

DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD
MINUTES OF MEETING
April 15, 2024

APPROVED

Board Members Present: Jane Smith, Perry Maier, Robert Cook, Laurie Emmer, Marilyn Stromborg, Meghan Cook, Jennie Geltz.

Board Members - Absent: Sue Plote

Other Persons Present:

Office Staff Present: Deanna Cada, Heaven Allen

1. Call to Order

The President, Jane Smith, called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

President Smith led the Pledge of Allegiance.

3. Agenda

Mr. Maier moved to approve the agenda, seconded by Ms. Cook. The motion passed unanimously.

Agency Presentation – none

4. Minutes

Dr. Stromborg moved to approve the minutes of the 3/18/2024 Board meeting, seconded by Mr. Maier. The motion passed unanimously.

5. Announcements

None

6. Director's Report

- Ms. Cada shared that on Friday, April 12th, Winnebago Mental Health Board and DeKalb County Mental Health Board hosted a CESSA Summit. There were about 75 attendees who gathered to share information and to have the most up-to-date information on 988.
- Ms. Cada informed the board that she would be attending the Future Outlook Conference on Tuesday, April 16, 2024, in Joliet
- Ms. Cada shared that she attended the ribbon cutting for the Living Room at Ben Gordon, which is now open 24/7
- Ms. Cada discussed with the board that she has been participating in a Needs Assessment for NM Kishwaukee and Valley West Hospitals

7. Community Input

None

8. Finance Reports

A. Monthly budget report: March 2024

B. Claims – Agency and Office for April 2024– Action Needed

Ms. Smith moved to approve the April 2024 agency claims for \$254,016.03, seconded by Mr. Maier. The motion passed unanimously on a roll call vote. Dr. Cook-Yes, Ms. Cook- Yes, Ms. Smith-Yes, Ms. Emmer -Yes, Ms. Geltz- Yes, Mr. Maier-Yes, Dr. Stromborg-Yes

Ms. Cook moved to approve the April 2024 office claims for \$8,997.50, seconded by Ms. Emmer. The motion passed unanimously on a roll call vote. Dr. Cook-Yes, Ms. Cook- Yes, Ms. Smith-Yes, Ms. Emmer -Yes, Ms. Geltz- Yes, Mr. Maier-Yes, Dr. Stromborg-Yes

9. Executive Committee

- a. Slate of Officers for 2024 -2025 Discussion
 - i. There will be a new slate of officers to be installed in July. Currently, there is an interest from 3 members. If anyone else is interested, speak with Ms. Cada

10. Finance Committee

- a. Grant Year 2025 Grant Application & Process – Ms. Cada presented the funding recommendation for each agency. The board discussed and decided on the recommendation amounts for each agency.
- b. May 2024 Mental Health Awareness Month Event – Partnership with NM – Action Needed

Ms. Smith moved to approve the funding for “In My Shoes” Art for Hope and Healing from Mental Illness for \$1,460, seconded by Mr. Maier. The motion passed unanimously on a roll call vote. Dr. Cook-Yes, Ms. Cook- Yes, Ms. Smith-Yes, Ms. Emmer -Yes, Ms. Geltz- Yes, Mr. Maier-Yes, Dr. Stromborg-Yes

- c. YMCA Summer Staff Training Request – Action Needed

Ms. Smith moved to approve the YMCA Summer Staff Training for \$2100, seconded by Mr. Maier. The motion passed unanimously on a roll call vote. Dr. Cook-Yes, Ms. Cook- Yes, Ms. Smith-Yes, Ms. Emmer -Yes, Ms. Geltz- Yes, Mr. Maier-Yes, Dr. Stromborg-Yes

11. Impact Committee –

- a. Updates – Mr. Maier spoke on what the Impact Committee discussed during their last meeting; at the next meeting, Mr. Maier will present updates about our priorities on the Strategic Plan

12. CEBIB Committee

- a. Community Outreach Activities – Ms. Cada and Ms. Allen spoke about their experience at the Community Fair

13. Ad Hoc Young Child Behavioral Healthcare Committee

- a. Survey Results
 - a. Ms. Cada discussed the results of the survey that was given to the Ad-Hoc committee.
- b. School District Partnerships

14. Old Business

- a. One-Year & Three-Year Plan Update –
 - a. Workforce Development – CEU event
 - i. Ms. Cada discussed the upcoming professional development event we will be hosting in May. It will focus on training social service providers to work with those on the Autism Spectrum
 - b. Community Case Management – IRIS opportunities

15. New Business

- a. 12 Health Services Drive Construction Request – Action Needed

Ms. Smith moved to approve the Construction Request for 12 Health Services Drive, seconded by Mr. Maier. The motion passed unanimously on a roll call vote. Dr. Cook-Yes, Ms. Cook- Yes, Ms. Smith-Yes, Ms. Emmer -Yes, Ms. Geltz- Yes, Mr. Maier-Yes, Dr. Stromborg-Yes

b. Closed Meeting Minutes – Action Needed

Ms. Cook moved that closed session minutes from 11/20/23 are approved and posted to the website, and the tapes will be destroyed at the appropriate time, Seconded by Dr. Stromborg. The motion passed unanimously on a roll call vote. Dr. Cook-Yes, Ms. Cook- Yes, Ms. Smith-Yes, Ms. Emmer -Yes, Ms. Geltz- Yes, Mr. Maier-Yes, Dr. Stromborg-Yes

16. Adjournment

1. Next Board Meeting

a. May 20, 2024, at 6:30 p.m. – Regular Board Meeting

Ms. Smith adjourned the meeting at 7:58 pm.

Respectfully submitted,

Jane Smith, Board President

Heaven Allen, Recording Secretary