

2024 DeKalb County Finance Office

-Claims Submission Calendar-

All bills due for payment are to be submitted on claim forms, approved and signed by the Department Head, and submitted to the Finance Office by **Noon** the first Thursday after the first Wednesday of each month. The checks are then ready for distribution the morning following the County Board Meeting which is the evening of the third Wednesday of each month.

<u>BILLS SUBMITTED TO FINANCE FROM DEPARTMENTS BY NOON</u>	<u>WILL BE SUBMITTED FOR BOARD APPROVAL</u>	<u>READY FOR DISTRIBUTION AFTER BOARD APPROVAL</u>
Thurs., January 4, 2024	Wed., January 17, 2024	Thurs., January 18, 2024
Thurs., February 8, 2024	Wed., February 21, 2024	Thurs., February 22, 2024
Thurs., March 7, 2024	Wed., March 20, 2024	Thurs., March 21, 2024
Thurs., April 4, 2024	Wed., April 17, 2024	Thurs., April 18, 2024
Thurs., May 2, 2024	Wed., May 15, 2024	Thurs., May 16, 2024
Thurs., June 13, 2024	Wed., June 26, 2024	Thurs., June 27, 2024
Thurs., July 4, 2024	Wed., July 17, 2024	Thurs., July 18, 2024
Thurs., August 8, 2024	Wed., August 21, 2024	Thurs., August 22, 2024
Thurs., September 5, 2024	Wed., September 18, 2024	Thurs., September 19, 2024
Thurs., October 3, 2024	Wed., October 16, 2024	Thurs., October 17, 2024
Thurs., November 7, 2024	Wed., November 20, 2024	Thurs., November 21, 2024
Thurs., December 5, 2024	Wed., December 18, 2024	Thurs., December 19, 2024
Thurs., January 2, 2025	Wed., January 15, 2025	Thurs., January 16, 2025