

# DEKALB COUNTY COMMUNITY MENTAL HEALTH BOARD

## FINANCE COMMITTEE

### MINUTES OF MEETING

May 07, 2024

*Draft*

**Committee Members Present:** Meghan Cook, Perry Maier, Jane Smith

**Office staff:** Deanna Cada, Heaven Allen

**Other Persons Present:** Marilyn Stromborg (via Zoom)

#### 1. Call to Order

Ms. Cook called the meeting to order at 6:31 pm

#### 2. Approval of Agenda

*Ms. Smith moved to approve the agenda, seconded by Mr. Maier. The motion passed unanimously.*

#### 3. Approval of Minutes

*Ms. Smith moved to approve the minutes of the 04/02/2024 meeting, seconded by Mr. Maier. The motion passed unanimously.*

#### 4. Office Report

- Ms. Cada shared that she volunteered at Give DeKalb County. There was a great turnout, and this is valuable for our agencies as it is unrestricted funds that they are able to use.
- Ms. Cada shared that the DeKalb MHB and Winnebago MHB Co-Hosted a CESSA Summit to bring together partners to discuss the behavioral response to a public safety issue.
- Ms. Cada shared that the Suicide Prevention committee plans to host a professional development and community event; they may require funds from the board.

#### 5. Public Comment

No Comment

#### 6. Approval of May 2024 Claims Approval –

- a. Ms. Smith moved to approve May 2024 Agency Claims for the amount of \$242,592.14, seconded by Mr. Maier. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Ms. Cook- Yes, Mr. Maier – Yes*
- b. Ms. Smith moved to approve May 2024 Office Claims for the amount of \$3,230.60, seconded by Mr. Maier. The motion passed unanimously on a roll call vote. Ms. Smith-Yes, Ms. Cook- Yes, Mr. Maier – Yes*

#### 7. Old Business

- a. Adventure Works Funding Presentation & Request – Lynette Spencer, Interim Executive Director, and Jane Dargatz, Board Member, met with the finance committee and discussed the upcoming plans and funding requests for Adventure Works Grant Year 2025.
- b. Grant Year 2025 Grant Process – Final Recommendations – Discussion ensued regarding the undecided amounts for Grant Year 2025. Ms. Cada will follow up regarding additional information.
  - i. BAA updates—The SAO has reviewed the Business Agent Agreements and updated them for dissemination with the GY2025 Contracts.

#### 8. New Business

- a. Safe Passage Grant Reallocation Request – Action Needed – Tabled until June Meeting

**9. One-Year and Three-Year Plan Goals – No Updates**

**10. Date of next meeting:** June 4, 2024, at 6:30 p.m.

11. Adjournment

*Ms. Smith moved for adjournment, seconded by Mr. Maier. The motion passed unanimously.*

Respectfully submitted,

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Meghan Cook, Committee Chair

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Heaven Allen, Recording Secretary