



DEKALB COUNTY PUBLIC BUILDING COMMISSION

A MUNICIPAL CORPORATION AND BODY POLITIC ORGANIZED PURSUANT TO THE "PUBLIC BUILDING COMMISSION ACT." ILLINOIS REVISED STATUTES 1977 CHAPTER 85, SECTION 1031 THROUGH SECTION 1054 AND CURRENTLY UNDER ILLINOIS COMPILED STATUTES 50 ILCS 20/1 et seq.

MEETING OF TUESDAY, DECEMBER 5, 2023

A special meeting of the Board of Commissioners of the DeKalb County Public Building Commission (hereinafter "Commission") was held Tuesday, December 5, 2023, at 8:30 a.m. in the Legislative Center's Gathertorium in Sycamore, Illinois pursuant to written notice to each Commissioner as required by the By-Laws.

ROLL CALL

Chair Swanson called the meeting to order at 8:30 a.m. and requested the Secretary to call the roll. Those Commissioners present were Kevin Bunge, Cheryl Nicholson, Chuck Shepard, Ellingsworth Webb, and Chairman Matt Swanson. A quorum was established with all five Commissioners present.

Others that were present included: County Administrator Brian Gregory, County Facilities Management Director Jim Scheffers and Commission Secretary Liam Sullivan.

APPROVAL OF AGENDA

It was moved by Bunge, seconded by Webb and approved unanimously by voice vote to approve the agenda as presented.

APPROVAL OF MINUTES

Bunge moved to approve the minutes for the Tuesday, November 7, 2023 meeting as presented. Nicholson seconded the motion, and it was carried unanimously by voice vote.

PUBLIC COMMENTS

There were no comments from the public.

APPROVAL OF CLAIMS

It was moved by Webb, seconded by Bunge, and approved unanimously to approve and authorize payment of claims for the Period of November 1, 2023 through November 31, 2023 in the Amount of \$3,679.27.

CONSIDERATIONS

Nursing Home Expansion Project

Mr. Gregory explained that the County Board is going to maintain ownership and operation of the DeKalb County Rehab & Nursing Center (DCRNC). At their November Meeting, County Board adopted a business plan that includes finishing the construction of the expansion of the DCRNC that was halted due to the Covid-19 Pandemic. The County is meeting with State officials later this week to discuss the next steps of the project and the Certificate of Need process with the Illinois Health Facilities & Services Review Board.

Jail Motor Replacements

Mr. Scheffers stated that six motors have been ordered and delivered. He stated that the Facilities Management Office is waiting for more favorable weather to replace the motors, with the three that are burned out taking the priority.

ELECTION OF OFFICERS

Nicholson moved to nominate Matt Swanson as the Chair, Chuck Shepard as the Vice-Chair, Brian Gregory as the Treasurer, and Liam Sullivan as the Secretary. Webb seconded the motion and it was passed unanimously by voice vote.

APPROVAL OF 2024 MEETING SCHEDULE

January 2, 2024	May 7, 2024	October 1, 2024
February 6, 2024	June 4, 2024	November 12, 2024
March 5, 2024	August 6, 2024	December 3, 2024
April 2, 2024	September 3, 2024	

Shepard moved to approve the 2024 Meeting Schedule, Webb seconded the motion and it was passed unanimously by voice vote.

OLD BUSINESS

There were no Old Business items.

NEW BUSINESS

There were no New Business items.

ADJOURNMENT

A motion to adjourn was made by Nicholson, seconded by Webb, and was approved unanimously.

Respectfully submitted by Liam Sullivan