

**DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD**

**FINANCE COMMITTEE**

**MINUTES OF MEETING**

**April 2, 2024**

**APPROVED**

**Committee Members Present:** Meghan Cook, Perry Maier,

**Office staff:** Deanna Cada, Heaven Allen

**Other Persons Present:** Marilyn Stromborg (via Zoom)

**1. Call to Order**

Ms. Cook called the meeting to order at 6:39 pm

**2. Approval of Agenda**

*Mr. Maier moved to approve the agenda, seconded by Ms. Cook. The motion passed unanimously.*

**3. Approval of Minutes**

*Mr. Maier moved to approve the minutes of the 03/05/2024 meeting, seconded by Ms. Cook. The motion passed unanimously.*

**4. Office Report**

- Ms. Cada discussed McHenry County Nov 1<sup>st</sup>, which will begin to collect sales tax

**5. Public Comment**

No Comment

**6. Approval of April 2024 Claims Approval –\***

- Claims are tabled to the April Full Board Meeting*

**7. Old Business**

- Grant Year 2025 Grant Process – Ms. Cada discussed the upcoming Agency presentations on April 9<sup>th</sup>. Ms. Cada discussed the financial aspects regarding NFIT completion. She will be connecting with Betsy Hull to discuss solutions.
- YMCA Summer Camp Training Request—Updates—Ms. Cada discussed that she spoke with the YMCA director, who verified that he spoke to Lynette at Adventure Works. She will provide the training at the same cost as 2023 services.

*Ms. Cook moved to approve and accept the YMCA Proposal to forward to the Full Board, seconded by Mr. Maier. The motion passed unanimously. Ms. Cook- Yes, Mr. Maier – Yes*

**8. New Business**

- Adventure Works Out of Cycle Grant Application Process – Ms. Cada discussed the status of Adventure Works; Katie Watts has stepped down as Executive Director, and most staff will leave in May. Lynette Spencer has returned as the Interim Director. The committee discussed having the interim Executive Director speak with the finance committee about the sustainability of Adventure Works.
- May 2024 Mental Health Awareness Month Event – Partnership with NM/Living Room – Possible Action Needed

***Ms. Cook moved to approve support of the Living Room Staff Event “In My Shoes” with \$560 for rental at Blumen Gardens and \$900 for food to the full board for approval, seconded by Mr. Maier. The motion passed unanimously. Ms. Cook- Yes, Mr. Maier – Abstained***

c. Closed Meeting Minutes Review

***Mr. Maier moved that the closed session minutes from 12/5/23 will be approved and released for posting, and the tape will be destroyed at the appropriate time frame, seconded by Ms. Cook. The motion passed unanimously. Ms. Cook- Yes, Mr. Maier – Yes***

**9. One-Year and Three-Year Plan Goals –**

- c. Young Child Initiative -No Updates
- d. CEBiB/DEIB Initiative-No Updates
- e. Workforce Initiative-No Updates
- f. Case Management Initiative-No Updates

10. Date of next meeting: May 7, 2024, at 6:30 p.m.

11. Adjournment

***Ms. Cook moved for adjournment, seconded by Mr. Maier. The motion passed unanimously.***

Respectfully submitted,

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Meghan Cook, Committee Chair

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Heaven Allen, Recording Secretary