



# DeKalb County Forest Preserve District

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January 17, 2024

7:00PM

*Immediately following County Board Meeting*

Legislative Center's Gathertorium  
200 N. Main Street  
Sycamore, Illinois 60178

**1. Roll Call**

**2. Approval of Agenda**

**3. Approval of Minutes**

- a. Minutes from December 13, 2023

**4. Communications & Proclamations**

**5. Public Comments**

Any member of the public may address the Forest Preserve District Board for up to 3 minutes on any topic of their choosing. There will be no yielding of time to other members of the public and agenda time for public comments is limited to 30 minutes in total.

**6. Resolutions**

- a. **Resolution FP-R2024-001—A Resolution Approving the Payment of Forest Preserve Claims for December 2023, and Off-Cycle Claims Paid During the Previous Month, Including All Claims for Travel, Meals, and Lodging in the Amount of \$162,370.13. [PDF](#)**
- b. **Resolution FP-R2024-002—A Resolution Approving the Payment of Forest Preserve Claims for January 2024, and Off-Cycle Claims Paid During the Previous Month, Including All Claims for Travel, Meals, and Lodging in the Amount of \$201,615.64. [PDF](#)**

**7. Old Business**

**8. New Business**

**9. Adjournment**

*DeKalb County Forest Preserve District  
Sycamore, Illinois*



**DEKALB COUNTY FOREST PRESERVE  
DISTRICT PROCEEDINGS  
December 13, 2023**

The DeKalb County Forest Preserve District Commissioners met in regular session at the Legislative Center's Gathertorium on Wednesday, December 13, 2023 at 8:43 p.m. President Willis called the meeting to order, and the Secretary called the roll. Those present were District Commissioners Terri Mann-Lamb, Joe Marcinkowski, Stewart Ogilvie, Jerry Osland, Roy Plote, Chris Porterfield, Amber Quitno, Ellingsworth Webb, Tim Bagby, Scott Campbell, Mary Cozad, Rukisha Crawford, Patrick Deutsch, Laurie Emmer, Vice-President John Frieders, Ben Haier, Rhonda Henke, Savannah Ilenikhena, Kathy Lampkins, Maureen Little, Jim Luebke, and President Suzanne Willis. Michelle Pickett and Meryl Domina were absent. There was a quorum established with twenty-two Commissioners present and two absent.

**APPROVAL OF AGENDA**

Motion

Mann-Lamb moved to approve the agenda as presented and Cozad seconded the motion.

Voice Vote

President Willis called for a voice vote to approve the agenda as presented. The motion carried.

**APPROVAL OF MINUTES**

Motion

Little moved to approve the minutes of the November 15, 2023 meeting. Deutsch seconded the motion.

Voice Vote

President Willis asked for a voice vote on the approval of minutes. The motion carried.

**PUBLIC COMMENTS**

There were no public comments.

**COMMUNICATIONS & PROCLAMATIONS**

None.

**STANDING COMMITTEE REPORTS**

**Ordinance FP-O2023-01: An Ordinance of the DeKalb County Forest Preserve District Providing for Tax Levy 2023 for FY2024**

Motion

Plote moved that the DeKalb County Forest Preserve District Commissioners hereby approves to levy upon all the taxable property within DeKalb County, as assessed, for the calendar year beginning January 1, 2023, and ending December 31, 2023, and to be collected for the fiscal year beginning January 1, 2024, and ending December 31, 2024, in the total amount of \$1,896,000. Porterfield seconded the motion as presented.

Roll Call Vote

President Willis called for a roll call vote on the motion to approve the District's FY2024 Property Tax Levy. Those voting aye were Commissioners Mann-Lamb, Marcinkowski, Ogilvie, Osland, Plote, Porterfield, Quitno, Webb, Bagby, Campbell, Cozad, Crawford, Deutsch, Emmer, Vice-President Frieders, Haier, Henke, Ilenikhena, Lampkins, Little, Luebke, and President Willis. The motion carried 22-0-2.

**Ordinance FP-O2023-02: An Ordinance of the DeKalb County Forest Preserve District Providing an Annual Appropriation**

Motion

Plote moved that the DeKalb County Forest Preserve District Commissioners hereby approve that the monies received by the County Treasurer from taxes and other revenues, for the use of the Forest Preserve District during the Fiscal Year starting January 1, 2024, and ending December 31, 2024, are hereby appropriated as set forth in the attached for the purposes necessary for the DeKalb County Forest Preserve District to carry out its responsibilities. Mann-Lamb seconded the motion.

Roll Call Vote

President Willis called for a roll call vote on the motion to approve the District's FY2024 Budget. Those voting aye were Commissioners Mann-Lamb, Marcinkowski, Ogilvie, Osland, Plote, Porterfield, Quitno, Webb, Bagby, Campbell, Cozad, Crawford, Deutsch, Emmer, Vice-President Frieders, Haier, Henke, Ilenikhena, Lampkins, Little, Luebke, and President Willis. The motion carried 22-0-2.

**Resolution FP-R2023-015: A Resolution to Include the G2K Trail Schelkopf Easement Access and Tile Maintenance**

Motion

Plote moved that the DeKalb County Forest Preserve District Commissioners hereby authorizes the District President to execute certain Access and Tile Easements, in form substantially conforming to the attached Exhibits "1" and "2," to current property owner Michael Schelkopf upon his conveyance of the 3.47 acres of the Hunter Road property which is the subject of the aforesaid Real Estate Sale Agreement to the District. Little seconded the motion.

Roll Call Vote

President Willis called for a roll call vote on the motion. Those voting aye were Commissioners Mann-Lamb, Marcinkowski, Ogilvie, Osland, Plote, Porterfield, Quitno, Webb, Bagby, Campbell, Cozad, Crawford, Deutsch, Emmer, Vice-President Frieders, Haier, Henke, Ilenikhena, Lampkins, Little, Luebke, and President Willis. The motion carried 22-0-2.

**Reports of District Officials**

Motion

Plote moved to accept and place on file the following Reports of District Officials:

1. Monthly Reports – November 2023
2. Cash & Investments in Forest Preserve Bank Accounts – November 2023

Cozad seconded the motion.

Voice Vote

The President requested a voice vote to accept the Reports of District Officials as presented. The motion carried.

**OLD BUSINESS / NEW BUSINESS**

Superintendent Hannan provided the Commissioners with a couple brief updates on events that the Forest Preserve District offers.

**ADJOURNMENT**

Motion

Bagby moved to adjourn the meeting at 8:54 p.m. and Ilenikhena seconded the motion.

Voice Vote

President Willis called for a voice vote on the adjournment. Motion carried.

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Tasha Sims, Secretary  
DeKalb County Forest Preserve  
District Commissioners

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Suzanne Willis, President,  
DeKalb County Forest Preserve  
District Commissioners