



Highway Committee

November 2, 2023
6:30PM

DeKalb County Highway Department
1826 Barber Greene Road
DeKalb, Illinois 60115
MEETING MINUTES

Chair Deutsch called the meeting to order at 6:34 p.m. and Ms. Richardson called the roll. Committee members present were Chair Deutsch, Ms. Emmer, Mr. Haier, Ms. Ilenikhena, Vice Chair Luebke, and Ms. Willis. Mr. Marcinkowski was absent. The County Engineer Mr. Schwartz and Support Services Manager Ms. Richardson were also in attendance.

Approval of Agenda

Motion to approve the November 2, 2023 Agenda made by Emmer; seconded by Ilenikhena; Motion carried by voice vote.

Approval of Minutes

Motion to approve the October 5, 2023 regular Meeting Minutes made by Luebke; seconded by Willis; Luebke amended his motion to include both sets of minutes in one vote to include October 17, 2023 Special Meeting Minutes; seconded by Willis; Motion carried by voice vote.

Public Comments

County Engineer stated Michael Villalta, Sycamore Creek HOA representative, sent a public comment today in place of attending in person. Mr. Villalta wanted to share that the HOA is very excited about the Plank Road intersection project moving forward and that they strongly urge the committee to forward the engineering agreement onto the County Board with a positive recommendation. They are eager to stay on track with construction timelines.

Resolution R2023-105 – A Resolution Approving 2024 MFT General Maintenance Expenditures

This Resolution approves spending Motor Fuel Tax (MFT) funds utilized for scheduled maintenance projects during 2024. In order for the Department to spend any MFT funds, the County must appropriate said funds and the State of Illinois, through IDOT, must authorize the expenditure. The total funds requesting to be appropriated are \$2,137,500.00: broken out as on-road salary \$755,000; equipment rental \$500,000; winter maintenance material \$600,000; seal coat operations \$165,000; and pavement striping \$117,500. This Resolution is done annually at this time of year so it can be processed and authorized by IDOT to have those funds available beginning January 1st.

It was moved by Willis, seconded by Emmer, and was approved by voice vote to forward the Resolution to the full County Board recommending their approval.

Resolution R2023-106 –A Resolution for the Federal Highway Matching Tax Fund Balance

This Resolution is prepared on an annual basis that identifies or earmarks current and future funding for highway and bridge projects that our Federal Highway Matching Tax has been programmed for and therefore should not be considered as excess funds when reviewing that particular balance. This is done for all capital accounts.

It was moved by Emmer, seconded by Luebke, and was approved by voice vote to forward the Resolution to the full County Board recommending their approval.

Resolution R2023-107- A Resolution for Anticipation of FY24 Township Bridge Funds for Section 19-17129-00-BR, Pritchard Road Bridge

This Resolution is for the anticipation of FY24 TBP Funds. Every year the County receives an allotment for use with the construction and engineering of township bridges in the County. When a township bridge is selected for the township bridge funding the County builds the bridge and covers the expense with available funding sources. As the County receives the township bridge funds from the State of Illinois, it then reimburses itself for the county funds spent on township projects. As more township bridges are built the longer the payback period is. When the County anticipates utilizing this funding source on bridge projects it must anticipate such use and create an indebtedness in the Township Bridge fund.

It was moved by Ilenikhena, seconded by Haier, and was approved by voice vote to forward the Resolution to the full County Board recommending their approval.

Resolution R2023-108- A Resolution Approving a Preliminary Engineering Agreement for Anderland Road Bridge

This Resolution is to approve an Engineering Agreement with Strand Associates, Inc., of Joliet, Illinois to provide Phase I & Phase II Preliminary Engineering for the improvements to Structure #019-5004 on Anderland Road, Afton Road District, southwest of DeKalb, Illinois, Section #20-01009-01-BR, not to exceed \$178,651.00. Mr. Schwartz stated this structure was scheduled to be replaced in 2025. IDOT recently closed this bridge. Fortunately the QBS process with interviews to choose a structural engineering firm for professional services to design the bridge had already begun. With a slight cost increase we should be able to fast track the project to replace by end of 2024 instead of 2025.

It was moved by Ilenikhena, seconded by Emmer, and was approved by voice vote to forward the Resolution to the full County Board recommending their approval.

Resolution R2023-109- A Resolution Approving a Preliminary Engineering Agreement for Plank Road Intersection

This Resolution is to approve an Engineering Agreement with Crawford, Murphy & Tilly of Aurora, Illinois to provide Phase I & Phase II Preliminary Engineering for the improvements on Plank Road at the intersection of Lindgren Road, northeast side of Sycamore, Illinois, Section #22-00281-00-WR, not to exceed \$319,276.00. Mr. Schwartz stated this spot improvement of a single lane roundabout is the best option for safety, capacity and access, slowing the speed of traffic, and should improve the school and subdivision traffic flow.

It was moved by Luebke, seconded by Willis, and was approved by voice vote to forward the Resolution to the full County Board recommending their approval.

Considerations/Discussion Items – None

Chair’s Comments – None

County Engineer’s Comments

- Monthly Update on Projects
 - Mr. Schwartz went through several of the projects on the monthly Transportation Improvement Program, the items highlighted in red are those having updates.
 - Item #3 Glidden Road Intersection at Baseline Road: Still on track for preliminary engineering done this winter. Goal will be for a spring letting and to combine as one large project with the 2024 Glidden Road paving and safety shoulders project. This will bring our section of Glidden Rd to be an 80,000 pound road year-round, the County has received approval of \$656,000 in federal safety money for the intersection improvements.
 - Item #6 Peace Road widening to Freed Road includes a bridge replacement and road widening north of Rt 64. The plans are moving forward for construction to begin in 2024.
 - Item #7 Pearl Street Bridge is the Village of Kirkland’s project; a grant will pay 80% of the construction costs to replace the bridge while County federal bridge dollars will be used for preliminary engineering. The Village handles on their own the construction and construction engineering costs.
 - Item #10 Plank Road Corridor Study options will be narrowed to two options and will hold public outreach this winter.
 - Item 12 Rollo Road culverts project update is that the concrete floor was poured on Saturday with plans to pour walls with the anticipated warmer weather.
 - Item #16 The fog coat portion over some of the newly seal coated roads has been completed, however we have had a new issue never experienced before at the IL Route 64 & County Line Road intersection. With rain, the pavement in this well-traveled, truck traffic intersection turned slick causing sliding. To solve the issue we are having a contractor put down a fresh layer of blacktop pavement. By analyzing this situation, we can now identify this situation should it develop in the future.
- Legislative Update
 - Mr. Schwartz stated Legislation is in veto session. We are monitoring amendments filed.
- DSATS Update
 - DSATS is working on the 25 year plan for the community and doing annual traffic counts which our department handles for approximately 45 different sections.
- Misc Update
 - Mr. Schwartz thanked all that attended the annual Highway Tour which went well.

Old Business - None

New Business –None

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Adjournment at 7:33 pm

Committee Action to Adjourn: Moved by Haier, seconded by Willis; motion carried by voice vote.

Respectfully submitted,
Stacy Richardson
Support Services Manager