire Protection District: Steve Klopfenstein appointed to fill a three-year term expiring April 30, 2026.

Emergency Telephone Systems Board (E911): Joe Rood appointed to fill a four-year term ending December 31, 2025.

It was moved by Frieders to forward the appointments to the full County Board recommending their approval at the October 18th County Board Meeting. The motion was seconded by Plote, and was approved by voice vote, with all votes cast in the affirmative.

APPROVAL OF THE OCTOBER 18TH COUNTY BOARD AGENDA

Frieders moved to approval of the County Board Agenda as presented. Mann-Lamb seconded the motion. The motion was approved by voice vote, will all votes cast in the affirmative.

Crawford moved to amend the County Board Agenda to discuss reinstating the Economic Development Committee and Scott Campbell seconded the Motion. The County Board Agenda was approved as amended by voice vote, will all votes cast in the affirmative.

ADJOURNMENT

Crawford moved to adjourn the meeting. Lampkins seconded the motion and it was carried unanimously.

Respectfully submitted by Liam Sullivan

**Ordinance
O2023-26**

An Ordinance Establishing an Oversight Committee for the DeKalb County Rehab & Nursing Center

WHEREAS, the County of DeKalb is a local government body as designated by Article VII of the Illinois Constitution; and

WHEREAS, the County of DeKalb owns a County Nursing Home named “The DeKalb County Rehab & Nursing Center”, which is established and operated under the Counties Code, as found at 55 ILCS 5/5-21001, *et seq.*; and

WHEREAS, the DeKalb County Board previously established the Operating Board of Directors, who were tasked with carrying out the County Board’s responsibility for oversight and operation of the DeKalb County Rehab & Nursing Center; and

WHEREAS, on December 31, 2021, the DeKalb County Board dissolved due to the DeKalb County Rehab & Nursing Center operating under circumstances which necessitated the direct oversight of the facility by the County Board; and

WHEREAS, the DeKalb County Board recognizes the value of an Oversight Committee to oversee of the day-to-day operations of the DeKalb County Rehab & Nursing Center and desires to establish an Oversight Committee with specific, limited authority; and

WHEREAS, the DeKalb County Board agrees and approves of the Bylaws of the Oversight Committee in the attached “Exhibit A”; and

WHEREAS, in said Bylaws, Article II directly states that the authority and ultimate responsibility for the operation of the DeKalb County Rehab & Nursing Center shall rest with the DeKalb County Board; and

WHEREAS, in said bylaws, Article XI reserves the rights of the County Board to provide for the membership of the Oversight Committee, as well as to repeal the Bylaws and govern the existence of the DeKalb County Rehab & Nursing Center in its sole discretion; and

NOW, THEREFORE, BE IT ORDAINED by the County Board of the County of DeKalb, State of Illinois that effective January 1, 2024, and hereafter:

- I. The DeKalb County Board does hereby establish the DeKalb County Rehab & Nursing Center Oversight Committee and creates the Bylaws under which it operates.
- II. The Oversight Committee shall act within the authority provided by their Bylaws as the operating authority for the DeKalb County Rehab & Nursing Center, and any contracting powers are limited to those designated by the DeKalb County Board and the Bylaws of the Oversight Committee.
- III. The DeKalb County Board shall continue to act in all respects as the operating authority of the County’s facilities for the aged, previously under the control of the DeKalb County Supportive

Living Facility Board, and any and all contracting powers are reserved solely to the DeKalb County Board along with those powers and responsibilities provided for in 55 ILCS 5/5-22001, *et seq.*

- IV. Any and all Registered Agent filings currently on file with the Illinois Secretary of State shall be amended with the current Nursing Home Administrator named as the Registered Agent in place of the DeKalb County Administrator.
- V. Any and all bank accounts that were previously held, operated, accessed by the DeKalb County Rehab & Nursing Center Oversight Committee and DeKalb County Supportive Living Facility Board shall remain under the custody of the DeKalb County Treasurer.

Effective Date:

This Ordinance and the regulations contained therein shall be in full force and effect on and after January 1st, 2024. Any ordinances, bylaws or resolutions in conflict with this Ordinance are hereby repealed to the extent they are in conflict.

PASSED THIS 15th DAY OF NOVEMBER 2023 AT SYCAMORE, ILLINOIS

ATTEST:

SIGNED:

Tasha Sims
DeKalb County Clerk

Suzanne Willis, Chair
DeKalb County Board

BYLAWS
OF THE
OPERATING BOARD OF DIRECTORS
COUNTY OF DEKALB
DEKALB, ILLINOIS

BYLAWS
OF THE
OPERATING BOARD OF DIRECTORS
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BYLAWS
OF THE
OPERATING BOARD OF DIRECTORS

County of DeKalb
DeKalb, Illinois

INTRODUCTION

The County of DeKalb operates a nursing and rehabilitation facility known as DeKalb County Rehab & Nursing Center (The Center), located in DeKalb, Illinois at 2600 North Annie Glidden Road. The County operates and maintains The Center in accordance with the statutes of the State of Illinois as they pertain to County Homes (Reference Counties Code 55 ILCS 5/1 B 1001 *et seq.*). The County of DeKalb has elected to carry out its responsibilities for The Center through the ~~County Home & Health Services Committee~~ Rehab & Nursing Center Operating Board. With these Bylaws, the County of DeKalb establishes a formal governance process that the Committee, as the Operating Board for The Center, is to follow.

ARTICLE I
NAME AND PURPOSES

The name of the nursing and rehabilitation facility shall be DeKalb County Rehabilitation and Nursing Center. The principal purpose of The Center shall be the offering of skilled nursing and rehabilitation services.

ARTICLE II
GOVERNING AUTHORITY

Except as set forth in these Bylaws, the authority and ultimate responsibility for the operation of The Center shall rest with the DeKalb County Board. Nothing in these Bylaws shall be interpreted to the contrary.

ARTICLE III
OPERATING AUTHORITY

Section 1. **POWERS**

Except as otherwise provided by the DeKalb County Board, these Bylaws, or applicable law, the activities and affairs of The Center shall be conducted and all powers shall be exercised by or members of the Operating Board referred to as Directors. It shall be the responsibility of the Operating Board to govern The Center according to all applicable laws and regulations and in such a manner that The Center is self-supporting, operating within its revenues and without County subsidy.

Section 2. NUMBER AND QUALIFICATION

The Operating Board shall consist of seven (7) persons. Directors shall be selected from DeKalb County residents who possess the ability to participate effectively in the discharge of the Operating Board's responsibilities. Specific expertise in the health care field, generally, and in long-term care, specifically, is a desirable, but not an exclusive, criterion for qualification as a Director. At least two (2) Directors shall be members of the DeKalb County Board.

Section 3. ELECTION

The Directors shall be elected by the DeKalb County Board in February, except for the filling of vacancies as provided in Section 5 and 6 below.

Section 4. TERM

Each Director shall hold office for a staggered terms of one two years. Each Director, including a Director elected to fill a vacancy, shall hold office until expiration of the term for which elected and until a successor has been elected and qualified. Directors may be re-elected to successive terms, provided no Director may serve for more than six (6) four (4) consecutive one (1) two (2) year terms without being off the Operating Board at least one year.

Section 5. RESIGNATION

Any Director may resign at any time, either by oral tender of resignation at any meeting of the Operating Board or by giving written notice thereof to the Chairperson of the DeKalb County Board. Such resignation shall take effect at the time specified therefore and, unless otherwise specified with respect thereto, the acceptance of such resignation shall not be necessary to make it effective.

Section 6. REMOVAL

A Director may be removed, with or without cause, by action of a majority of the DeKalb County Board.

Section 7. VACANCIES

Any vacancy occurring on the Operating Board shall be filled by the DeKalb County Board. A Director elected to fill a vacancy occurring on the Operating Board shall serve for the unexpired term of his or her predecessor in the office.

ARTICLE IV
MEETINGS OF THE OPERATING BOARD

Section 1. PLACE OF MEETING

All meetings of the Operating Board shall be held at The Center or at such other place as may be designated for that purpose from time to time by the Chairperson of the Operating Board.

Section 2. ORGANIZATIONAL MEETINGS

As soon as reasonably practicable, and within thirty (30) days after the election of Directors, and after any special meeting of the DeKalb County Board at which Directors have been elected, the Directors shall meet for the purpose of organizing the Operating Board, for the election of officers and for the transaction of such other business as may come before the Operating Board.

Section 3. REGULAR MEETINGS

Regular meetings of the Operating Board shall be held ~~on the second Monday of each month at 7:00 p.m. at The Center~~ or at such time and place as the Operating Board may fix by resolution from time to time. Notice of all regular meeting of the Operating Board will be given pursuant to Illinois Law.

Section 4. SPECIAL MEETINGS

Special meetings of the Operating Board for any purpose or purposes may be called at any time by the Chairperson or by any three (3) Directors.

Section 5. NOTICE OF MEETINGS

Notice of all meetings shall comply with comply with the requirements set forth in Illinois law. Notice of the time and place of all meetings shall be delivered personally, by email, ~~or by telephone, to each Director~~ or sent by first-class mail or telegram, charges prepaid, addressed to each Director at that Director's address as it is shown on the records of the corporation. In case the notice is mailed, it shall be deposited in the United States mail at least seven (7) before the time of the holding of the meeting.

In case the notice is delivered personally, by email, or by telephone or telegram, it shall be delivered personally or by telephone to the telegraph company at least forty-eight (48) hours before the time of the holding of the meeting. Any oral notice given personally or by telephone may be communicated either to the Director or to a person at the office of the Director who the person giving the notice has reason to believe will promptly communicate it to the Director. ~~The notice need not specify the purpose of the meeting nor the place if the meeting is to be held at The Center.~~ The time period for notices of organizational meetings of the Operating Board shall be as stated above, but extended by seven (7) days.

Section 6. QUORUM

A majority of the Operating Board shall constitute a quorum for the transaction of business at any meeting of the Operating Board, but if fewer than a majority thereof are present at the meeting, a majority of the Directors present may adjourn and reconvene the meeting from time to time without further notice.

Section 7. ~~VALIDATION OF MEETING~~

~~—The transcriptions of the Operating Board at any meeting, however called or noticed, or wherever held, shall be as valid as though had at a meeting duly held after call and notice if a quorum be present and if, either before or after the meeting, each Director not present signs a written waiver of notice or a consent to the holding of such meeting or an approval of the minutes thereof. All such waivers, consents or approvals shall be filed with The Center's records and made a part of the minutes of the meeting.~~

Section 8. ATTENDANCE AT MEETINGS

Members of the DeKalb County Board shall be allowed to attend all meetings of the Operating Board, including Executive Sessions which may be called from time to time.

Section 9. MINUTES

Minutes shall be kept of all meetings of the Operating Board with a copy forwarded to the DeKalb County Board and an official permanent copy filed with the DeKalb County Clerk's Office.

ARTICLE V
OFFICERS

Section 1. OFFICERS

The officers of the Operating Board shall be a Chairperson and a Vice-Chairperson.

Section 2. ELECTION OF OFFICERS

The officers of the Operating Board shall be elected annually by the Operating Board at its organizational meeting for a term of one year or until he or she shall resign or shall be removed, or otherwise disqualified to serve, or his or her successor shall be elected and qualified. Elections shall be by written ballot. Officers shall be limited to two (2) consecutive one (1) year terms in the same office.

Section 3. REMOVAL OF OFFICERS

Any officer may be removed either with or without cause by a majority of the Directors then in office at any regular or special meeting of the Operating Board. Should a vacancy occur in any office as a result of death, resignation, removal, disqualification or any other cause, the Operating Board will elect a successor at its next meeting or as soon as practicable thereafter.

Section 4. CHAIRPERSON

The Chairperson shall preside at all meetings of the Board, serve as an ex-officio member of all standing committees, and report annually to the Operating Board and to the DeKalb County Board on the current state of The Center and plans for the future. The Chairperson shall be empowered to call special meetings of the Operating Board as set forth herein, and shall discharge all other duties as may be required by these Bylaws and from time to time as may be assigned by the Operating Board and the DeKalb County Board.

Section 5. VICE CHAIRPERSON

In the absence or disability of the Chairperson, the Vice-Chairperson shall perform all the duties of the Chairperson and when so acting shall have all the powers of and be subject to all the restrictions upon the Chairperson.

Section 6. ~~ADMINISTRATOR~~ MANAGER

The ~~Administrator~~ Manager, in accordance with Operating Board policy, shall have the general overall supervision of The Center affairs and shall act as the duly authorized representative of the Operating Board in all matters in which the Operating Board has not formally designated some other person to act. The ~~Administrator~~ Manager shall have the right to appoint such subordinate administrative individuals as he/she deems necessary or desirable to insure the efficient conduct of the business and operations of The Center.

~~In If no Operating Officer has been designated, the Administrator shall act as the Operating Officer as hereinafter defined.~~

Section 7. ~~OPERATING OFFICER~~ ADMINISTRATOR

The ~~Administrator~~ Operating Officer shall be designated by the Operating Board upon the recommendation of the ~~Administrator~~ Manager. The ~~Operating Officer~~ Administrator shall report to and be responsible to the ~~Administrator~~ Manager and shall perform the duties associated with the day-to-day administration of the facilities and shall ~~serve as~~ supervise the Director of Nursing. In the absence of the Administrator, the ~~Operating Officer~~ Manager shall may temporarily perform the duties of the Administrator.

ARTICLE VI
COMMITTEES

Section 1. COMMITTEES GENERALLY

Except as otherwise provided by these Bylaws, the Operating Board may, by resolution or resolutions passed by a majority of the Directors thereof, appoint standing or special Committees for any purpose and, if such Committees are comprised solely of Directors, delegate to such Committees any of the powers and authority of the Operating Board, except the power and authority to adopt, amend, or repeal these Bylaws, or such other powers as may be prohibited by law or by these Bylaws. Such Committees shall have power to act only in intervals between meetings of the Operating Board and shall at all times be subject to the control of the Operating Board. The Operating Board, or if the Operating Board does not act, the Committees, shall establish rules and regulations for meetings and shall meet at such times as are deemed necessary, provided the provisions of Section 5,6,and 7 of Article IV (*Meetings of the Operating Board*) shall apply to Committee Meetings. Committees shall keep regular minutes of proceedings and report the same to the Operating Board from time to time as the Operating Board may require. Any Committee not appointed pursuant to the provisions of the first sentence of this section or composed of persons, one or more of whom are not Directors, may act solely in an advisory capacity to the Operating Board. Except as otherwise provided in these Bylaws, the Chairperson shall appoint Committee Members and designate the chair of the Committee.

Section 2. NOMINATING COMMITTEE

The Nominating Committee shall consist of at least three (3) persons appointed by the Chairperson of the Operating Board. This Committee shall have the responsibility of maintaining a roster of qualified persons for recommendation to the DeKalb County Board to serve as Directors. In the absence of a Nominating Committee, the Operating Board shall have the responsibility of maintaining a roster of qualified persons for recommendation to the DeKalb County Board to serve as Directors.

Section 3. TERM OF OFFICE

The Chairperson, and each member of any Operating Board Committee, shall serve until the next annual election of Directors, and until his or her successor is appointed, or until such Committee is sooner terminated, or until he or she is removed, resigns, ceases to be a Director of the Operating Board, or otherwise ceases to qualify as a Chairman or Director, as the case may be, of the Operating Board.

Section 4. VACANCIES

Vacancies on any Committee may be filled for the unexpired portion of the term in the same manner as provided in the case of original appointment.

Section 5. EXPENDITURES

Any expenditure of The Center funds by a Committee shall require prior approval of the Operating Board.

ARTICLE VII
QUALITY OF NURSING & REHAB SERVICES

Section 1. OPERATING BOARDS RESPONSIBILITY

The Operating Board shall require: (a) that the Nursing Staff prepare and maintain adequate and accurate medical records for all patients, and (b) that the person responsible for each basic and supplemental medical service cause written policies and procedures to be developed and maintained and that such policies be approved by the Operating Board. The Operating Board shall further require, after considering the recommendations of the Nursing Staff, the conduct of specific review and evaluation activities to assess, preserve, insure, and improve the overall quality and efficiency of patient care at The Center and to assure the provision of a single standard of care for patients with the same diagnosis, which assurance is provided by holding The Center staff accountable for its delegated responsibilities in areas of utilization review, and quality assurance. The Operating Board shall provide whatever administrative assistance is reasonably necessary to support and facilitate the implementation and the ongoing operation of these review and evaluation activities.

Section 2. ACCOUNTABILITY TO OPERATING BOARD

The Center staff shall conduct and be accountable to the Operating Board for conducting activities that contribute to the preservation and improvement of the quality and efficiency of patient care provided in The Center. Without limiting the generality of the foregoing, these activities shall include:

- a) The conduct of periodic meetings at regular intervals to review and evaluate the quality of patient care and the correction of identified problems;
- b) Ongoing monitoring of patient care practices through the defined functions of the Nursing Staff, other professional services and The Center administration;
- c) Review of utilization of the Centers medical resources to provide for their allocation to meet the needs of the patients; and
- d) Such other measures as the Operating Board may, after considering the advice of the Nursing Staff, other professional services and The Center administration, deem necessary for the preservation and improvement of the quality and efficiency of patient care.

Section 3. DOCUMENTATION

The Operating Board shall require, receive, consider and act upon the findings and recommendations emanating from the activities required by Section 2 of this Article. All such findings and recommendations shall be in writing, assigned by the persons responsible for conducting the review activities and supported and accompanied by appropriate documentation upon which the Operating Board can take informed action.

ARTICLE VIII
ADJUNCT ORGANIZATIONS

From time to time The Center may establish adjunct organizations, including advisory bodies, foundations, and auxiliaries. Each such group shall establish its own Bylaws and rules and regulations and present them to the Operating Board for approval, and all amendments thereto shall also be subject to the approval of the Operating Board. The Bylaws of the ~~County Home & Health Services Committee~~ Rehab & Nursing Center Operating Board shall prevail and govern over the documents and actions of such adjunct and subordinate groups.

ARTICLE IX
INDEMNIFICATION

The County of DeKalb shall indemnify its Directors, officers, agents, employees, and appointees who are or were parties or who are threatened to be made parties to any proceeding against expenses, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with such proceeding in accordance with and subject to the limitations prescribed by the Constitution of the State of Illinois of 1970, applicable State law, and the DeKalb County Indemnity Policy as adopted on October 16, 1996 and as modified from time to time.

The County of DeKalb shall also have the power to maintain / provide insurance on behalf of its Directors, officers, agents, employees, and appointees against any liability asserted against or incurred by them in their capacity as such Director, officer, agent, employee, or appointee arising out of their status as such whether or not the County would have the power to indemnify against such liability.

ARTICLE X
GENERAL PROVISIONS

Section 1. EXECUTION OF CONTRACTS

The Operating Board, except as in these Bylaws or otherwise provided, may authorize an officer or officers, agent or agents, to enter into any contract or execute any instrument in the name of and on behalf of The Center, and such authority may be general or confined to specific instances, and unless so authorized by the Operating Board, no officer, agent or employee shall have any power or authority to bind The Center by any contract or engagement or to pledge its credit or to render it liable for any purpose of in any amount.

Section 2. COMPENSATION OF OFFICERS AND DIRECTORS

The members of the Operating Board and the officers shall serve without compensation. The Administrator and Operating Officer shall be entitled to receive such compensation for services rendered as determined by the Operating Board from time to time. Directors may be compensated for reasonable expenses incurred in the fulfillment of their responsibilities to The Center.

Section 3. INSPECTION OF RECORDS

The records of The Center are subject to the Freedom of Information Act 5 ILCS 140/1 *et seq.* Consistent with the requirements, rules, and procedures contained in the ILCS FOIA, the books of account of The Center and minutes of proceedings of the Operating Board shall be open pursuant to State law. Such inspection may be made in person or by an agent or attorney and shall include the right to make extracts. Demand of inspection other than at a meeting of the DeKalb County Board shall be made by a writing, addressed to the Chairperson of the Operating Board.

Section 4. REPORTING

The Operating Board shall cause an annual report to be sent to the DeKalb County Board and the DeKalb County Clerk's Office no later than 120 days after the close of the fiscal year. In addition, the Operating Board shall report quarterly on the position of The Center versus its annual Business Plan and budget to the DeKalb County Finance Office.

ARTICLE XI
POWERS OF THE DEKALB COUNTY BOARD

The following powers are reserved exclusively to the DeKalb County Board, and any attempted exercise of any such powers by any entity other than the DeKalb County Board shall not be valid or of any force or effect whatsoever:

1. To change the mission and purposes of The Center for which it was and is formed and exists.
2. To elect the members of the Operating Board and to remove the same without cause,
3. To amend, alter, modify or repeal these Bylaws,
4. To merge, consolidate, or affiliate The Center with another corporation, organization or program,
5. To dissolve or terminate the existence of The Center and to determine the distribution of assets upon such termination or dissolution,
6. To require a certified audit of The Center at any time and to appoint the fiscal auditor.

ARTICLE XII
ACTION REQUIRING APPROVAL BY THE DEKALB COUNTY BOARD

Actions initiated by the Operating Board on the following matters can be authorized by and shall be effective only upon the prior written assent of a statutory majority of the DeKalb County Board:

1. The acquisition, purchase, sale, lease, transfer or encumbrance of any real estate or of any substantial part of other assets of The Center,
2. Any increment or additions to the capital debt or to renegotiate, modify or otherwise change the existing capital debt obligations of The Center,
3. Any borrowing not indicated in the capital or operating budgets of The Center,
4. The adoption of the annual operating and capital budgets of The Center or any changes thereto.

ARTICLE XIII
AMENDMENTS AND REVIEW

These Bylaws, or any part thereof, may be amended, modified or repealed, or new Bylaws may be adopted by the vote or written assent of a majority of the DeKalb County Board.

RESOLUTION
R2023-115

**A Resolution Authorizing the Approval and Release of Certain Executive
Session Meeting Minutes, and the Destruction of Certain Verbatim
Recordings**

WHEREAS, the Illinois Open Meetings Act, 5 ILCS 120/1, *et seq.* (the “OMA”) requires all public bodies to periodically meet to review minutes of all closed meetings, make a determination as to whether said minutes still require confidential treatment, and report said determination in an open session; and

WHEREAS, the Executive Committee of the DeKalb County Board met to review the minutes of their closed meetings, made a determination as to need for confidentiality of said minutes, and now report said determination pursuant to the provisions of this Resolution; and

NOW, THEREFORE, BE IT RESOLVED the DeKalb County Board hereby approves and approves to release the executive session minutes indicated as being recommended for release on the Executive Session Meeting Index (Exhibit A), the Board further approves the destruction of the verbatim recordings of those executive session meetings which are older than 18 months and which the County has approved the written minutes thereof.

BE IT FURTHER RESOLVED that the County Board hereby authorized and directs the Executive Assistant/Recording Secretary to take all necessary actions to effectuate this Resolution effective from and after its passage and approval as provided by law.

PASSED THIS 15th DAY OF NOVEMBER 2023 AT SYCAMORE, ILLINOIS

ATTEST:

SIGNED:

Tasha Sims
DeKalb County Clerk

Suzanne Willis, Chair
DeKalb County Board

**RESOLUTION
R2023-116**

**A Resolution Authorizing the Adoption and Implementation of Jordan
Healthcare Group’s Business Plan for the DeKalb County Rehab & Nursing
Center**

WHEREAS, the DeKalb County Rehab & Nursing Center (DCRNC) has faced significant financial challenges in recent years; and

WHEREAS, the DCRNC has operated at a budgetary deficit since 2019; and

WHEREAS, Jordan Healthcare Group, a consultant for the DCRNC, has created a Business Plan that would help return the DCRNC to financial self-sustainability; and

WHEREAS, the Finance & Administration Committee and the Health & Human Services Committees of the DeKalb County Board have reviewed Jordan Healthcare Group’s Business Plan and believe its adoption and implementation to be in the best interest of the continued operation of the DCRNC; and

NOW, THEREFORE, BE IT RESOLVED the DeKalb County Board hereby authorizes the adoption of Jordan Healthcare Group’s Business Plan as a means to return the DeKalb County Rehab & Nursing Center to financial self-sustainability.

BE IT FURTHER RESOLVED the DeKalb County Board hereby directs Jordan Healthcare Group to oversee the implementation of said Business Plan and provide regular progress updates to the Executive Committee of the DeKalb County Board.

PASSED THIS 15th DAY OF NOVEMBER 2023 AT SYCAMORE, ILLINOIS

ATTEST:

SIGNED:

Tasha Sims
DeKalb County Clerk

Suzanne Willis, Chair
DeKalb County Board

RESOLUTION
R2023-117

A Resolution Approving a Letter of Support for the Harkness Property Tax Increment Redevelopment Project Area Termination Date Extension Request

Be it resolved by the County Board of the County of DeKalb, Illinois as follows:

WHEREAS, Consistent with the general goals and objectives of the County and the general wellness of County residents, be it resolved by the County of DeKalb:

1. That the County Board approves the attached Exhibit “A”, which is a letter of support for the Harkness Property Tax Increment Redevelopment Project Area Termination Date Extension Request by the Village of Malta.

NOW, THEREFORE, BE IT RESOLVED the DeKalb County Board hereby approves and directs the Chair of the County Board to sign the attached Letter of Support for the Harkness Property Tax Increment Redevelopment Project Area Termination Date Extension Request by the Village of Malta.

PASSED THIS 15th DAY OF NOVEMBER 2023 AT SYCAMORE, ILLINOIS

ATTEST:

SIGNED:

Tasha Sims
DeKalb County Clerk

Suzanne Willis, Chair
DeKalb County Board



DeKalb County Government

Suzanne Willis, *County Board Chair*
John Frieders, *County Board Vice-Chair*

Win Stoller
State Senator 17th
District 5415 N. University, Suite 105
Peoria, IL. 61614

Re: Letter of Support for Harkness Property Tax Increment Redevelopment Project Area
Termination Date Extension Request

Dear Win Stoller,

On January 23, 2002 the Village of Malta, Illinois adopted the necessary ordinances to establish the Harkness Property Tax Increment Redevelopment Project pursuant to the Illinois Tax Increment Allocation Redevelopment Act (the "TIF Act"), 65 ILCS 5/11-74.4-1, et seq. In accordance with the TIF Act, the Harkness Property TIF is set to expire on December 31, 2025. Although the TIF has already facilitated the completion of numerous public and private redevelopment projects, an extension of its termination date would allow for the completion of critically important projects and foster the continued success and implementation of the original goals and objectives of the redevelopment plan.

A primary objective of the Harkness Property TIF redevelopment plan is to provide for infrastructure improvements for the Harkness Property Tax Increment Financing Project.

While many of the redevelopment plans were completed several were not due to the collapse of the housing market and reduced income from the project. The most important of them being water improvements to provide adequate water and water pressure for the subdivision that will also improve fire protection services for the community. Malta is currently working with another taxing body Kishwaukee Water Reclamation District to provide sewer and if extended will also use some funds towards this project.

It is for the above reasons the Village seeks to extend the life of the Harkness Property Tax Increment Project for an additional twelve years beyond its current termination date, for a total of thirty-five years, resulting in a final termination date of December 31, 2037.

DeKalb County Government and the Village share a common interest in providing needed infrastructure improvements for the community and the continued success of the Harkness Property Redevelopment Plan. We fully support the Village's request for a twelve-year extension of the Harknes Property tax increment extension and join in its request for your help in seeking approval of such an extension in the State Legislature. Please do not hesitate to contact me with any questions.

Sincerely,

Suzanne Willis
DeKalb County Board Chair



DeKalb County Board

November 15, 2023
7:00PM

Legislative Center's Gathertorium
200 N. Main Street
Sycamore, Illinois 60178

DRAFT AGENDA

1. Roll Call
2. Pledge of Allegiance to the Flag
3. Approval of Agenda
4. Approval of Minutes:
 - a. October 18, 2023 County Board Meeting
5. Communications & Proclamations:
 - a. Employee Service Awards –November 2023 [PDF](#)
6. Public Comments

Any member of the public may address the County Board for up to 3 minutes on any topic of their choosing. There will be no yielding of time to other members of the public and agenda time for public comments is limited to 30 minutes in total.

7. Approval of Appointments for this Month:

Community Mental Health Board 708

- Kristen Quinn re-appointed for a four-year term beginning January 1, 2024 and expiring December 31, 2027.

Emergency Telephone Systems Board (E911)

- Mike Thomas reappointed for a four-year term beginning January 1, 2024 and expiring December 31, 2027.
- David Byrd reappointed for a four-year term beginning January 1, 2024 and expiring December 31, 2027.
- Jim Winters reappointed for a four-year term beginning January 1, 2024 and expiring December 31, 2027.
- Kevin Senne appointed for a four-year term beginning January 1, 2024 and expiring December 31, 2027.

8. Reports of Standing Committees with Ordinances & Resolutions

PLANNING, ZONING & DEVELOPMENT COMMITTEE

No Actionable Items

COUNTY HIGHWAY COMMITTEE

a. Resolution R2023-105—A Resolution Approving 2024 MFT General Maintenance Expenditures. 

A Resolution approving spending Motor Fuel Tax (MFT) funds utilized for scheduled maintenance projects during 2024. In order for the Department to spend any MFT funds, the County must appropriate said funds and the State of Illinois, through IDOT, must authorize the expenditure. The total funds requesting to be appropriated are \$2,137,500.00, broken out as on-road salary \$755,000; equipment rental \$500,000; winter maintenance material \$600,000; seal coat operations \$165,000; and pavement striping \$117,500.

Committee Action: The Highway Committee considered Resolution R2023-105 on November 2nd and forwarded the Resolution to the County Board with a favorable recommendation by voice vote, with all votes cast in the affirmative.

b. Resolution R2023-106—A Resolution for the Federal Highway Matching Tax Fund Balance. 

A Resolution prepared on an annual basis that identifies current and future funding for highway and bridge projects that our Federal Highway Matching Tax has been programed for and therefore should not be considered as excess funds when reviewing that particular balance.

Committee Action: The Highway Committee considered Resolution R2023-106 on November 2nd and forwarded the Resolution to the County Board with a favorable recommendation by voice vote, with all votes cast in the affirmative.

c. Resolution R2023-107—A Resolution for Anticipation of FY24 Township Bridge Funds for Section 19-17129-00-BR, Pritchard Road Bridge. 

A Resolution for the anticipation of FY24 TBP Funds, every year the County receives an allotment for use with the construction and engineering of township bridges in the County. When a township bridge is selected for the township bridge funding the County builds the bridge and covers the expense with available funding sources. As the County receives the township bridge funds from the State of Illinois it then reimburses itself for the county funds spent on township projects. As more township bridges are built the longer the payback period is. When the County anticipates utilizing this funding source on bridge projects it must anticipate such use and create an indebtedness in the Township Bridge fund.

Committee Action: The Highway Committee considered Resolution R2023-107 on November 2nd and forwarded the Resolution to the County Board with a favorable recommendation by voice vote, with all votes cast in the affirmative.

d. Resolution R2023-108—A Resolution Approving a Preliminary Engineering Agreement for Anderland Road Bridge. [PDF](#)

This Resolution is to approve an Engineering Agreement with Strand Associates, Inc., of Joliet, Illinois to provide Phase I & Phase II Preliminary Engineering for the improvements to Structure #019-5004 on Anderland Road, Afton Road District, southwest of DeKalb, Illinois, Section #20-01009-01-BR.

Committee Action: The Highway Committee considered Resolution R2023-108 on November 2nd and forwarded the Resolution to the County Board with a favorable recommendation by voice vote, with all votes cast in the affirmative.

e. Resolution R2023-109—A Resolution Approving a Preliminary Engineering Agreement for Plank Road Intersection. [PDF](#)

This Resolution is to approve an Engineering Agreement with Crawford, Murphy & Tilly of Aurora, Illinois to provide Phase I & Phase II Preliminary Engineering for the improvements on Plank Road at the intersection of Lindgren Road, northeast side of Sycamore, Illinois, Section #22-00281-00-WR.

Committee Action: The Highway Committee considered Resolution R2023-109 on November 2nd and forwarded the Resolution to the County Board with a favorable recommendation by voice vote, with all votes cast in the affirmative.

HEALTH & HUMAN SERVICES COMMITTEE

a. Resolution R2023-114—A Resolution Authorizing the Increase of Daily Private Pay Resident Room Rates at the DeKalb County Rehab & Nursing Center Effective January 1, 2024. [PDF](#)

Jordan Healthcare Group, a consultant for the DCRNC, has conducted a study on daily private pay rates for nursing homes in the vicinity of the DCRNC. What was found was that the DCRNC has the lowest private pay rate in the immediate area. Private pay rates at the facility have not been increased since January of 2020. Jordan Healthcare Group is recommending that the County raise the private pay rate to match the Medicare CEA rate of approximately \$415 per resident day.

The Health & Human Services Committee is being asked to make a recommendation on the type of fee structure that they would like to move forward with, as well as a recommendation for rate schedule for both current residents and new admissions.

Committee Action: The Executive Committee will consider Resolution R2023-114 at their November 6th Meeting.

FACILITIES & TECHNOLOGY COMMITTEE

No Actionable Items

LAW & JUSTICE COMMITTEE

No Actionable Items

FINANCE & ADMINISTRATION COMMITTEE

a. Resolution R2023-110—A Resolution Approving the Salaries of Elected Officials. PDF

The Salary of Elected Officials must be set by the County Board prior to the election of various elected-office holders. Resolution R2023-110 establishes the salaries for the County Board Chairperson & Vice-Chair, the monthly stipend for County Board Committee Chairpersons, and per diem for County Board Members.

Additionally, this Resolution establishes the salaries for the DeKalb County Circuit Clerk and the DeKalb County Coroner for Fiscal Years 2025, 2026, 2027, and 2028. Previously, the Coroner (1/2 FTE) also functioned as the County’s ESDA Director (1/2 FTE). Due to a Lieutenant in the Sheriff’s Office taking over the responsibilities of the ESDA Director, the Coroner position will now be considered a full-time position.

The Finance & Administration Committee has forwarded the Resolution to the County Board with the following recommendation:

<u>CLASSIFICATION</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>FY 2027</u>	<u>FY 2028</u>
County Board Chairperson	10,000	10,000	-	-
County Board Vice-Chairperson	5,000	5,000	-	-
Committee Chairperson (1)	75/month	75/month	-	-
County Board Member	90/month	90/month	-	-
Circuit Clerk	107,000	109,100	111,200	113,400
Coroner	80,000	81,600	83,200	84,900

Committee Action: The Finance & Administration Committee considered Resolution R2023-110 on November 1st and forwarded the Resolution to the County Board with a favorable recommendation by a roll call vote, with six votes cast in the affirmative and one opposed.

b. Resolution R2023-111—A Resolution Approving of the Annual Participation in the Service Program of the Office of the State's Attorneys Appellate Prosecutor. PDF

Resolution R2023-111 approves of the DeKalb County State’s Attorney’s Office’s annual participation in the service program of the Office of the State's Attorneys Appellate Prosecutor, commencing December 1, 2023 and ending November 30, 2024, by hereby appropriating the sum of \$28,000. This program provides offer Continuing Legal Education training programs to the State's Attorneys and Assistant State's Attorneys and designates the Office of the State's Attorneys Appellate Prosecutor as its Agent to administer the operation of the appellate offices and process said appellate court cases for this County.

Committee Action: The Finance & Administration Committee considered Resolution R2023-111 on November 1st and forwarded the Resolution to the County Board with a favorable recommendation by voice vote, with all votes cast in the affirmative.

c. Resolution R2023-112—A Resolution Approving Amendments to the FY2023 Budget. PDF

Resolution R2023-112 amends the FY2023 Budget to for Court Services, the Public Defender’s Office, and the DeKalb County Rehab & Nursing Center Budgets. This resolution reflects the Court Services Department receiving a reimbursement from the State of Illinois for Technology Related Expenditures of \$20,000, as well as the use of those funds in the Probation Services and Hope Probation Program Budgets.

Additionally, these amendments address funds allocated to the Public Defender’s Office from the State of Illinois’ Public Defender Fund. These funds were allocated to DeKalb County as part of Public Act 103-0008, which allocates funds to Public Defender’s Offices in Counties that have a population of 3,000,000 or less. The Public Defender plans to utilize these funds to procure computers and computer software.

Finally, Resolution R2023-112 also amends the FY2023 Budget to address the termination of the sale of the DeKalb County Rehabilitation & Nursing Center. The current FY2023 Budget included line-item detail that included sale related revenues & expenditures. This Resolution removes those sale related items.

Committee Action: The Finance & Administration Committee considered Resolution R2023-112 on November 1st and forwarded the Resolution to the County Board with a favorable recommendation by voice vote, with all votes cast in the affirmative.

d. Resolution R2023-103—A Resolution Approving Amendments to the FY2024 Preliminary Budget. PDF

On September 20th, the County Board approved a Resolution placing the FY2024 Preliminary Budget on file for public inspection. The Preliminary Budget assumed that the sale of the DeKalb County Rehab & Nursing Center (DCRNC) would be finalized in the fourth quarter of FY2023. The sale of the DCRNC was terminated on Wednesday, October 18th. The DCRNC has operated at budgetary deficit for several years and is currently losing approximately \$200,000 per month. Previously, this has been covered through internal borrowing of funds from the County’s Asset Replacement, Opportunity, and Special Projects Funds.

On October 4th, the Finance & Administration Committee requested that a Resolution amending the FY2024 Preliminary Budget be brought to the Executive Committee for consideration. The Finance & Administration Committee recommended that the budget be amended to reflect the termination of sale of the DCRNC and to create a twelve-month budget for FY2024 that covers the anticipated budgetary deficit.

The Executive Committee considered Resolution R2023-103 on October 11th and forwarded the Resolution to the County Board. After Discussion, the County Board referred the Resolution to the Finance & Administration Committee for a recommendation on a method to fund the anticipated FY2024 budgetary deficit. The Finance & Administration Committee has forwarded the Resolution to the County Board with the following recommendation:

Source	Amount
Supportive Living Fund Balance	\$ 1,200,000
0.5% Reduction on Property Tax Levy	\$ 203,000
Remove Agency Contingency	\$ 7,500
Divert from Radio Fund Repay	\$ 450,000
Merge A/P Position	\$ 51,500
Defer EHM/Corrections Position	\$ 109,500
Defer Specialized Attorney	\$ 106,000
Courthouse Expansion Fund	\$ 372,500
	\$ 2,500,000

Committee Action: The Finance & Administration Committee considered Resolution R2023-103 on November 1st and forwarded the Resolution to the County Board with a favorable recommendation by roll call vote, with all votes cast in the affirmative.

- e. **Resolution R2023-113—A Resolution Forwarding the Payment of County Claims for November 2023, and Off-Cycle Claims Paid During the Previous Month, Including All Claims for Travel, Meals, and Lodging, to the County Board for Approval.** 

Committee Action: The Finance & Administration Committee considered Resolution R2023-113 on November 1st and forwarded the Resolution to the County Board with a favorable recommendation by voice vote, with all votes cast in the affirmative

- f. **Reports of County Officials:** Accept and place on file the following Reports of County Officials.



Cash & Investments in County Banks – October 2023
 Public Defender’s Report – October 2023
 Adult & Juvenile Monthly Reports – October 2023
 Pretrial Report – October 2023
 Sheriff’s Jail Report – October 2023
 Building Permits & Construction Reports – October 2023

EXECUTIVE COMMITTEE

- a. **Ordinance O2023-26—An Ordinance Establishing an Oversight Committee for the DeKalb County Rehab & Nursing Center.** 

The DeKalb County Board previously established the Operating Board of Directors, who were tasked with carrying out the County Board’s responsibility for oversight and operation of the DeKalb County Rehab & Nursing Center. The Operating Board was established so that the operations of the facility could be overseen by individuals with expertise in the field. On December 31, 2021, the DeKalb County Board dissolved the Operating Board of Directors due to circumstances which necessitated the direct oversight of the facility by the County Board.

After the termination of the sale of the DCRNC, the need for oversight of the day-to-day operations of the DCRNC by individuals with certain interest and expertise in the field still exists. As a means to meet that need, Ordinance O2023-26 establishes an Oversight Committee for the DCRNC and its Bylaws with a limited scope of authority and a greater emphasis on the Operating Board’s reporting responsibility to the County Board. The make-up of the Oversight Committee will be determined by the County Board, with some combination of members including the County Board Chair and/or Vice Chair, and representatives from the County’s Finance and Health and Human Services Committees, a DCRNC resident, DCRNC staff, and members of the public with

applicable skills in skilled nursing, public health or public finance, or with general interest in the DCRNC.

The by-laws from the previous Operating Board are included with the back-up material to give the County Board a starting point in establishing the authority of the Oversight Committee. Sections of the by-laws may be pertinent, while others will need to be deleted and new language added.

Committee Action: The Executive Committee will consider Resolution R2023-114 at their November 8th Meeting.

b. Resolution R2023-115—A Resolution Authorizing the Approval and Release of Certain Executive Session Meeting Minutes, and the Destruction of Certain Verbatim Recordings.

PDF

The Illinois Open Meetings Act, 5 ILCS 120/1, et seq. (the "OMA") requires all public bodies to periodically meet to review minutes of all closed meetings, make a determination as to whether said minutes still require confidential treatment, and report said determination in an open session. After reviewing the minutes of their closed meetings, the Executive Committee must make a determination as to need for confidentiality of said minutes, and report said determination pursuant to the provisions of this Resolution.

Committee Action: The Executive Committee will consider Resolution R2023-114 at their November 8th Meeting.

c. Resolution R2023-116—A Resolution Authorizing the Adoption and Implementation of Jordan Healthcare Group’s Business Plan for the DeKalb County Rehab & Nursing Center.

PDF

The DeKalb County Rehab & Nursing Center (DCRNC) has been facing financial challenges for the last several years. The facility has operated at a budgetary deficit since 2019. Jordan Healthcare Group (JHG), a consultant for the DCRNC, has created a business plan that would help return the facility to self-sustainability. JHG’s Business Plan was presented at the Special Committee of the Whole Meeting on November 1st. The proposed Business Plan has been considered and forwarded to the Executive Committee by the Finance & Administration and Health & Human Services Committees.

Committee Action: The Executive Committee will consider Resolution R2023-116 at their November 8th Meeting.

d. Resolution R2023-117—A Resolution Approving a Letter of Support for the Harkness Property Tax Increment Redevelopment Project Area Termination Date Extension Request.

PDF

On January 23, 2002 the Village of Malta, Illinois adopted the necessary ordinances to establish the Harkness Property Tax Increment Redevelopment Project pursuant to the Illinois Tax Increment Allocation Redevelopment Act (the “TIF Act”), 65 ILCS 5/11-74.4-1, et seq. In accordance with the TIF Act, the Harkness Property TIF is set to expire on December 31, 2025. Although the TIF has already facilitated the completion of numerous public and private redevelopment projects, an extension of its termination date would allow for the completion of critically important projects and foster the continued success and implementation of the original goals and objectives of the redevelopment plan. The Village of Malta has asked the DeKalb County Government to provide a letter of support for the extension of the termination date.

Committee Action: The Executive Committee will consider Resolution R2023-117 at their November 8th Meeting.

10. Old Business
11. New Business & Referral of Matters to Committee
12. Adjournment

December County Board Cycle Tenative Meeting Schedule

Monday 11/20/2023	Tuesday 11/21/2023	Wednesday 11/22/2023	Thursday 11/23/2023
		Planning, Zoning & Development Committee (6:30PM)	
Monday 11/27/2023	Tuesday 11/28/2023	Wednesday 11/29/2023	Thursday 11/30/2023
		Finance & Administration Committee (6:30PM)	
Monday 12/4/2023	Tuesday 12/5/2023	Wednesday 12/6/2023	Thursday 12/7/2023
		Committee of the Whole (7:00PM)	
		Executive Committee	
Monday 12/11/2023	Tuesday 12/12/2023	Wednesday 12/13/2023	Thursday 12/14/2023
		County Board Meeting (7:00PM)	
		Forest Preserve District Board	