



Meeting of the Board of Review Minutes
Chief County Assessment Office
Board of Review Conference Room – 4th Floor
Wednesday, April 10, 2024 at 9:00 A.M.
Sycamore, Illinois 60178

Those in attendance: Dan Cribben, Chairman; John Linderoth, and Brian Rosenow Members; Bridget Nodurft, Board Clerk, CCAO; and Michelle Christensen, Chief Deputy.

- I. Call to Order:** Chairman called meeting to order at 9:00 am and asked for a moment of silence to recognize the passing of Township Assessor Cornel Recknor and County Sheriff's Deputy Christina Musil.
- II. Roll Call:** Chairman asked that the record show all members present.
- III. Review Agenda for Approval / Amendment:** John moved to approve the agenda as submitted. Brian seconded motion. All in favor, so moved.
- IV. Approval of Prior Meeting Minutes:** John moved to approve the meeting minutes for March 13, 2024 as written. Brian seconded motion. All in favor, so moved.
- V. Public Comments:** None
- VI. Work Load**
 - a) Review to Approve / Deny Disabled Person Exemptions (HEPD): After Board review, John moved to approve 2-New and 28-Renewal HEPD applications. Brian seconded motion. All in favor, so moved. See attached list.
 - b) Review to Approve / Deny Disabled Veteran Exemptions (SHEVD): After Board review, John moved to approve 1-New and 40-Renewal SHEVD applications. Brian seconded motion. All in favor, so moved. See attached list.
 - c) Review to Approve / Deny Senior Exemptions (HE): After Board review, John moved to approve 29-New HE applications. Brian seconded motion. All in favor, so moved. See attached list.
 - d) Review to Approve / Deny Certificate of Errors (CofE): After Board review, Brian moved to approve raw data of CofE's #1-177 to allow a quick return to Treasurer's Dept. with reservation to sign official certificate at the May 8, 2024 meeting. John seconded motion. All in favor, so moved. See attached addendum.
 - e) Review for Recommendation to IDOR for Non-Homestead Exemptions: After Board review, John moved to recommend approval of 4 applications to IDOR and to table 2; one for further information and one for completion of parcel split. Brian seconded motion. All in favor, so moved.



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Continued...

VII. Work Load

- f) Review, Prepare and Make a Recommendation for PTAB Appeals: Bridget update Board on the 2023 PTAB appeals received thus far with evidence for submission. Bridget asked for assistance with six appeals and stated she would be recusing herself from one. PTAB files will be provided to Board Members for their review with discussion at May 8, 2024 board meeting.

VIII. Other Business:

- a) Board of Review Rules: A draft of the 2024 Board of Review Rules was provided to Board where discussion of changes ensued. Board will further review and bring any additional revisions needed for discussion to the May 8, 2024 meeting.
- b) Schedule Additional Meeting Date: To assist with the PTAB appeals filed, Board discussed a possible need of scheduling an additional meeting which will be determined at the May 8, 2024 meeting.

IX. Executive Session: At 12:19 pm, motion by member John Linderoth, second by member Brian Rosenow to enter into Executive Session pursuant to the requirements of the Illinois Open Meetings Act under 5ILCS 120/2 (c) Exceptions. Upon voice vote, motion carried. In closed session a motion to adjourn the Executive Session and reconvene to the regular meeting ensued at 12:25 pm.

X. Adjournment: Motion by John, second by Brian to adjourn the regular meeting. All in favor, so moved. Meeting adjourned at 12:26 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Michelle Christensen".

Michelle Christensen, Chief Deputy, CCAO
attachments

APRIL 10, 2024

2024 HOMESTEAD EXEMPTIONS

PARCEL	LAST NAME	HEPD	SHEDV	2nd Review	HE	APPROVED	DENIED	NOTES
01-19-328-011	CLINE	1				✓		
01-26-425-005	GARCIA	1				✓		
02-15-126-008	BRADFORD	1				✓		
02-36-229-019	MONTELEONE	1				✓		
03-19-326-017	AURELIO	1				✓		
03-19-479-022	KEARNS	1				✓		
03-20-353-012	JERALDS	1				✓		
03-31-127-002	LYNCH	1				✓		
06-31-426-019	RECKER	1				✓		
06-33-356-023	CLARNER	1				✓		
08-01-257-010	GRUBBS-BLOMGREN	1				✓		
08-15-277-016	GARCIA	1				✓		
08-21-179-076	JACQUES	1				✓		
08-21-405-005	HARDER	1				✓		
08-21-424-022	POOL	1				✓		
08-23-209-010	MAFFEI	1				✓		
08-24-101-016	RAMSDELL	1				✓		
08-26-126-004	GREENAWAY	1				✓		
08-26-357-010	KEMPTON	1				✓		
08-28-250-014	JONES	1				✓		
09-05-331-007	ROBINSON	1				✓		
09-06-182-004	FREEMAN	1				✓		
09-08-126-012	GOLEAS	1				✓		
09-17-378-012	CALLISON	1				✓		
09-20-302-008	WEILER	1				✓		
11-03-206-005	MORALES	1				✓		
19-25-227-014	REEVES	1				✓		
19-25-277-067	MAZZIO	1				✓		
19-26-202-004	WEBB	1				✓		
19-36-202-003	GARCIA	1				✓		
PARCEL	LAST NAME	HEPD	SHEDV	2nd Review	HE	APPROVED	DENIED	NOTES
01-17-100-008	SCOTT		1			✓		
01-26-258-009	NICHOLSON		1			✓		
01-26-425-018	ROBERTS		1			✓		
01-26-478-014	SANDERS		1			✓		
02-23-151-007	PAUSTIAN		1			✓		
02-25-401-008	DOLES		1			✓		
02-25-402-006	JANES		1			✓		
02-36-229-001	SCHIPPITS		1			✓		
03-18-202-009	GLENDENNING		1			✓		
04-34-300-001	VERSLUYS		1			✓		
06-20-280-016	FULLER		1			✓		
06-21-457-008	MANHEIM		1			✓		
06-28-330-021	ROSENQUIST		1			✓		
06-29-477-026	WALLIS		1			✓		
06-30-251-014	THOMPSON		1			✓		
06-30-252-007	JAY		1			✓		
06-30-280-013	CRUZ		1			✓		
06-32-226-018	JOHNSON		1			✓		
07-22-449-017	EISENMAN		1			✓		
07-22-475-006	GAUDIO		1			✓		
07-26-200-002	PHELPS		1			✓		
08-09-403-001	BROWN		1			✓		
08-13-352-033	PELTON		1			✓		
08-14-106-001	COLE		1			✓		
08-15-129-004	SHANK		1			✓		
08-21-429-004	SHOWERS		1			✓		
08-22-436-014	DONAHUE		1			✓		
08-27-176-006	ANDERSON		1			✓		

PARCEL	LAST NAME	HEPD	SHEDV	2nd Review	HE	APPROVED	DENIED	NOTES
08-27-259-013	HARDENBERGH		1			✓		
09-06-201-063	POLLY		1			✓		
09-20-151-015	ROLAND		1			✓		
09-28-356-025	FOX		1			✓		
12-18-100-006	SWANSON		1			✓		
13-06-376-020	GARRISON		1			✓		
13-15-328-015	KARLSSON		1			✓		
14-16-233-018	MCFALDA		1			✓		
15-15-280-007	WARREN		1			✓		
18-33-326-011	FREDRICK		1			✓		
19-10-203-002	KUEHLEM		1			✓		
19-25-126-017	SMART		1			✓		
19-35-428-004	YESKE		1			✓		
PARCEL	LAST NAME	HEPD	SHEDV	2nd Review	HE	APPROVED	DENIED	NOTES
02-21-176-009	NETZEL				1	✓		
02-25-405-002	GRUNDY				1	✓		
06-05-178-005	PENIAK				1	✓		
06-20-425-021	HUTCHINS				1	✓		
06-21-376-012	VOSS				1	✓		
06-29-103-005	KOHLER				1	✓		
06-31-367-041	LEISBERG				1	✓		
06-32-231-008	HAISH				1	✓		
06-32-356-012	CARLSON				1	✓		
07-02-400-013	FIELDS				1	✓		
08-03-426-018	LITTLE				1	✓		
08-11-350-010	SKARET				1	✓		
08-14-132-005	LINDGREN				1	✓		
08-14-302-001	LUX				1	✓		
08-14-479-003	FITPATRICK				1	✓		
08-15-182-005	MICHAEL				1	✓		
08-21-424-022	POOL				1	✓		
08-23-229-003	SIPES				1	✓		
08-27-209-016	WATKINS				1	✓		
08-27-277-007	MCMAHAN				1	✓		
09-05-201-007	CARROLL				1	✓		
09-05-277-002	KUO				1	✓		
09-06-402-002	SHAFER				1	✓		
09-08-101-044	FLINT				1	✓		
09-17-378-012	CALLISON				1	✓		
09-35-400-003	OLSON				1	✓		
09-36-276-024	SALZMAN				1	✓		
18-32-403-074	TORKELSON				1	✓		
19-25-326-061	WYMAN				1	✓		
TOTALS		30	41		29	0		
GRAND TOTAL						100		

	<u>NEW</u>	<u>RENEW</u>	<u>2nd Review</u>
HEPD:	2	28	
SHEDV:	1	40	
HE:	29	0	
TOTAL:	32	68	
TOTAL REVIEWED:	<u>100</u>		

DATE REVIEWED: 04/10/2024

BOARD MEMBERS:

Dan Cribben

John Linderoth

[Signature]

April 10, 2024

BOARD OF REVIEW - NON-HOMESTEAD EXEMPTIONS

PARCEL	NAME	DATE TO BOR	APPROVED	DENIED	TABLED	COMMENTS
08-15-101-028	DEKALB CO COMM GARDENS	4/10/2024			✓	Cop of lease or termination of
08-22-152-059	IL DEPT OF TRANSPORTATION	4/10/2024	✓			
08-22-252-035	IL DEPT OF TRANSPORTATION	4/10/2024			✓	Hold for split completion and new plan
08-22-280-043	IL DEPT OF TRANSPORTATION	4/10/2024	✓			
14-23-100-012	IL DEPT OF TRANSPORTATION	4/10/2024	✓			
14-23-100-014	IL DEPT OF TRANSPORTATION	4/10/2024	✓			
TOTALS						

TOTAL REVIEWED: 6

DATE REVIEWED: April 10, 2024

BOARD MEMBER:

Don Cribben

John E. Linderoth

DEKALB COUNTY BOARD OF REVIEW
DeKalb County Administration Building
Board of Review Conference Room – Fourth Floor
110 E. Sycamore Street
Sycamore, IL 60178
Phone (815) 895-7120 / FAX: (815) 895-1684



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April 10, 2024 Addendum to:

Section VI: Work Load, line-item d) Review to Approve / Deny Certificate of Errors (CofE)

The Assessment Office provided Board of Review the raw Certificate of Error documentation for approval to accommodate a quick return to the Treasurer's Dept. for tax bill generation.

Motion by member Brian Rosenow to approve the Certificate of Error raw data for numbers 1-177 to allow for the quick return to the Treasurer's Dept. for tax bill generation with the reservation to sign official certificates at the May 8, 2024 Board of Review Meeting. Member John Linderoth seconded motion. Voice vote taken signifying all in favor. Motion passed.

Signatures below signifies approval of above with official signature to the official notice at the May 8, 2024 Board of Review Meeting.

A handwritten signature in black ink, appearing to read "Dan Cribben", written over a horizontal line.

Daniel Cribben, Chairman

A handwritten signature in black ink, appearing to read "John Linderoth", written over a horizontal line.

John Linderoth, Member

A handwritten signature in black ink, appearing to read "Brian Rosenow", written over a horizontal line.

Brian Rosenow, Member

Date Approved: APPROVED APR 10 2024