

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

FINANCE COMMITTEE

MINUTES OF MEETING

March 5, 2024

APPROVED

Committee Members Present: Jane Smith, Meghan Cook, Perry Maier

Office staff: Deanna Cada, Heaven Allen

Other Persons Present: Marilyn Stromborg (via Zoom)

1. Call to Order

Ms. Cook called the meeting to order at 6:45 pm

2. Approval of Agenda

Ms. Smith moved to approve the agenda, seconded by Mr. Maier. The motion passed unanimously.

3. Approval of Minutes

Ms. Smith moved to approve the minutes of the 02/06/2024 meeting, seconded by Mr. Maier. The motion passed unanimously.

4. Office Report

- Ms. Cada shared that due to lack of quorum the finance committee approved 5,000 for the youth outlook conference and will be moving it forward.
- Ms. Cada shared for the consideration of the finance committee; Ms. Cada discussed McHenry County Referendum

5. Public Comment

No Comment

6. Approval of February 2024 Claims Approval –*

- a. Claims are tabled to March Full Board Meeting***

7. Old Business

- a. Grant Year 2025 Grant Process
 - i. Grant Application Evaluation Assignments – received \$3,299,630 in grant requests
 - ii. Agency Presentation Schedule – Ms. Cada discussed the increase of requests and amounts and determined the agencies that need to come in for a presentation

8. New Business

- a. RJS Award for Financial Literacy Applications: Action Needed

Mr. Maier moved to approve RJS Award for Financial Literacy Applications for VAC for 1,500 for Board and Donor Development and RAMP for 1,500 for Quick Book Training to the Full board for approval, seconded by Ms. Smith. The motion passed unanimously.

- b. YMCA Summer Staff Training Request: Action Needed

Ms. Cook moved to approve YMCA Staff Training to the full board, pending updates from meeting with interim Executive Director of Adventure Works Lynette for approval, seconded by Mr. Maier. The motion passed unanimously.

c. NM/CSP Capital Improvement Request: Action Needed

Ms. Cook moved to approve community building capital fun bathroom renovation for \$5,950 forwarded to the full board, seconded by Ms. Smith. The motion passed unanimously. Ms. Smith – Yes, Ms. Cook- Yes, Mr. Maier – Abstained

d. First Responder Family Wellness Program Funding Request – Action Needed

Mr. Maier moved to approve the first responder grant increase \$30,000 forwarded to the full board, seconded by Ms. Smith. The motion passed unanimously. Ms. Smith – Yes, Ms. Cook- Yes, Mr. Maier – Yes

e. Hope Haven Fund Reallocation Request – Action Needed

Mr. Maier moved to approve the reallocation request of \$32,922 for Hope Haven , seconded by Ms. Smith. The motion passed unanimously. Ms. Smith – Yes, Ms. Cook- Yes, Mr. Maier – Yes

f. CESSA Conference – Ms. Cada discussed the CESSA 988 Committee was looking to gather for conference to discuss continuing efforts for updates. Ms. Cada shared that she is hoping to hold the conference at Faranda’s and Winnebago has agreed to share the cost of putting on the conference

g. Board Development – Ms. Cada shared with the finance committee that with the board being in the place that it is, it is time to prioritize the board. Ms. Cada shared the board will work with Katie who is becoming a board consultant will work with the board to have healthy debates.

9. One-Year and Three-Year Plan Goals - No Updates

10. Date of next meeting: April 2, 2024, at 6:30 p.m.

11. Adjournment

Ms. Smith moved for adjournment, seconded by Mr. Maier. The motion passed unanimously.

Respectfully submitted,

Meghan Cook, Committee Chair

Heaven Allen, Recording Secretary