

**ADVERTISEMENT FOR BIDS
BATHROOM RENOVATIONS – ADMINISTRATION BUILDING
SYCAMORE, ILLINOIS**

Sealed proposals will be received by DeKalb County Government on the **5th day of March 2024** up to the hour of 8:00 A.M. for a contract for the renovation and upgrade of approximately 2,000 S.F. containing two gender specific restrooms within the Administration Building at 110 E. Sycamore Street in Sycamore, Illinois.

The prevailing rates per diem wages, including legal holidays and overtime work for all classes of labor employed on the project, as furnished by the Contractor shall be the prevailing scale rates in the County of DeKalb, Illinois as ascertained in accordance with the provisions of “An Act Regulating Wages of Laborers, Mechanics and Other Workmen Employed Under Contracts for Public Works: enacted by the General Assembly of the State of Illinois, approved June 26, 1941, as amended.

Copies of the Plans and Specifications are on file for inspection and can be obtained at the Community Development Department of DeKalb County (fourth floor) 110 E. Sycamore Street, Sycamore, Illinois. No plan deposit is required.

All proposals must be accompanied by a proposal guarantee consisting of a Certified or Cashier’s Check, Bank Money Order or Bid Bond in an amount of 5% of bid amount as provided for under the terms of said Instructions to Bidders and Specifications. In addition, the successful bidder will be required to provide 100% performance and payment bonds at the execution of the contract.

The County reserves the right to reject any or all proposals, and to waive or not to waive any informalities therein.

By Order of the County of DeKalb, Illinois
Brian Gregory, County Administrator
Dated this 24th day of January, 2024

INSTRUCTIONS TO BIDDERS
BATHROOM RENOVATIONS – ADMINISTRATION BUILDING
SYCAMORE, ILLINOIS

1. Sealed proposals will be received by the County of DeKalb herein also referred to as “Owner” on the 5th day of March 2024 up to the hour of 8:00 A.M. for a contract for the construction renovation and upgrade of approximately 2,000 S.F. containing two gender specific restrooms within the Administration Building at 110 E. Sycamore Street in Sycamore, Illinois. in accordance with the Advertisement for Bids, Instructions to Bidders, Plans and Specifications, Standard General Conditions, Supplementary Conditions, Special Requirements, Design Notes, Proposal, Bonds and Contract for said work. All proposals must be delivered to the Community Development Department at 110 E. Sycamore Street Sycamore, Illinois, not later than the date and time herein specified.
2. All proposals must be submitted upon the blank forms furnished by the Owner. Proposals that contain any omissions, erasures or alterations or that contain additions or omissions or items not called for in the Contract Documents or contain irregularities of any kind, may be rejected as informal.
3. All signatures shall be in handwriting and no proposal will be considered unless properly signed by the bidder or its legally authorized agent or representative with addresses given in the correct spaces provided in the proposal and in accordance with the directions set forth opposite of said spaces.
4. When a corporation submits a proposal, its agent must present legal evidence that he/she has lawful authority to sign said proposal and that the corporation has legal existence. In the event that any corporation organized and doing business under the law of any foreign state is the successful bidder, such corporation must present evidence, before any contract is executed, that it is authorized to do business in the State of Illinois.
5. Each proposal shall be placed in a sealed envelope addressed to Brian Gregory, County Administrator, County of DeKalb, which said envelope shall be endorsed as follows: “Proposal of (name of bidder) for BATHROOM RENOVATIONS – ADMINISTRATION BUILDING PROJECT in Sycamore, IL.
6. Each bidder shall deposit with this proposal a Proposal Guarantee consisting of a Certified or Cashier’s Check, Bank Money Order, or Bid Bond in an amount of 5% of the Bid as a guarantee that in case the bidder’s proposal is accepted, the bidder shall, within ten days after the date of such acceptance and notification thereof, deliver to the Owner a contract signed and executed by the Design-Builder along with the required 100% performance and payment bonds.
7. No bidder may withdraw his, their, or its bid after the same is submitted to and received by the County.
8. The Owner reserves the right to reject any or all bids and to waive or not to waive any informalities therein and to select the bid which is in the best interest of the County of DeKalb.
9. A mandatory meeting will occur at **10AM on Friday, February 16, 2024** to review the space with potential bidders and provide answers to questions related to the contemplated project.