

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
EXECUTIVE COMMITTEE
MINUTES OF MEETING

March 05, 2024

APPROVED

Committee Members Present: Jane Smith, Meghan Cook, Perry Maier

Committee Members Not Present:

Staff Present: Deanna Cada, Heaven Allen

Other Persons Present: Marilyn Stromborg (Via Zoom)

1. Call to Order

Ms. Smith called the meeting to order at 6:00 p.m.

2. Agenda

Mr. Maier moved to approve the agenda, seconded by Ms. Cook. The motion passed unanimously.

3. Approval of Minutes

Mr. Maier moved to approve the minutes of the 02/06/24 meeting, seconded by Ms. Cook. The motion passed unanimously.

4. Office Report

Ms. Cada announced that the ACHMAI Spring Conference will be April 25-26 in Springfield. The training will be on I/DD working to increase resources

Ms. Cada shared that on March 28th Kishwaukee College is hosting a Community Resource near the “uptown” (Annie Glidden North Neighborhood) at the Dekalb Highschool. We will be having a 30 second surveys and talk to a therapist.

Ms. Cada discussed that the Dekalb County appointed a new County Chairperson – Ellingsworth Webb

Ms. Cada shared that she will be meeting with Board Members to discuss future commitments to the board

Ms. Cada shared that herself and Ms. Allen attended the Kishwaukee United Way Annual Meeting and it was well attended,

Ms. Cada announced that herself and Ms. Allen will be attending the Sycamore Chamber Luncheon

Ms. Cada discussed that she is participating in Kishwaukee/ Valley West Hospital Needs Assessment

Ms. Cada announced that she will be working with Nancy Mullen on a presentation for funders working with neurodivergent Executive Directors and making accommodations.

Ms. Cada shared that May is Mental Health Awareness Month, Ms. Cada shared that the last year the county contracted with Adventure Works and it went well. Will be contracting again investing \$300 to do this year.

Ms. Cada discussed with the executive committee that, Katie the Executive Director left, due to the lost of staff. There is no pending grant application for GY25. The interim director Lynette Spencer may come to the board requesting funding.

5. Public Comment

There was no public comment.

6. Old Business

- A. Grant Year 2025 Grant Process – Ms. Cada shared that the board received 51 program applications from 20 applicants. There are 4 new organizations that applied – Fox Valley Community Services, Sauk Valley Voices of Recovery, BLAC Inc and ROE. The Spreadsheets will be distributed at March Board Meeting
- B. FY2024 Conflict of Interest Forms – For Review – Ms. Cada reviewed the Conflict-of-Interest Forms with the committee. Ms. Smith signed off on the conflict-of-interest forms. The committee still needs to review Board Member Jennie Geltz’s form.
- C. Board Member Vacancy – Interview Process and Schedule – Ms. Cada shared that board is almost completed with Board Member interviews, which will conclude on March 11th. Ms. Cada will have recommendations for full board.
- D. Annual Policy & Procedure Review – Ms. Cada shared with the committee to review policy and procedure.

7. New Business

- A. DeKalb County Sheriff’s Department 3 Year Update – Ms. Cada provided a verbal update of the Sheriff’s Department 3-year update
- B. DeKalb Area Alano Club Site Visit – Ms. Cada shared that the Alano Club would like the board to visit, at this time, Ms. Cada suggested possibly in May

8. One-Year/Three-Year Plan update

- C. Strategic Review
 - i. Young Child Behavioral Healthcare Updates – Ms. Cada discussed the Young Child Committee will be meeting at March 20th
 - ii. CEBiB March meeting is March 26th

9. Date of Next Executive Committee Meeting: April 2nd , 2024, at 6:00 p.m.

10. Adjournment

The meeting was adjourned at 6:37 p.m.

Ms. Cook moved for adjournment, seconded by Mr. Maier. The motion passed unanimously.

Respectfully submitted,

Jane Smith, Board President

Heaven Allen, Recording Secretary