

DeKalb County Veterans Assistance Commission Meeting Minutes

November 10th, 2025

DCVAC Meeting

Meeting started at 6:00pm with President Celeste Latham presiding.

Board Members Present: President Celeste Latham, Vice President H. James Cox, Treasurer Bob Coulter, Director Bob Bend, Director Ed McComb and acting Secretary Tammy Anderson.

Delegate/Alternate: Ernie McGee (A), Don Brown (D), Frank Beierlotzer (A), Joseph Hodder (D), Charlotte Hodder (A), Dwain Adkins (D), George Schippits (D) and William Lambert (A).

Public Comment: N/A

Meeting Minutes: The September 8th, 2025 meeting minutes were reviewed. No changes were made - Minutes accepted.

Treasurer's Report: Treasurer Bob Coulter provided a bank statement for September & October 2025 with a beginning & ending balance of \$2,953.30. Motion was made by Frank Beierlotzer to accept the Treasurer's report as presented subject to audit, seconded by Bob Bend subject to audit – Vote called – Motion passed.

Superintendent's Report:

Meeting	Month Expenditures	Total Activity	Recoveries YTD	Financial Assistance	Transport
10/10/2025	September /\$64,867.80	1,955	\$2,011,596.30	13/\$7,700.00	34 Trans/31 Trips
11/10/2025	October /\$48,192.04	1,867	\$2,214,697.28	13/\$7,700.00	38 Trans/28 Trips

A motion was made by Bill Lambert to approve September's monthly expenses as presented, seconded by Don Brown – Roll Call Vote – Motion Passed.

A motion was made by Ed McComb to approve October's monthly expenses as presented, seconded by Don Brown – Roll Call Vote – Motion Passed.

Committee Reports: Frank Beierlotzer provided a flyer for upcoming Veterans events (see attached).

Unfinished Business: N/A

New Business: Discussed nominations for the FY2026 calendar year officers. Nominations were as follows:

President	Celeste Latham (nomination was made by Ed McComb)
Vice President	H. Jim Cox (nomination was made by Frank Beierlotzer)
Treasurer	Bob Coulter (nomination was made by Frank Beierlotzer)
Director (1)	Ed McComb (nomination was made by Celeste Latham)

Nominations were closed & will be reopened at the December 2025 meeting prior to voting.

For the Good of the Commission: N/A

Adjournment: Being no further business, a motion was made by Bill Lambert to adjourn, seconded by George Schippits – Vote called – Motion passed. Meeting adjourned at 6:22 pm.

Respectfully submitted by acting Secretary Tammy Anderson.

DEKALB COUNTY VETERANS ASSISTANCE COMMISSION
REPORT FOR THE EXPENSES OF NOVEMBER 2025
STATE OF THE BUDGET

Communication	<u>QUANTITY</u>	<u>YTD</u>
Phone	395	5626
Office Visit	106	1673
Outreach/Home Visits	3	37
Email/Mail	233	3137
Direct Submit	41	548
Fax	7	63
Other/Forms	269	4952
Total Employee Communications	1054	16036
<u>Total Employee Activity</u>	1567	22778
VA AWARDANCE	<u>MONTHLY</u>	<u>YTD</u>
Monthly	\$ 25,620.54	\$ 352,179.53
Retro	\$ 113,105.32	\$ 2,001,243.61
<u>Total</u>	<u>\$ 138,725.86</u>	<u>\$ 2,353,423.14</u>

EXPENDITURES		MONTHLY	YTD
Salaries and Benefits		\$ 33,155.50	\$ 454,853.13
Training and Meetings		\$ 1,966.33	\$ 18,477.62
Office Expenses		\$ 2,965.52	\$ 21,852.49
Building Space/Maintenance		\$ -	\$ 18,500.00
Direct Assistance to Veterans	<u>Number Assisted</u>		
Shelter	12	\$ 7,000.00	\$ 91,675.00
Other	0	\$ -	\$ -
Drivers Per Diem		\$ 870.00	\$ 7,490.00
Disaster Assistance	0	\$ -	\$ -
Vehicle Expense			
Vehicle Purchase/Insurance		\$ -	\$ 47,395.70
Fuel Cost (\$2.53 per gal)		\$ 480.18	\$ 4,900.77
Maintenance		\$ 374.75	\$ 13,246.12
Totals		<u>\$ 46,812.28</u>	<u>\$ 678,390.83</u>

Transportation Logs	<u>QUANTITY</u>	<u>YTD</u>
Trips	33	324
Hours Donated	180.50	1801.4
Transported	48	423
Miles	4807	52299
Fuel (gallons)	190.1	1687.2

SUMMARY	<u>PERCENTAGE</u>	<u>AMOUNT</u>
Budget	100%	\$ 729,600.00
Previous YTD Expenditures	-87%	\$ 631,578.55
Current Month Expenditures	-6%	\$ 46,812.28
Balance	7%	<u>\$ 51,209.17</u>

Restricted Fund Balance \$ 1,133,582.00

DEKALB COUNTY VETERANS ASSISTANCE COMMISSION
VETERANS ASSISTANCE NOVEMBER 2025/ TRANSPORTATION REPORT OCTOBER 2025
MEETING MONTH OF DECEMBER 2025

Towns	Shelter		Transportation
	Amount	# of Vets	# of Vets
Cortland	\$ 650.00	1	
DeKalb	\$ 3,650.00	6	32
Fairdale			
Genoa			2
Hinckley			
Kingston			
Kirkland			
Elburn	\$ 600.00	1	
Malta			
Sandwich	\$ 900.00	2	4
Shabbona	\$ -		
Somonauk	\$ -		0
Sycamore	\$ 1,200.00	2	9
Waterman			1
Total	\$ 7,000.00	12	48