

## **DeKalb County Community Mental Health Board**

### **Finance Committee**

#### **Minutes of Meeting**

September 8, 2026

#### **APPROVED**

**Committee Members Present:** Perry Maier, Marilyn Stromborg, April Chmara

**Committee Members Not Present:** Meghan Cook

**Office Staff:** Deanna Cada, Heaven Allen

**Other Persons Present:**

#### **1. Call to Order**

Mr. Maier called the meeting to order at 6:00 p.m.

#### **2. Approval of Agenda**

Ms. Cook moved to approve the agenda, seconded by Ms. Chmara. The motion passed unanimously.

#### **3. Approval of Minutes**

Ms. Cook moved to approve the minutes of the July 7, 2026, meeting, seconded by Ms. Chmara. The motion passed unanimously.

#### **4. Office Report**

- Sycamore Police Social Worker: Sycamore declined to provide funding. The Mental Health Board will maintain its current commitment but cannot expand funding. Dedicated service hours will be limited to municipalities that contribute funding.
- Building Leaders Advocating for Change (BLAC Inc): The organization purchased a building with \$150,000 from the City of DeKalb and plans to secure an additional \$50,000. A request to use previously budgeted rent funds for eligible capital costs may be submitted for Board review.
- Taylor Street High-Rise Meals: The Executive Director followed up with Voluntary Action Center. Approximately 45 meals are available for 90 residents, with meals often remaining after distribution. The agency will reinforce meal availability with residents.

#### **5. Public Comment**

No comment.

#### **6. Approval of September 2026 Claims – Action Needed**

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- a. Mr. Maier moved to approve the September 2026 agency claims for \$281,909.15, seconded by Ms. Cook. The motion passed unanimously on a roll call vote: Ms. Chmara – Yes; Dr. Stromborg – Yes; Mr. Maier – Yes
- b. Mr. Maier moved to approve the September 2026 Office claims for \$2,100.06, seconded by Ms. Chmara. The motion passed unanimously on a roll call vote: Ms. Chmara – Yes; Dr. Stromborg – Yes; Mr. Maier – Yes.
- c. Mr. Maier moved to approve the September Opioid Settlement Fund claims for \$25,590.74, seconded by Ms. Chmara. The motion passed unanimously on a roll call vote: Ms. Chmara – Yes; Dr. Stromborg – Yes; Mr. Maier – Yes.

### **7. Old Business**

- a. DCCF/DCCMHB Shared Service MOU -The committee reviewed the DeKalb County Community Foundation/Mental Health Board shared services MOU, continuing grant-management support at **\$10,000** with two continuation periods.
- b. CEBiB Grant Program & Opioid Settlement Fund Program updates- Grantees are receiving funding, and follow-up reports for both programs have been prepared. Recipients will participate in quarterly work-group meetings to coordinate services and avoid duplication. The first meeting is scheduled for October 19 and will be hosted by the Health Department.

### **8. New Business**

- a. Grant Year 2026 Grant Reconciliation Report- The committee reviewed the grant reconciliation report. Ms. Cada is developing a standardized reconciliation template to improve consistency and comparison with approved budgets. The template will be presented to the committee when complete.
- b. Grant Year 2028 Grant Application and Process – Ms. Cada presented a proposed standardized grant budget template, including agency and program budgets and the amount requested from the Board. Supporting materials include budget-narrative guidance and a submission checklist. The committee supported using the template for the 2028 grant application process.

**9. One-Year and Three-Year Plan Goals** – Ms. Cada reported participating in a City of DeKalb working group focused on coordinating services, clarifying community needs, and improving connections to housing and supports. Meetings will occur biweekly, with Board participation as appropriate.

### **10. Date of Next Meeting**

October 6, 2026 at 6:00 p.m.

### **11. Adjournment**

Ms. Chmara moved for adjournment, seconded by Mr. Maier. The motion passed unanimously.

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Respectfully submitted,

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Perry Maier, Committee Chair

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Heaven Allen, Recording Secretary