



Public Building Commission

May 7, 2024
8:30AM

Legislative Center's Gathertorium
200 N. Main Street
Sycamore, Illinois 60178

1. Roll Call
2. Approval of Agenda
3. Approval of Minutes

a. Minutes from March 5, 2024

4. Public Comments

Any member of the public may address the Commission for up to 3 minutes on any topic of their choosing. There will be no yielding of time to other members of the public and agenda time for public comments is limited to 30 minutes in total.

5. Action Items

a. Approval of FY2024 Budget Amendment Administration Building Bathroom Remodel.

Fund/Dept	Account	Account Title	Current Budget	Amendment	Amended Budget
953 - PBC SYCAMORE CAMPUS R&R					
8410	81250	ADMINISTRATION BUILDING UPDATES	100,000	82,000	182,000
NET EXPENDITURE AMENDMENT				82,000	
NET BUDGET AMENDMENT				82,000	

b. Approval of End of Year FY2023 Budget Amendments.

Fund/Dept	Account	Account Title	Current Budget	Amendment	Amended Budget
951 - PBC GENERAL FUND					
8110	40001	SALARIES	10,000	(3,600)	6,400
8110	62100	PROFESSIONAL SERVICES	7,200	3,600	10,800
NET EXPENDITURE AMENDMENT				-	
NET BUDGET AMENDMENT				-	

c. Approval of Payment of Claims for the March 2024 in the Amount of \$8,008.00.

d. Approval of Payment of Claims for the April 2024 in the Amount of \$10,380.00.

6. Old Business

a. Review of Ongoing County Maintenance Projects

- Administration Building Restrooms
- Parking Lot Improvements at COB

7. New Business

8. Next Meeting – June 4, 2024

9. Adjournment



DEKALB COUNTY PUBLIC BUILDING COMMISSION

A MUNICIPAL CORPORATION AND BODY POLITIC ORGANIZED PURSUANT TO THE "PUBLIC BUILDING COMMISSION ACT." ILLINOIS REVISED STATUTES 1977 CHAPTER 85, SECTION 1031 THROUGH SECTION 1054 AND CURRENTLY UNDER ILLINOIS COMPILED STATUTES 50 ILCS 20/1 et seq.

MEETING OF TUESDAY, MARCH 5, 2024

A special meeting of the Board of Commissioners of the DeKalb County Public Building Commission (hereinafter "Commission") was held Tuesday, March 5, 2024, at 8:34 a.m. in the Legislative Center's Gathertorium in Sycamore, Illinois pursuant to written notice to each Commissioner as required by the By-Laws.

ROLL CALL

Vice-Chair Shepard called the meeting to order at 8:30 a.m. and requested the Secretary to call the roll. Those Commissioners present were Kevin Bunge, Cheryl Nicholson, Vice-Chair Chuck Shepard, and Ellingsworth Webb. A quorum was established with four Commissioners present, one absent.

Others that were present included: County Administrator Brian Gregory, Deputy County Administrator Derek Hiland, County Facilities Management Director Jim Scheffers and Commission Secretary Liam Sullivan.

APPROVAL OF AGENDA

It was moved by Bunge, seconded by Nicholson and approved unanimously by roll call vote to approve the agenda as presented.

APPROVAL OF MINUTES

Webb moved to approve the minutes for the Tuesday, December 5, 2023 meeting as presented. Bunge seconded the motion, and it was carried unanimously by roll call vote.

PUBLIC COMMENTS

There were no comments from the public.

APPROVAL OF CLAIMS

It was moved by Bunge, seconded by Webb, and approved unanimously to approve and authorize payment of claims for December 2023 in the amount of \$62,803.73.

It was moved by Nicholson, seconded by Bunge, and approved unanimously to approve and authorize payment of claims for January 2024 in the amount of \$22,836.00.

It was moved by Bunge, seconded by Nicholson, and approved unanimously to approve and authorize payment of claims for February 2024 in the amount of \$25,530.75.

AWARDING OF CONTRACT FOR ADMINISTRATION BUILDING BATHROOM REMODEL

The Public Bid Opening for the Administration Building Bathroom Remodel Project was held at 8:40am during the Public Building Commission Meeting. Two bids were received and are as follows:

<u>Bidder:</u>	<u>Price:</u>	<u>Alternate:</u>
Weaver Construction Inc.	\$176,189.00	Air Balance Report (\$1,078.00)
Gehrke Construction	\$182,000.00	N/A

Gregory explained to the Commission that there is currently \$100,000 budgeted for the project. He stated that there are sufficient funds available in the fund reserves to cover the additional cost and that staff will prepare a budget amendment as an action item for the next PBC meeting.

Nicholson moved to award the project to Weaver Construction as the lowest qualified bidder. It was seconded by Webb and passed unanimously.

OLD BUSINESS

There were no Old Business items.

NEW BUSINESS

There were no New Business items.

ADJOURNMENT

A motion to adjourn was made by Nicholson, seconded by Webb, and was approved unanimously.

Respectfully submitted by Liam Sullivan

BOARD REPORTS FOR DEKALB COUNTY GOVERNMENT

EXP CHECK RUN DATES 03/20/2024 - 03/20/2024
 POSTED AND UNPOSTED OPEN AND PAID
 BANK ACCOUNTS: 010, 013, 014, 043, 067 (1 more)

Invoice Number	Vendor Name	Description	Inv Amt
PREMISTAR-NORTH SI2238056 MAR24	PREMISTAR-NORTH	COURTHOUSE SERVER ROOM	7,708.00
Total PREMISTAR-NORTH:			7,708.00
RLI LSM1772059	RLI	04-13-2024 TO 04-13-2025	300.00
Total RLI:			300.00
Report Total:			8,008.00

BOARD REPORTS FOR DEKALB COUNTY GOVERNMENT

EXP CHECK RUN DATES 04/17/2024 - 04/17/2024
 POSTED AND UNPOSTED OPEN AND PAID
 BANK ACCOUNTS: 010, 013, 014, 043, 067 (1 more)

Invoice Number	Vendor Name	Description	Inv Amt
GENERAL FUND			
111-15951_2023	GENERAL FUND	FY23 PBC FINANCIAL SERVICES	7,200.00
Total GENERAL FUND:			7,200.00
RLI			
1772059	RLI	TERM 04-13-2024 TO 04-13-202	300.00
Total RLI:			300.00
SWEDBERG ELECTRIC INC			
14711	SWEDBERG ELECTRIC INC	20240315 LED LAMP PROCUREMENT	2,880.00
Total SWEDBERG ELECTRIC INC:			2,880.00
Report Total:			10,380.00